

Ransom Canyon City Council Meeting Minutes  
Regular Meeting, April 11, 2023  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:40 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Councilmembers Ron McWilliams, Val Meixner, and Dr. Terry Waldren. Mayor Pro Tem Brandt Underwood and Councilmember John Hand were absent. Staff members attending the meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Lt. Charles Jenson; Public Works Director, Cory Needham; Fire Chief, Rand McPherson; and Librarian, Angie Fikes. Guest in attendance was Jon Cieszinski. The prayer was said by Dr. Terry Waldren, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

Val Meixner announced that the Cajun Cravings will be sponsored by the Property Owner's Association on Friday evening from 6:00 p.m. – 7:30 p.m. There is no cost for the dinner that evening. A Firewise Presentation will take place on April 15, 2023, at 6:00 p.m. at the Fellowship Church.

3. Presentation of Proclamation in Memory of Ronald H. Cox

Mayor Jana Trew read portions of a proclamation in memory of Ronald H. Cox, an active resident in the Town of Ransom Canyon who served Ransom Canyon on the City Council and on various committees.

4. Minutes

The minutes of the regular meeting on March 7, 2023 were approved on a motion made by Councilmember Val Meixner, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

5. Financials

The financial reports and the March 2023 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

6. Chapter 3 Building Code

The City Council adopted Ordinance 041123 to consider changes to Chapter 3 Building Code to coincide with the latest International Building Codes (IBC) that are more suitable for the community on a motion made by Councilmember Dr. Terry Waldren; seconded by Councilmember Ron McWilliams; motion carried unanimously.

7. Final Plat of Lots 31 and 32, Block 3

The City Council approved the final plats of lots 31 and 32, block 3 for owner Jack Chapman on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

8. AMI Meters

The City Council approved a bid in the amount of \$306,026.00 submitted by Premier Waterworks for an Advanced Metering Infrastructure (AMI) water meter system for the Town of Ransom Canyon on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

9. Appointment of Mike Selleck to the Building Review Committee

The City Council appointed Mike Selleck to the Building Review Committee on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Ron McWilliams; motion carried unanimously.

A. BUILDING REVIEW COMMITTEE REPORT:

The Building Review Committee (BRC) did not meet in the month of March.

B. DEPARTMENT REPORTS:

a. Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- Elena reminded the City Councilmembers that the Texas Tech Landscape and Architect Department will be at the Ranch House to present their designs on April 24, 2023 from 9:00 a.m. – 11:00 a.m.
- She discussed the bills that are on the radar for this legislative session.
- The City Council will make an appointment to their City Council in June to fill one City Council position
- The May City Council meeting is tentatively scheduled for May 9, 2023.

b. The Municipal Court: Elena Quintanilla reported the following:

- There were no changes in Municipal Court since last month.
- c. Operations: Cory Needham reported the following:
  - The Beast/Quad Investments Subdivision provided their first two set of plans to be presented to the Building Review Committee.
  - The Optimum fiber optic marketing team came to City Hall to request their peddler's licenses.
  - The Operations team applied larvicide in various locations near Buffalo Springs Lake and Brookhollow Creek to abate for mosquitos.
  - Parkhill will be negotiating the seal coat contracts soon. Foothill, Mesquite, and Highland streets will be seal coated this year.
  - Operations staff is repairing the street sweeper.
- d. Police: Charles Jensen reported the following:
  - There were fifteen (15) traffic stops, including (9) citations, and six (6) warnings.
  - Officer Matthew Garza attended Animal Control Officer school.
  - Lt. Charles Jensen received his certification for Active Shooter Training.
  - Chief Hill is working on a disaster recovery and emergency management plan.
- e. Fire: Rand McPherson reported the following:
  - There were three (3) EMS calls and six (6) fire calls this month.
  - The Ransom Canyon Volunteer Fire Department had great attendance at their Storm Spotter School
- f. Library: Angie Fikes reported the following:
  - The youth have been working on an "Alice in Wonderland" project which will be the theme for the Summer Reading Program. The children will have a tea party with races and top hats.
  - The Children's Library will allow lego activities in the library with parental supervision.
  - The Easter Egg Hunt took place on April 6, 2023 at the City Park with an Easter Bunny.

#### Adjournment

The City Council adjourned the meeting at 7:34 p.m. on a motion made by Councilmember Ron McWilliams, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

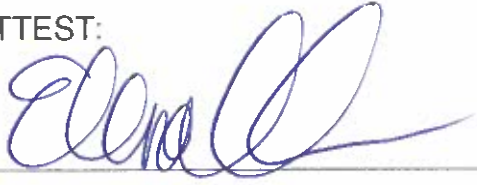
APPROVED:



---

Jana Trew, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Elena Quintanilla', written over a horizontal line.

Elena Quintanilla, City Secretary