

Ransom Canyon City Council Meeting Minutes  
Regular Meeting, June 13, 2023  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew and Councilmembers Val Meixner, Dr. Terry Waldren, and John Hand. Councilmember Ron McWilliams was absent. Staff members attending the meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph, Chief of Police, James Hill; Public Works Director, Cory Needham; Fire Chief, Rand McPherson; and Librarian, Angie Fikes. Guests in attendance included the residents listed in the attached sign-in sheet. The prayer was said by Chief of Police, James Hill, followed by the pledges to the United States and State of Texas.

2. Property Owner's Association (POA) Report and Citizen Comments

John Hodges reminded everyone to pay their Property Owner's Association dues and mentioned that the pool is renewing their memberships.

Linda Williams introduced Jim Rickard as the new President of the Chapel.

Vicki Keller addressed some recommendations to City Council to be made to the minutes of May 16, 2023.

Lesa Reed requested a homestead exemption for seniors.

3. Minutes

Approval of the minutes for the special meeting on May 16, 2023, were postponed for approval until the next City Council meeting on a motion made by Councilmember John Hand, seconded by Councilmember Val Meixner; motion carried unanimously.

4. Financials

The financial reports and the May 2023 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.

5. Agreement with BSLT Triathlon  
The City Council approved an agreement with BSLT Triathlon to host their annual triathlon in Ransom Canyon on August 6, 2023 on a motion made by Councilmember Dr. Terry Waldren, and seconded by Councilmember John Hand; motion carried unanimously.
6. Swim Variance  
The City Council approved a resolution to allow swimming in the lake for a triathlon in Ransom Canyon on August 6, 2023 on a motion made by Dr. Terry Waldren, seconded by Councilmember Val Meixner; motion carried unanimously.
7. Alderman At-Large Appointment for a Two-Year Term  
The City Council appointed Corey Evans to serve an appointment as an Alderman At-Large for a two-year term to the Town of Ransom Canyon City Council on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously. Corey Evans took her Statement of Officer and her Oath of Office.
8. Appointment of Mayor Pro Tem  
The City Council appointed Val Meixner as Mayor Pro Tem on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.
9. Selection of Engineer for a Texas Parks and Wildlife Grant  
The City Council approved Parkhill to serve as the engineering firm to work in collaboration with the City and South Plains Association of Governments to apply for the City's Texas Parks and Wildlife Grant application on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.
10. City Health Benefit Plan  
The City Council approved the renewal of a health plan for the city employees through Texas Health Benefits Pool on a motion made by Councilmember Dr. Terry Waldren, seconded by Val Meixner; motion carried unanimously.
11. LRC Realty Properties  
The City Council approved a special warranty deed, in a form as approved by the City's legal counsel, to accept properties as surveyed by Parkhill to the Town of Ransom Canyon from LRC Realty, LLC. on a motion made by Councilmember John Hand, seconded by Councilmember Val Meixner; motion carried unanimously.

**A. BUILDING REVIEW COMMITTEE REPORT:**

The Building Review Committee (BRC) met on May 8, 2023, to review plans for a new residential construction at 15 Foothill. The builder is Sharkey homes. The Committee also discussed a variance request from Quad K Investments for setbacks for the homes in the Ransom Ranch Subdivision.

**B. DEPARTMENT REPORTS:**

- a. Administration: Elena Quintanilla reported the following:
  - She discussed her schedule of events for the week.
  - She provided an update on the Texas Parks and Wildlife Grant.
  - Vector Disease Control International (VDCI) will be conducting an aerial spray for twenty cities including Ransom Canyon.
  - She submitted an application on behalf of Ransom Canyon to Texas Municipal League as an Award of Excellence for the Aerial Mosquito Spray Coalition project.
  - The budget work session will take place on Tuesday, June 20, 2023, at 6:00 p.m.
  - She is scheduling an orientation for new and current city councilmembers.
- b. The Municipal Court: Elena Quintanilla reported the following:
  - There were three new parking citations added to the court docket.
- c. Operations: Cory Needham reported the following:
  - The Optimum fiber optic project is complete.
  - The Operations team applied larvicide to help mitigate for mosquitoes.
  - The Water Meter Replacement Project will begin in July.
  - The Operations team is street sweeping and beautifying the canyon for the Fourth of July festivities.
  - The Consumer Confidence Report for Water Quality Public Hearing will take place at the next City Council Meeting in July.
  - Operations staff is spraying for weeds.
  - A pre-bid conference for the sewer plant will take place on Thursday, June 28, 2023.
- d. Police: Chief James Hill reported the following:
  - The Police handled three parking citations and seven warnings this month.
  - Chief Hill will be attending an Illegal Dumping and Abatement Training.
  - Chief Hill is working on weed notices. There are approximately forty notices that will go out to residents.
  - He is still working on the Disaster Recovery/Emergency Planning and All-Hazards Planning for the Town.
  - There were no major problems during the Memorial Day Weekend.
  - Movie Night is scheduled for July 29, 2023.
- e. Fire: Rand McPherson reported the following:

- There were eight (8) EMS calls and three (3) fires call this month.
  - The fishing contest will take place on July 1, 2023 and the parade and barbecue will take place on Tuesday, July 4, 2023 in the Canyon.
- f. Library: Angie Fikes reported the following:
- The library clean-up effort will be completed on Thursday.
  - The Summer Reading Program will start on Saturday, June 17, 2023, with slides and snow cones. The theme this year is Alice and Wonderland.

Adjournment

The City Council adjourned the meeting at 7:54 p.m. on a motion made by Councilmember Dr. Terry Waldren; seconded by Councilmember Val Meixner; motion carried unanimously.

APPROVED:



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Jana Trew, Mayor

ATTEST:



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Elena Quintanilla, City Secretary

