

Ransom Canyon City Council Meeting Minutes  
Special Meeting, March 7, 2023  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The special meeting was called to order at 6:32 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem Brandt Underwood, Councilmembers Ron McWilliams, Val Meixner, and John Hand. Councilmember Dr. Terry Waldren was absent. Staff members attending the meeting included City Administrator, Elena Quintanilla; Chief of Police, James Hill; Public Works Director, Cory Needham; Assistant Fire Chief, Angela Hill; and Librarian, Angie Fikes. Guests attending the meeting included LaRue Hand, River and Laci Sharkey, Shaylee Stovall, and Debra Swanson. The prayer was said by Mayor Pro Tem Brandt Underwood, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

There were no citizen comments.

3. Minutes

The minutes of the special meeting on February 7, 2023 were approved on a motion made by Councilmember Val Meixner, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

4. Financials

The financial reports and the February 2023 claims and demands were approved on a motion made by Councilmember Val Meixner, seconded by Mayor Pro Tem Brandt Underwood; motion carried unanimously.

5. Second Reading of Chapter 3 Building Code

The City Council adopted changes to Chapter 3 Building Code to coincide with the latest International Building Codes and to adapt changes recommended by the Building Review Committee that are more suitable for the community on a motion made by Mayor Pro Tem Brandt Underwood; seconded by Councilmember Ron McWilliams; motion carried unanimously.

6. Replat of Lot 14A, Block 4 at 8 East Brookhollow

The City Council approved a replat of Lot 14A, Block 4 at 8 East Brookhollow on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilmember Val Meixner; motion carried unanimously.

7. Legislative Agenda

The City Council approved a legislative agenda for the Town of Ransom Canyon for the 88<sup>th</sup> Legislative Session on a motion made by Councilmember Ron McWilliams, seconded by Councilmember Val Meixner; motion carried unanimously.

8. Certification of Unopposed Candidates & Order of Election

The City Council accepted a Certification of Unopposed Candidates and approved an Order of Cancellation for the Town of Ransom Canyon May 6, 2023 election on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilmember Ron McWilliams; motion carried unanimously.

A. BUILDING REVIEW COMMITTEE REPORT:

The Building Review Committee (BRC) met on February 27, 2023 to revisit plans for construction of a garage at 42 South Lakeshore for owners Brad and Barbara Bouma to be built by Sharkey Custom Homes. The plans which were approved by the Committee after corrections were addressed. The Committee also reviewed and approved plans for a kitchen remodel at 14 W. Canyonview for Pat and Sherry Sullivan. The Builder is Derek Watson.

B. DEPARTMENT REPORTS:

a. Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- Elena discussed their meeting with the Texas Tech Landscape and Architect Department and then John Hand discussed his ideas on amending the strategic plan.
- She discussed the bills that are on the radar for this legislative session.
- The Town of Ransom Canyon City Election will be cancelled on May 6, 2023 and City Council will appoint a City Council member after the election.
- The Mayor represented the City at the Annual Hospice Beans and Cornbread Luncheon where three City Council members were also in attendance.

- b. The Municipal Court: Elena Quintanilla reported the following:
  - There were no changes in Municipal Court since last month.
- c. Operations: Cory Needham reported the following:
  - The Beast/Quad Investments Subdivision road is complete and all professional services bills incurred by the City were paid by the developer.
  - The Optimum fiber optic project construction crew is starting construction on East Lakeshore.
  - We filed a claim for one resident for sewage backup in a line that caused some damage to a house.
  - The water losses in Ransom Canyon have decreased from fifteen (15) percent to three (3) percent.
  - Operations staff will attend mosquito prevention and abatement training in Plainview.
- d. Police: James Hill reported the following:
  - The Chief reviewed the Racial Profiling Report for the year with the City Council.
  - Chief Hill mentioned that Officer Garza will be attending Animal Control Officer school.
  - Chief Hill is working on a disaster recovery and emergency management planning where everything is being converted over from annexes to articles in a new software system.
  - Lubbock County sent the SWAT team and the City of Lubbock provided a robot for a barricaded subject in a Ransom Canyon residence. Chief thanked the volunteer fire department, staff, and all those who provided assistance during the crisis.
- e. Fire: Angela Hill reported the following:
  - There were two and a half (2.5) EMS calls and six (6) fire call this month.
  - The Ransom Canyon Volunteer Fire Department remodel is complete, and the Department is trying to locate where to place new equipment.
  - The Volunteer Fire Department remodel is complete.
  - The Ransom Canyon Volunteer Fire Department, Roosevelt, and Buffalo Springs Lake will attend a Storm Spotter School on Thursday.
  - All Lubbock County funds have been expended on equipment.
- f. Library: Angie Fikes reported the following:
  - The youth have been working on an "Alice in Wonderland" project which will be the theme for the Summer Reading Program.
  - She is researching lego activities for the library.
  - The Easter Egg Hunt will take place on April 6 at the City Park and the teens will stuff the easter eggs.

#### Adjournment

The City Council adjourned the meeting at 7:33 p.m. on a motion made by Mayor Pro Tem Brandt Underwood, seconded by Councilmember Ron McWilliams; motion carried unanimously.

APPROVED:

A handwritten signature in blue ink, appearing to read "Jana Trew", is written over a horizontal line.

Jana Trew, Mayor

ATTEST:

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Elena Quintanilla, City Secretary

# MEETING SIGN-IN SHEET

<b>Project:</b>	REGULAR CITY COUNCIL	<b>Meeting Date:</b>	4/11/2023
<b>Facilitator:</b>	Town of Ransom Canyon	<b>Place/Room:</b>	Ransom Canyon City Hall

Name	Signature	
LARUE HADD	Larue Hadd	
Allen Butler Mike Sollegren	Allen Butler	
Paula	Paula	JONCIESEWSKI
Blake Ben Losh	Blake Ben Losh	