

Ransom Canyon City Council Meeting Minutes
Regular Meeting, April 9, 2024
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular city council meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem, Val Meixner, Councilmembers Dr. Corey Evans, Dr. Terry Waldren, and John Hand. Councilmember Ron McWilliams was absent. Staff members attending the City Council meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Operations Director, Cory Needham; Fire Chief, Rand McPherson; Librarian, Angie Fikes, and General Counsel, Garrett Ferguson. The prayer was said by City Administrator, Elena Quintanilla, followed by pledges of allegiance. Guests attending in person are included in the attached list and Martie Simpson, Assistant Director of Financial Services for Texas Municipal League. Alicia Lucero attended virtually.

2. Citizen Comments

Linda Williams spoke on behalf of the Chapel and mentioned that they had a great attendance for their Easter Sunrise services. They are also preparing for a Garden Tea Party on May 18, 2024, from 2:00 – 4:00 p.m.

3. Minutes

The minutes for the regular meeting on March 12, 2024, were approved on a motion made by Mayor Pro Tem Val Meixner, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

4. Financials

The financial reports and the March 2024 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.

5. BSLT Triathlon

The City Council approved an agreement with the BSLT Triathlon to host the annual BSLT Triathlon in Ransom Canyon on August 4, 2024, on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.

6. No Swim Variance
The City Council approved a variance to allow swimming in the lake for a triathlon in the Town of Ransom Canyon to take place on August 4, 2024, on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.
7. Ordinance for Records Management
The City Council approved Ordinance 031224-1 to establish a Records Management Program for the Town of Ransom Canyon on a motion made by Councilmember Dr. Corey Evans, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.
8. Request for Proposal (RFP) for Solid Waste Services
The City Council rejected an RFP for solid waste services from Republic Services to allow more time and opportunity for other solid waste companies to respond to the RFP on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.
9. Amendment to the 2023-2024 Budget
The City Council approved Ordinance 23-00200-2 amending the 2023-2024 budget to add Enterprise Fund (02) and to allocate utility revenues and expenses to the Enterprise Fund on a motion made by Councilmember Dr. Terry Waldren; seconded by Councilmember Dr. Corey Evans, motion carried
10. The City Council approved an appointment of John Hand to the Building Review Committee on a motion made by Councilmember Dr. Corey Evans, seconded by Councilmember Dr. Terry Waldren. Councilmember John Hand recused himself from the vote. The motion carried unanimously.

A. Building Review Committee

The Building Review Committee did not meet in the month of March.

B. DEPARTMENT REPORTS:

- a. Administration: Elena Quintanilla reported the following:
 - She discussed her schedule for the next few weeks.
 - The advertisement for bids on the Texas Parks and Wildlife Grant will be published in the *Slatonite* on April 11 and 18, 2024 and bids will open on May 7, 2024, at 2:00 p.m.
 - The Groundbreaking Ceremony for the sewer plant and the park will take place on April 12, 2024, and will begin at 10:00 a.m. at the sewer plant.

- Ads to reopen the request for proposals (RFP's) for garbage services will be placed in the *Slatonite* on April 18 and 25, 2025. The bid opening for RFP's will take place on May 7, 2024, at 3:00 p.m.
 - The City staff will continue to work with the Texas Municipal League on a budget reformat as directed by City Council.
 - The City Election will take place May 4, 2024, and five candidates will be running for three Alderman-At Large positions including incumbent Ron McWilliams, Jim Rose, Mark Sundy, Ronnie Hill, and Vicky Keller. Early voting for the election will begin on April 22, 2024, at City Hall.
 - The County has started the process to work on McMillan Dam with Buffalo Springs Lake.
- b. The Municipal Court: Elena Quintanilla reported the following:
- The Municipal Court Judge will hold Court on May 2 or May 16, 2024.
 - There are two new parking citations that have been issued and four previous parking violations that will be addressed by the Judge.
- c. Operations: Cory Needham reported the following:
- The Operations Department sprayed the weeds to remove them in the Canyon.
 - Lee Jones and Howard Huffman are working on their water and wastewater certifications.
 - The City purchased a storage building, and the Operations staff moved records to create additional space for the Fire Department in the garage area next to City Hall where the fire truck is parked.
 - The Operations staff will check the Meadow for mosquitos after rainfall and will apply larvicide as needed.
 - The Texas Commission on Environmental Quality inspected the dam, and the Operations staff will patch up the dam as a result of recommendations from the TCEQ. The work completed by the Operations staff will save some costs for the city.
- d. Police: Chief James Hill reported the following:
- There were seventeen (17) written warnings, five (5) citations in the Canyon this month.
 - Round three of weed notices are going out within the next week. Twelve lots have been mowed.
 - The Chief is attending a quarterly emergency preparedness meeting and is also planning to attend a training for the cell phone alert system on May 7, 2024. This system will allow the City to text residents in the event of an emergency or disaster.
 - The Fourth of July falls on a Thursday this year so the Police Department will be coordinating efforts with the Fire Department and Buffalo Springs Lake to plan accordingly.
- e. Fire: James Hill reported the following:
- The Volunteer Fire Department responded to three (3) EMS calls and no fire calls this month.
 - Nine firefighters attended the Lubbock Area Fire Conference.

- The Fire Department will host their Push-In Ceremony for their new fire truck on Saturday, April 13, 2024.
- f. Library: Angie Fikes reported the following:
- The youth stuffed 1500 eggs for the Annual Easter Egg Hunt which was well attended by residents and Hannah Behnke served as the Easter Bunny.
 - The youth are assisting with housekeeping at the Library.
 - Thank you to John Hand for assisting with the new roof at the Children's Library storage building.

Adjournment

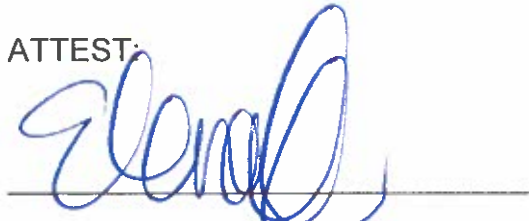
The City Council adjourned the meeting at 7:55 p.m. on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.

APPROVED:



Val Meixner, Mayor Pro Tem

ATTEST:



Elena Quintanilla, City Secretary