

Ransom Canyon City Council Meeting Minutes
Regular Meeting, March 12, 2024
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular city council meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem, Val Meixner, Councilmembers Dr. Corey Evans, Dr. Terry Waldren, and John Hand. Councilmember Ron McWilliams was absent. Staff members attending the city council meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Operations Director, Cory Needham; Fire Chief, Rand McPherson; Assistant Fire Chief, Angela Hill, and Librarian, Angie Fikes. The prayer was said by Councilmember Dr. Corey Evans, followed by pledges of allegiance. Guests attending in person are included in the attached list. Martie Simpson, Assistant Director of Financial Services for Texas Municipal League and Alicia Lucero, attended virtually.

2. Citizen Comments

John Hodges asked the City Council to add the Property Owner's Association (POA) to the agenda in the future. He also stated that there needs to be some clarification for the future residents of the Ransom Ranch subdivision and their use of amenities including the pool and lake. The POA will host a special meeting for the candidates that are running in the May 4, 2024 city election to discuss their platform to the public.

Linda Williams reported that the Chapel will host a Sunrise Service this year.

3. Minutes

The minutes for the regular meeting on February 13, 2024, were approved on a motion made by Mayor Pro Tem Val Meixner, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.

4. Financials

The financial reports and the February 2024 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.

5. Continuity of Operations Plan (COOP)
The City Council approved a COOP plan for the Town of Ransom Canyon on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.
6. Second Reading for Ordinance to Amend the 2023-2024 Budget
The City Council approved the second reading of an ordinance to amend the 2023-2024 Budget to add a line item to the capital budget for the sewer plant and an additional line item to capture the proceeds from the new certificate of obligation on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.
7. Texas Municipal League (TML) Financial Agreement
The City Council approved an agreement with the Texas Municipal League for financial consulting services to the Town of Ransom Canyon and authorize the City Administrator to sign the agreement on a motion by Councilmember Dr. Terry Waldren, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.
8. Ordinance for Records Management
The City Council approved Ordinance 031224-1 to establish a Records Management Program for the Town of Ransom Canyon on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.
9. Resolution for Vehicle Transfer to Roosevelt ISD
The City Council approved a Resolution 031224 to authorize the transfer of a police vehicle to the Roosevelt Independent School District for the purpose of enhancing public safety and promoting partnership in fighting crime on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.
10. Appointment to Building Review Committee
The City Council approved the appointment of Allen Butler to the Building Review Committee on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.
 - A. Building Review Committee
The Building Review Committee did not meet in the month of February.
 - B. DEPARTMENT REPORTS:
 - a. Administration: Elena Quintanilla reported the following:

- She will attend the West Texas City Manager's Meeting on Friday in Slaton and she will be attending the South Plains Chapter Texas Municipal Clerk's meeting in Hale Center next Wednesday at noon. Elena will take over as the President of the Chapter. She will also be attending the Regional Texas Municipal League Meeting next Thursday evening.
 - The Texas Parks and Wildlife Contract is on its way and should go to the City Council for approval at the next meeting. Parkhill will begin the procurement process prior to the next meeting so that we can work on getting approval for a contractor at the next meeting as well.
 - A request for proposals was published in the Slatonite on March 7 and will be published on March 14, 2024. Bids will be opened at City Hall on March 21, 2024, at 2:00 p.m. If we do not receive any bids, we will continue to work with the current provider, Waste Connections.
 - Martie Simpson, Assistant Director for Financial Services from Texas Municipal League, and retired Finance Director from City of Perryton will be here on March 25 – 29, 2024 to assist with the budget reformat through the financial agreement approved by the City Council. We will be the first City to "test" the Financial Services Boot Camp provided through the Texas Municipal League.
 - The City Election will take place May 4, 2024, and five candidates will be running for three Alderman-At Large positions including incumbent Ron McWilliams, Jim Rose, Mark Sundy, Ronnie Hill, and Vicky Keller.
 - The Hospice Beans and Cornbread Luncheon will take place on March 20, 2024. Leslie Randolph will attend this event, and Elena Quintanilla will be attending a South Plains Chapter Municipal Clerk's Meeting that same day since she is serving as President of the Chapter.
- b. The Municipal Court: Elena Quintanilla reported the following:
- The parking ordinances are being enforced.
- c. Operations: Cory Needham reported the following:
- L. Howard, contractor of the sewer plant, will start moving equipment to the Wastewater Treatment Plant Site.
 - The Operations Department sprayed the weeds.
 - The street sweeper is operational, and the Department will be sweeping the streets at the Ransom Ranch addition.
 - The Operations Department is waiting on caliche for the road next to the Trash Citizen Collection Station.
 - Mark Aaron, Parkhill Engineer, will assist the Operations Department with changing the light on the water tower.
 - The water loss report is at 15%. The next report will be completed on May 1st and is expected to be around 10%.
- d. Police: Chief James Hill reported the following:
- There were fourteen (14) written warnings, nine (9) citations, and more issues with methamphetamine in the Canyon this month.
 - The Chief and Lieutenant will attend a training course for Law Enforcement Response to Violent Incidents.

- e. Fire: Angela Hill reported the following:
- The Volunteer Fire Department responded to six (6) EMS calls and one (1) fire call.
 - The Fire Department Fire Engine bidding process will begin on March 15, 2024, in the Rene Bates Auction.
 - The Department is waiting on two items to be placed on the new fire truck before they can host a Push-In Ceremony.
- f. Library: Angie Fikes reported the following:
- The Easter Egg Hunt will take place March 28, 2024 with the Easter Bunny.
 - The youth are assisting with housekeeping at the Library and working on crafts during Spring Break.

Adjournment

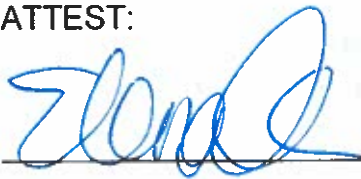
The City Council adjourned the meeting at 8:23 p.m. on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary