

Ransom Canyon City Council Meeting Minutes  
Regular Meeting, October 10, 2023  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular city council meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Councilmembers Val Meixner, Dr. Terry Waldren, and John Hand. Councilmembers Dr. Corey Evans and Ron McWilliams were absent. Staff members attending the city council meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Director of Public Works, Cory Needham; Assistant Fire Chief, Angela Hill, Librarian, Angie Fikes, and General Counsel, Garrett Ferguson. The prayer was said by Mayor Jana Trew, followed by the pledges of allegiance. Guests attending in person are included in the attached list.

2. Citizen Comments

Linda Williams reported on behalf of Jim Rickard and mentioned that the Christmas Home Tour is looking for volunteers to participate. The Home Tour will take place on December 14, 2023, from 6:30 p.m. – 9:00 p.m. The “Let Your Light Shine for Jesus” fundraiser will take place on December 22, 2023.

John Hodges reported that the Special Meeting of the Property Owner’s Association is being rescheduled.

3. Minutes

Approval of the minutes for the regular meeting on September 12, 2023 were approved on a motion made by Councilmember Val Meixner, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

4. Financials

The financial reports and the September 2023 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

5. Feasibility Study for the Lake

Jillian Nava of Freese and Nichols presented options for a feasibility study of the Town of Ransom Canyon Lake system.

6. Parking Ordinance

The City Council held a discussion on whether to consider an ordinance where parking is only allowed on one side of the road citywide or in portions of the community where parking is a problem due to the narrow roadway.

7. Water Rate Increase

The City Council discussed the pros and cons of increasing the water rates for the citizens in January 2024. The City Council will propose an increase at the next meeting.

8. Audit Engagement Letter

The City Council approved an audit engagement letter to hire Terry & King, CPA's P.C. to conduct the 2022-2023 Fiscal Year audit on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.

9. Sex Offender Ordinance

The City Council adopted a second reading of an ordinance to include restrictions of sex offenders to go near any places where children commonly gather on a motion made by Councilmember Val Meixner, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

A. Building Review Committee

The Building Review Committee did not meet in the month of September.

B. DEPARTMENT REPORTS:

a. Administration: Elena Quintanilla reported the following:

- She discussed her schedule of events for the week.
- There have been lots of complaints regarding the costs of water with the installation of the new water meters because they measure water usage more accurately than the old meters. Forty-five more meters which have not been installed will be added to the billing software.
- The Auditors are scheduled to arrive at City Hall within the next week and a half.
- The contractors of the Wastewater Treatment Plant will not begin construction until the certificates of obligation are approved which will take sixty to ninety days.
- Aerial mosquito spraying has been delayed until the pilots from Vector Disease Control International obtain their Texas Department on Agriculture (TDA) vector licenses in Texas.

b. The Municipal Court: Elena Quintanilla reported the following:

- Nothing new to report for Municipal Court.

- c. Operations: Cory Needham reported the following:
- The Operations Department is fully staffed.
  - There are forty-five (45) meters left to install.
  - The Operations staff is working on trying to get an aerial mosquito spray mission deployed and is also applying larvicide in areas where there is a high concentration of mosquitos.
  - With the heavy rainfall, Operations staff managed some flooding issues and removed some debris.
  - The Operations staff will take time to winterize equipment this month.
  - Staff is working on a plan to comply with the Copper and Lead Law, a regulation from the Environmental Protection Agency (EPA) which requires cities to develop a plan to remove galvanized pipe from the city water pipe system.
- d. Police: Chief James Hill reported the following:
- There were no arrests, four (4) citations, and twenty-three (23) written warnings.
  - Forty-seven weed notices were issued.
  - Residents continue to purchase recreational permits.
  - Due to recent vehicle break-in incidents, the Police Department advises residents to be the first line of defense by locking vehicles and taking belongings into the house instead of leaving them in vehicles.
  - The Continuity of Operations Planning (COOP) team will meet with the City Department leaders to discuss the timeline and activities to be undertaken for the plan.
- e. Fire: Angela Hill reported the following:
- The Volunteer Fire Department responded to nine (9) EMS calls and two (2) fire calls.
- f. Library: Angie Fikes reported the following:
- The youth will be painting Halloween pumpkins and working on decorations for the Holiday.
  - The Library will host a Halloween event with costumes and candy.

#### Adjournment

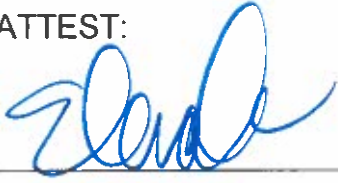
The City Council adjourned the meeting at 8:24 p.m. on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to be 'Elena Quintanilla', written over a horizontal line.

Elena Quintanilla, City Secretary

