

**Ransom Canyon City Council Meeting Minutes
Special Meeting, June 20, 2023
Ransom Canyon City Hall, 24 Lee Kitchens Drive**

1. **Call to Order/Pledges/Prayer**

The special meeting was called to order at 6:00 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Councilmembers Corey Evans, Val Meixner, Dr. Terry Waldren, and John Hand. Councilmember Ron McWilliams was absent. Staff members attending the meeting included City Administrator, Elena Quintanilla; Chief of Police, James Hill; Director of Public Works, Cory Needham; and Assistant Fire Chief, Angela Hill. Elena Quintanilla said the prayer.

2. **Budget Work Session #1**

The following details were discussed for Budget Work Session #1 for both the capital and operating budgets:

REVENUES

- The sewer plant projection from Texas Water Development Board inflates the budget by \$3,000,000.
- The revenue of \$100,000 is projected to be spent in 2023-2024 for water meters, although the project is beginning this summer. These funds are from the American Rescue Plan Act (ARPA) funds.
- The City will review how to capture funds that are expended from the bank accounts because these funds are simply a transfer from the bank accounts and are not a revenue, although it reflects in the current budget as a revenue account.
- Quintanilla discussed the other revenue sources with City Council.

EXPENSES

- All payroll projections reflect a 4% cost of living increase and Quintanilla provided City Council with a handout reflecting other increases of cities across Lubbock County.
- Payroll also reflects an 15% increase in healthcare costs for employees. Out-of-pocket costs have also increased for employees covering dependents.
- All TML Risk Pool (Insurance) has been projected with 6% increases for Property and 10% increases in Liability; however, we are anticipating actual rates from the Risk Pool.

- Vehicle expenses for both Operations and Police are higher than the norm because we would like to start an escrow account so that these expenses do not unexpectedly build up in the future.
- Other expenses are established from reviewing the costs of the previous year.

CAPITAL

- Park improvements are projected at \$150,000 if the Texas Parks and Wildlife Grant is funded and City Council can determine if they want to spend the funds if not.
- The Water Meter Replacement project is projected at \$100,000 if this item is not billed prior to the beginning of the fiscal year.
- Seal coat and street repairs are projected at \$175,000.
- The City Council can consider funding a lake dredging feasibility study at \$118,000.

3. Adjournment

The City Council adjourned the meeting at 8:05 p.m. on a motion made by Councilmember Dr. Terry Waldren; seconded by Councilmember John Hand; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary