

DINNER FOR CITY COUNCIL AT 5:15 PM
REGULAR CITY COUNCIL MEETING WILL BEGIN AT 6:30 PM
NOTICE OF REGULAR MEETING
TOWN OF RANSOM CANYON
CITY COUNCIL AGENDA
TUESDAY MAY 14, 2024

Val Meixner, Mayor Pro Tem

Dr. Corey Evans, Alderwoman
Ron McWilliams, Alderman
Dr. Terry Waldren, Alderman

Val Meixner, Mayor Pro Tem
John Hand, Alderman
Elena Quintanilla, City Administrator

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 6:30 p.m. on Tuesday, May 14, 2024. The meeting will be held at City Hall located at 24 Lee Kitchens Drive in Ransom Canyon, Texas. The City Council agenda and packet are posted online at <https://www.ci.ransom-canyon.tx.us>. If you are making a public comment the day of the meeting, you must publicly attend the meeting. The following are instructions on how to access the meeting via telephone or video conference call:

Ransom Canyon is inviting you to a scheduled Zoom meeting.

Topic: Regular City Council Meeting

Time: May 14, 2024, 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/98227858848?pwd=WForNUpoZmF5TDdmT2Y1TUFCdVFpZz09>

Meeting ID: 982 2785 8848

Passcode: 381596

One tap mobile

+13462487799,,98227858848#,,,,*381596# US (Houston)

+16694449171,,98227858848#,,,,*381596# US

Find your local number: <https://zoom.us/u/acCurn1BOD>

1. CALL TO ORDER/PRAYER/PLEDGES AT 6:30 P.M.
2. CITIZEN COMMENTS - **In accordance with law, no Council *discussion or action* is to be taken until such matter is placed on the agenda.** Citizens shall be allowed to speak on any matter other than personnel matters, matters under litigation or matters concerning the purchase, exchange, lease or value of real property
3. DISCUSSION ITEM: Discuss Repealing Sections of Ordinance No. 111423 enacting regulations with respect to the parking of vehicles and stop sign intersections.
4. ACTION ITEM: CONSIDER AND ACT UPON RESOLUTION 24-0514, Declaring the Duly Elected for the Purpose of the May 4, 2024 Election:
 - a. Duly Elected to Execute the Statement of Elected Officer
 - b. Oath of Office and Certificate of Election to take place with a Swearing in by the City Administrator/City Secretary
5. ACTION ITEM: CONSIDER AND ACT UPON accepting the resignation of Mayor Jana Trew as of April 30, 2024.
6. ACTION ITEM: CONSIDER AND ACT UPON an appointment of Mayor.
7. ACTION ITEM: CONSIDER AND ACT UPON an appointment of Mayor Pro Tem.
8. ACTION ITEM: CONSIDER AND ACT UPON an appointment of an Alderman At-Large for a one-year term due to a vacancy.
9. ACTION ITEM: APPROVE MINUTES OF:
 - a. Regular Meeting on April 9, 2024
10. ACTION ITEM: APPROVE FINANCIALS
 - a. Financial Reports
 - b. April 2024 Claims & Demands
 - c. Financial Investment Report
11. ACTION ITEM: CONSIDER AND ACT UPON request for proposals for solid waste services.
12. ACTION ITEM: CONSIDER AND ACT UPON appointing Ashley Hougland to the Capital Improvement Advisory Committee.

A. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee met April 8, 2024, to review plans for an addition to the home at 1 South Lakeshore and review of plans for a carport and shed for 6 West Lakeshore. No permits were granted at this meeting.

B. DEPARTMENT REPORTS:

- a. Administration: Elena Quintanilla
 - City Administrator Schedule of Events
 - Texas Parks and Wildlife Grant Update
 - Groundbreaking Event for the Sewer Plant and Park – April 12, 2024
 - Budget Format
 - McMillan Dam
- b. Court: Elena Quintanilla
 - Report on Pending Municipal Court Cases
 - Report on New Municipal Court Cases
- c. Operations: Cory Needham
 - Weed Prevention
 - Larvicide and Mosquito Prevention
 - Beautification of the Canyon
 - Tree Removal
 - Property Owner's Association & Firewise Clean Up Day
- d. Police: James Hill
 - Citations, Warnings, and Arrests
 - Police Training and Education
 - Weed Notices
 - Disaster Recovery/Emergency Management Planning/Communications
 - Pet Vaccinations
- e. Fire: Rand McPherson
 - EMS Calls
 - Fire Calls
 - Fire Truck Push-In Ceremony
 - Firewise Presentation
- f. Library: Angie Fikes
 - Summer Reading Program Preparation
 - Summer Reading Prizes
 - Book Donations

13. ADJOURN

Executive Session Disclosure Statement: The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real

Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

If any accommodations for a disability are required, please notify the City Administrator's office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

All items listed on this agenda are eligible for both discussion and action unless expressly limited.

CERTIFICATION

DATED THIS THE 10th DAY OF MAY 2024

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted in the display case at the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on or before May 10, 2024 by 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on _____ day of _____, 2024.

Elena Quintanilla, City Secretary

DISCUSSION ITEM #3:

Ordinance 1114232

Parking

SECOND READING ORDINANCE NO. 111423
ARTICLE 12:03 PARKING, STOPPING, AND STANDING, SECTIONS 12.03.001, OFF-STREET
PARKING SPACE; PARKING ON RESIDENTIAL LOTS AND 12.03.004 STOP INTERSECTIONS
ENUMERATED

AN ORDINANCE OF THE TOWN OF RANSOM CANYON, TEXAS (CITY) ENACTING REGULATIONS WITH RESPECT TO THE PARKING OF VEHICLES AND STOP SIGN INTERSECTIONS ENACTING CRIMINAL SANCTIONS AND PENALTIES FOR VIOLATION OF THE REGULATIONS, REPEALING ORDINANCE NO. 15-000308 ADOPTED 3/8/16 AND ORDINANCE 06-00341 ADOPTED 5/16/06 AND REPLACING IT WITH THIS ORDINANCE, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the Town of Ransom Canyon, Texas (City Council), a Type A General Law Municipal Corporation, and the Texas Local Government Code Sec. 51.072 recognize the authority of the City to adopt an ordinance consistent with state law that is necessary for the government, interest, welfare, or good order of the municipality; and

WHEREAS, the City Council has determined that the health, safety, and welfare of its citizens and the City require the adoption of rules and procedures which will regulate parking and stop signs in the City; and

WHEREAS, the City is authorized to enact and enforce such regulations pursuant to Subchapter A of Chapter 214 of the Texas Local Government Code and Subchapter B of Chapter 54 of the Texas Local Government Code; and

WHEREAS, this Ordinance was adopted at a meeting of the City Council of the Town of Ransom Canyon, Texas; (i) at which a quorum of the members of the City Council were present, (ii) which was open to the public, as required by Chapter 551 of the Texas Government Code (the Open Meetings Act), and (iii) which was preceded with the notice required by the Texas Open Meetings Act.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the Town of Ransom Canyon, Texas, that the following regulations and provisions be adopted:

SECTION 1. Enactment of Parking in Areas Posing Potential Danger. That a new Article 12.03.003 be enacted and added to the City's code or ordinances to add "Scurry Circle, Parts of East Canyonview Drive and Saint Tower Court to the title of 12.03.003. Sections (c), (d), will remain in the Ordinance and will become sections (e) and (f), while sections (c) and (d) add new provisions to parking on the street as follows:

§ 12.03.003 **Parking on dam, Ransom Road, Hillside Drive, Surrey Circle, Parts of East Canyonview Drive and Saint Tower Court**

(a)

It shall be unlawful for any person or any owner to leave, park, or stand any motor vehicle, mobile home, travel trailer, boat trailer, recreational vehicle, or camping vehicle or trailer upon the roadway on and over the dam as posted “no parking between signs” located within the city limits.

(b)

It shall be unlawful for any person or any owner to leave, park, or stand any motor vehicle, mobile home, travel trailer, boat trailer, recreational vehicle, or camping vehicle or trailer upon the roadway as posted “no parking” located on Ransom Road or Hillside Drive.

(c)

It shall be unlawful for any person or any owner to leave, park, or stand any motor vehicle, mobile home, travel trailer, boat trailer, recreational vehicle, or camping vehicle or trailer upon the roadway on Surrey Circle addresses 9,11,15.

(d)

It shall be unlawful for any person or any owner to leave, park, or stand any motor vehicle, mobile home, travel trailer, boat trailer recreational vehicle, or camping vehicle or trailer upon the roadway between the medians and odd-numbered houses of 41,43,45,49, 53, and 55 on East Canyonview Drive

(e)

It shall be unlawful for any person or any owner to leave, park, or stand any motor vehicle, mobile home, travel trailer, boat trailer recreational vehicle, or camping vehicle or trailer upon the roadway on Saint Tower Court between the even numbered addresses of 2,4, and 6 and the odd numbered addresses of 1,3, and 5.

(f)

“Roadway” shall be defined as the strip of land over which exists a paved or concrete surface.

(g)

Any person violating any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be subject to a fine not to exceed the state mandated maximum. Each transaction of any of the provisions hereof shall be a separate offense.

(Ordinance 15-000308 adopted 3/8/16)

SECTION 2. Enactment of Stop Signs in Additional Areas. That a new Article 12.03.004 be enacted and added to the City’s code or ordinances to add new roads where stop signs will be

added which include the following roads: Carter Ranch Trail (southbound traffic) at the intersection with Parklane Drive; Saint Tower Court (eastbound traffic) at its intersection with Carter Ranch Trail; and Un-named dedicated exit (eastbound traffic) at the intersection with CR 3300; and remove a stop sign at the Un-named exit (southbound traffic) at the east end of Parklane Drive. A Section (c) Yield Signs will be included to add Carter Ranch Trail (westbound traffic) at its intersection with Buffalo Drive and Saint Tower Court (westbound traffic) at its intersection with Buffalo Drive. Due to the addition of the yield signs, section (c) now becomes section (d). Article 12.03.004 will be enacted as follows:

§ 12.03.004 **Stop intersections enumerated.**

(a)

The following traffic control devices, to-wit: stop signs, shall be installed and shall regulate the movement of all motor vehicles in accordance with the placement of said traffic-control devices as follows, to-wit:

- Arapaho (eastbound traffic) at the intersection of Sioux Trail;
- Arapaho cul-de-sac (southwest bound traffic) at the intersection of Arapaho Road;
- Arapaho Road (westbound traffic) at the intersection of West Lake Shore Drive;
- Arrowhead Drive at its intersection with Canyon View Drive;
- Aztec Lane (eastbound traffic) at the intersection of Ransom Road;
- Aztec Lane (westbound traffic) at the intersection of Sioux Trail;
- Boat loading and parking area at its intersection with Lake Shore Drive East;
- Buffalo Drive at its intersection with Canyon View Drive;
- Canyon View Drive at its intersection with Johnston Drive;
- Canyon View Drive at its intersection with Ransom Road;
- Cardinal Drive (northbound traffic) at the intersection of Arapaho Road;
- Cardinal Drive (southbound traffic) at the intersection of West Lake Shore Drive;
- Carter Ranch Trail (southbound traffic) at the intersection with Parklane Drive;
- Comanche Lane at its intersection with Canyon View Drive;
- Cottonwood Lane at its intersection with Canyon View Drive;
- Coyote Circle (westbound traffic) at the intersection of Sioux Trail;
- East Brookhollow at its intersection with Lake Shore Drive East;
- Elm Drive at its intersection with Canyon View Drive;
- Elm Drive at its intersection with Johnston Drive;
- Foothill Drive at its intersection with East Brookhollow;

Foothill Drive at its intersection with Ransom Road;

Green Igo Lane (eastbound traffic) at the intersection of North Rim Road;

Highland Drive at its intersection with Buffalo Drive;

Highland Drive at its intersection with Elm Drive;

Hillside Drive (eastbound traffic) at the intersection of Johnston Road;

Johnston Road (southbound traffic) at the intersection of Hillside Drive;

Lake Shore Drive East at its intersection with Foothill Drive;

Lake Shore Drive East at its intersection with Hillside Drive;

Lake Shore Drive West at its intersection with Ransom Road;

Lee Kitchens Drive (east and west-bound traffic) at the west end of Parklane Drive (two additional stop signs

Mescalero (southwest bound traffic) at the intersection of Arapaho Road;

Mescalero Road (northbound traffic) at the intersection of Sioux Trail;

Mesquite Drive at its intersection with Highland Drive;

Mesquite Road at its intersection with Canyon View Drive;

Navajo Trail at its intersection with Canyon View Drive;

North Rim Road (eastbound traffic) at the intersection of north-northeast North Rim Road;

North Rim Road (eastbound traffic) at the intersection of Ransom Road;

North Rim Road (northbound traffic) at the intersection of north-northwest North Rim Road;

Park Lane Drive at its intersection with Buffalo Drive;

Park Lane Drive at its intersection with Johnston Drive;

Ransom Road at its intersection with Canyon View Drive;

Ransom Road on the northern extension (southbound traffic) at its intersection with West Canyonview;

Ridge Road at its intersection with Canyon View Drive;

Saint Tower Court (eastbound traffic) at its intersection with Carter Ranch Trail;

Sioux Trail (southbound traffic) at the intersection of West Lake Shore Drive;

Sioux Trail (southwest bound traffic) at the intersection of Arapaho Road;

Squaw Lane at its intersection with Lake Shore Drive South;

Stirrup Lane at its intersection with Lake Shore Drive South;

Sunset Lane at its intersection with Lake Shore Drive South;

Tanglewood East at its intersection with Lake Shore Drive;

Un-named dedicated exit (eastbound traffic) at the intersection with CR 3300;

West Brookhollow at its intersection with Ransom Road;

Willow Lane at its intersection with Canyon View Drive;
Yucca Lane (southbound traffic) at the intersection with Lake Shore Drive.

(b)

Three-way stop signs.

Cherokee Trail and Comanche Lane (three stop signs);
Lee Kitchens Drive and Parklane Drive (east intersection) near the tennis courts (three stop signs);
Lee Kitchens Drive and the access road to the city storage and waste facility (three stop signs).

(c)

Yield Signs

Carter Ranch Trail (westbound traffic) at its intersection with Buffalo Drive;
Saint Tower Court (westbound traffic) at its intersection with Buffalo Drive;

(d)

Penalty clause.

Any person, firm or corporation violating any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be subject to a fine of an amount not to exceed the maximum as mandated by the state. Said fine shall be cumulative of any other right or remedy available to the city to enjoin the continued violation hereof. Each transaction and violation of any of the provisions hereof shall be a separate offense.

(Ordinance 2, sec. 3, adopted 5/9/78; Ordinance 26 adopted 11/14/78; Ordinance 69 adopted 7/13/82; Ordinance 86 adopted 6/10/86; Ordinance 129 adopted 12/13/94; Ordinance 141 adopted 4/8/97; Ordinance 146 adopted 11/11/97; Ordinance 172 adopted 11/14/00; Ordinance 06-00341 adopted 5/16/06)

SECTION 3. Repeal of Prior Regulation. Secs. 12.03.003 and 12.03.004 are updated with new language to include additional areas where there is not an allowance for parking and new locations for stop signs.

SECTION 3. Severability. If any clause, section, or other part of application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the remaining portions or applications remaining in full force and effect.

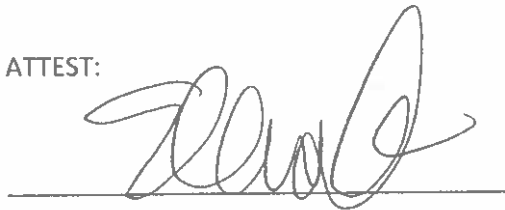
SECTION 4. Effective Date. The ordinance shall become effective at least ten (10) days after its publication in *The Slatonite*.

PASSED AND APPROVED ON December 12, 2023



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary

AGENDA ITEM 4:
**Resolution to Canvass
Election**

**(New Resolution will
be distributed at the
meeting due to final
ballot numbers)**

RESOLUTION NO. R24-0514

A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD MAY 4, 2024, FOR THE PURPOSE OF ELECTING THREE (3) ALDERMEN AT-LARGE FOR TWO-YEAR TERMS TO THE CITY COUNCIL OF THE TOWN OF RANSOM CANYON, TEXAS.

WHEREAS, a general election was held in the Town of Ransom Canyon, Texas, on May 4, 2024, for the purpose of electing three (3) Aldermen At-Large for two-year terms; and

WHEREAS, said election was duly and legally held in conformity with the election laws of the State of Texas, and the results of said election have been verified and returned by the proper judges and clerks; and

WHEREAS, a total of 912 votes were cast in such election;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF RANSOM CANYON, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct.

Section 2. The official canvass of the returns of the general election held on May 4, 2024, reflects that the following named persons received the number of votes set opposite their names in the respective positions to be filled:

Aldermen (Two-Year Term)

<u>Candidate</u>	<u>Votes Received</u>
Ronnie Hill	287
Vicky Keller	208
Jim Rose	190
Ron McWilliams	141
Mark Sundy	106

Section 3. The official canvass of the returns of the general election held on May 4, 2024, reflects that the following persons were duly elected:

Aldermen (Two-Year Term)

Ronnie Hill
Vicky Keller
Jim Rose

PASSED, APPROVED, AND RESOLVED this 4th day of May 2024.

TOWN OF RANSOM CANYON, TEXAS

Val Meixner, Mayor Pro Tem

ATTEST

Elena Quintanilla
City Secretary

AGENDA ITEM 5:
Mayor Resignation
Letter

TOWN OF RANSOM CANYON

24 LEE KITCHENS DRIVE
RANSOM CANYON, TEXAS 79366-2299
(806) 829-2470 • FAX (806) 829-2680

April 29, 2024

Town of Ransom Canyon
24 Lee Kitchens Drive
Ransom Canyon, TX 79366

Dear Fellow Council Members,

I am writing to formally announce my resignation from the position of Mayor and as a member of the Ransom Canyon City Council, effective April 30, 2024. After 14 years of dedicated service to our community, this decision comes with a heavy heart but is necessitated by personal changes in my life.

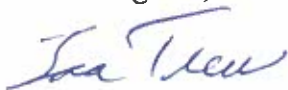
As many of you know, I have made the decision to retire and relocate to Lubbock, Texas. Since residency within Ransom Canyon is a requirement for serving on the City Council, my move makes it impossible for me to continue in my role. It is important to me that the Council and all town activities continue without interruption, and I believe that announcing my resignation now will provide adequate time to find a suitable replacement who can carry forward the work we have begun together.

Serving Ransom Canyon has been one of the most fulfilling roles of my professional life. Together, we have faced challenges and celebrated many successes that have not only improved our town but also strengthened our community. I am proud of what we have accomplished and confident that the Council will continue to guide Ransom Canyon toward a prosperous future.

I am immensely grateful for the support, collaboration, and friendship from each member of the Council, as well as the trust and encouragement from our residents. Although I am moving, I will always carry a deep fondness for Ransom Canyon and its people in my heart.

Please let me know how I can assist during this transition. I look forward to seeing all that you will achieve in the coming years. Thank you once again for the opportunity to serve this wonderful town.

Warmest regards,



Jana Trew Mayor

Town of Ransom Canyon

AGENDA ITEM #9

APPROVAL OF

MINUTES

Regular Meeting on

April 9, 2024

Ransom Canyon City Council Meeting Minutes
Regular Meeting, April 9, 2024
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular city council meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem, Val Meixner, Councilmembers Dr. Corey Evans, Dr. Terry Waldren, and John Hand. Councilmember Ron McWilliams was absent. Staff members attending the City Council meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Operations Director, Cory Needham; Fire Chief, Rand McPherson; Librarian, Angie Fikes, and General Counsel, Garrett Ferguson. The prayer was said by City Administrator, Elena Quintanilla, followed by pledges of allegiance. Guests attending in person are included in the attached list and Martie Simpson, Assistant Director of Financial Services for Texas Municipal League. Alicia Lucero attended virtually.

2. Citizen Comments

Linda Williams spoke on behalf of the Chapel and mentioned that they had a great attendance for their Easter Sunrise services. They are also preparing for a Garden Tea Party on May 18, 2024, from 2:00 – 4:00 p.m.

3. Minutes

The minutes for the regular meeting on March 12, 2024, were approved on a motion made by Mayor Pro Tem Val Meixner, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

4. Financials

The financial reports and the March 2024 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.

5. BSLT Triathlon

The City Council approved an agreement with the BSLT Triathlon to host the annual BSLT Triathlon in Ransom Canyon on August 4, 2024, on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.

6. No Swim Variance

The City Council approved a variance to allow swimming in the lake for a triathlon in the Town of Ransom Canyon to take place on August 4, 2024, on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.

7. Ordinance for Records Management

The City Council approved Ordinance 031224-1 to establish a Records Management Program for the Town of Ransom Canyon on a motion made by Councilmember Dr. Corey Evans, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.

8. Request for Proposal (RFP) for Solid Waste Services

The City Council rejected an RFP for solid waste services from Republic Services to allow more time and opportunity for other solid waste companies to respond to the RFP on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.

9. Amendment to the 2023-2024 Budget

The City Council approved Ordinance 23-00200-2 amending the 2023-2024 budget to add Enterprise Fund (02) and to allocate utility revenues and expenses to the Enterprise Fund on a motion made by Councilmember Dr. Terry Waldren; seconded by Councilmember Dr. Corey Evans, motion carried

10. The City Council approved an appointment of John Hand to the Building Review Committee on a motion made by Councilmember Dr. Corey Evans, seconded by Councilmember Dr. Terry Waldren. Councilmember John Hand recused himself from the vote. The motion carried unanimously.

A. Building Review Committee

The Building Review Committee did not meet in the month of March.

B. DEPARTMENT REPORTS:

a. Administration: Elena Quintanilla reported the following:

- She discussed her schedule for the next few weeks.
- The advertisement for bids on the Texas Parks and Wildlife Grant will be published in the *Slatonite* on April 11 and 18, 2024 and bids will open on May 7, 2024, at 2:00 p.m.
- The Groundbreaking Ceremony for the sewer plant and the park will take place on April 12, 2024, and will begin at 10:00 a.m. at the sewer plant.

- Ads to reopen the request for proposals (RFP's) for garbage services will be placed in the *Slatonite* on April 18 and 25, 2025. The bid opening for RFP's will take place on May 7, 2024, at 3:00 p.m.
 - The City staff will continue to work with the Texas Municipal League on a budget reformat as directed by City Council.
 - The City Election will take place May 4, 2024, and five candidates will be running for three Alderman-At Large positions including incumbent Ron McWilliams, Jim Rose, Mark Sundy, Ronnie Hill, and Vicky Keller. Early voting for the election will begin on April 22, 2024, at City Hall.
 - The County has started the process to work on McMillan Dam with Buffalo Springs Lake.
- b. The Municipal Court: Elena Quintanilla reported the following:
- The Municipal Court Judge will hold Court on May 2 or May 16, 2024.
 - There are two new parking citations that have been issued and four previous parking violations that will be addressed by the Judge.
- c. Operations: Cory Needham reported the following:
- The Operations Department sprayed the weeds to remove them in the Canyon.
 - Lee Jones and Howard Huffman are working on their water and wastewater certifications.
 - The City purchased a storage building, and the Operations staff moved records to create additional space for the Fire Department in the garage area next to City Hall where the fire truck is parked.
 - The Operations staff will check the Meadow for mosquitos after rainfall and will apply larvicide as needed.
 - The Texas Commission on Environmental Quality inspected the dam, and the Operations staff will patch up the dam as a result of recommendations from the TCEQ. The work completed by the Operations staff will save some costs for the city.
- d. Police: Chief James Hill reported the following:
- There were seventeen (17) written warnings, five (5) citations in the Canyon this month.
 - Round three of weed notices are going out within the next week. Twelve lots have been mowed.
 - The Chief is attending a quarterly emergency preparedness meeting and is also planning to attend a training for the cell phone alert system on May 7, 2024. This system will allow the City to text residents in the event of an emergency or disaster.
 - The Fourth of July falls on a Thursday this year so the Police Department will be coordinating efforts with the Fire Department and Buffalo Springs Lake to plan accordingly.
- e. Fire: James Hill reported the following:
- The Volunteer Fire Department responded to three (3) EMS calls and no fire calls this month.
 - Nine firefighters attended the Lubbock Area Fire Conference.

- The Fire Department will host their Push-In Ceremony for their new fire truck on Saturday, April 13, 2024.
- f. Library: Angie Fikes reported the following:
- The youth stuffed 1500 eggs for the Annual Easter Egg Hunt which was well attended by residents and Hannah Behnke served as the Easter Bunny.
 - The youth are assisting with housekeeping at the Library.
 - Thank you to John Hand for assisting with the new roof at the Children's Library storage building.

Adjournment

The City Council adjourned the meeting at 7:55 p.m. on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.

APPROVED:

Val Meixner, Mayor Pro Tem

ATTEST:

Elena Quintanilla, City Secretary

**AGENDA ITEM #10:
APPROVAL OF
FINANCIAL REPORTS
Claims and Demands
for
April 2024**

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
UTILITY REVENUE	1,203,700.00	106,480.03	603,344.73	600,355.27	50.12
BUILDING PERMIT REVENUE	13,200.00	2,183.82	17,517.92	(4,317.92)	132.71
FRANCHISE REVENUE	39,100.00	10,941.17	31,756.45	7,343.55	81.22
AD VALOREM TAX REVENUE	1,150,203.00	9,229.62	1,147,869.54	2,333.46	99.80
INTEREST REVENUE	75,000.00	7,766.27	52,221.69	22,778.31	69.63
LIBRARY REVENUE	4,500.00	0.00	1,695.00	2,805.00	37.67
COURT REVENUE	1,800.00	30.00	1,621.50	178.50	90.08
OTHER REVENUE	239,500.00	31,666.20	131,032.83	108,467.17	54.71
BUDGETED SURPLUS	<u>164,435.00</u>	<u>614.63</u>	<u>13,325.32</u>	<u>151,109.68</u>	<u>8.10</u>
TOTAL REVENUES	<u>2,891,438.00</u>	<u>168,911.74</u>	<u>2,000,384.98</u>	<u>891,053.02</u>	<u>69.18</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COURT	10,400.00	0.00	740.63	9,659.37	7.12
ADMINISTRATION	534,898.00	40,682.14	277,697.52	257,200.48	51.92
OPERATIONS	430,785.00	26,047.89	184,808.12	245,976.88	42.90
FIRE DEPARTMENT	117,572.00	14,856.47	107,409.15	10,162.85	91.36
LIBRARY	37,578.00	2,998.91	22,584.39	14,993.61	60.10
POLICE DEPARTMENT	449,917.00	29,073.23	235,799.41	214,117.59	52.41
SEWER DEPARTMENT	202,090.00	16,978.37	102,851.02	99,238.98	50.89
ROADS AND GROUNDS DEPT	107,637.00	10,684.66	54,763.51	52,873.49	50.88
WATER DEPARTMENT	479,556.00	13,774.44	193,768.95	285,787.05	40.41
PAYROLL DEPARTMENT	0.00	0.00	0.00	0.00	0.00
EMERGENCY OPS CENTER	27,875.00	139.15	11,190.59	16,684.41	40.15
CAPITAL EXPENDITURES	265,000.00	32,300.90	244,820.43	20,179.57	92.39
BONDS	<u>228,130.00</u>	<u>0.00</u>	<u>261,497.64</u>	<u>(33,367.64)</u>	<u>114.63</u>
TOTAL EXPENDITURES	<u>2,891,438.00</u>	<u>187,536.16</u>	<u>1,697,931.36</u>	<u>1,193,506.64</u>	<u>58.72</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>(18,624.42)</u>	<u>302,453.62</u>	<u>(302,453.62)</u>	<u>0.00</u>

01 -GENERAL FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>UTILITY REVENUE</u>					
401 WATER REVENUE	800,000.00	70,096.51	351,672.55	448,327.45	43.96
402 SEWER REVENUE	245,000.00	22,319.86	155,206.89	89,793.11	63.35
403 GARBAGE REVENUE	150,000.00	13,226.66	91,693.70	58,306.30	61.13
404 PENALTY REVENUE	4,700.00	612.00	3,546.59	1,153.41	75.46
405 MOSQUITO SPRAY GROUND	0.00	0.00	0.00	0.00	0.00
406 MOSQUITO SPRAY AIR	3,500.00	0.00	0.00	3,500.00	0.00
407 GAS LIGHTS REVENUE	0.00	0.00	0.00	0.00	0.00
408 TURN ON REVENUE	500.00	225.00	1,225.00 (725.00)	245.00
409 RV REVENUE MONTHLY PAYEES	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	1,203,700.00	106,480.03	603,344.73	600,355.27	50.12
<u>BUILDING PERMIT REVENUE</u>					
410 BUILDING PERMIT REVENUE	10,000.00	2,183.82	10,917.92 (917.92)	109.18
411 TAP CONNECTION REVENUE	3,200.00	0.00	6,600.00 (3,400.00)	206.25
TOTAL BUILDING PERMIT REVENUE	13,200.00	2,183.82	17,517.92 (4,317.92)	132.71
<u>FRANCHISE REVENUE</u>					
420 ATMOS FRANCHISE REVENUE	11,000.00	5,828.36	10,390.86	609.14	94.46
421 SPEC FRANCHISE REVENUE	18,000.00	3,788.36	14,898.90	3,101.10	82.77
422 SOUTH PLAINS TEL FRANCHISE REV	2,000.00	260.18	813.31	1,186.69	40.67
423 SBC FRANCHISE REVENUE	100.00	0.00	16.80	83.20	16.80
424 MISC FRANCHISE REVENUE	500.00	264.27	556.15 (56.15)	111.23
425 INTERNET REVENUE	7,500.00	800.00	5,080.43	2,419.57	67.74
TOTAL FRANCHISE REVENUE	39,100.00	10,941.17	31,756.45	7,343.55	81.22
<u>AD VALOREM TAX REVENUE</u>					
443 DELINQUENT TAX REVENUE	3,000.00	173.65	790.74	2,209.26	26.36
444 CURRENT TAX REVENUE	1,145,103.00	9,055.97	1,146,892.49 (1,789.49)	100.16
445 TAX P&I REVENUE	2,000.00	0.00	42.94	1,957.06	2.15
446 TAX CERTIFICATE REVENUE	100.00	0.00	143.37 (43.37)	143.37
447 MISC TAX REVENUE	0.00	0.00	0.00	0.00	0.00
448 TAX COLLECTION REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL AD VALOREM TAX REVENUE	1,150,203.00	9,229.62	1,147,869.54	2,333.46	99.80
<u>INTEREST REVENUE</u>					
455 INTEREST INCOME	75,000.00	7,766.27	52,221.69	22,778.31	69.63
456 I&S INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
457 CONSTRUCTION INTEREST	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST REVENUE	75,000.00	7,766.27	52,221.69	22,778.31	69.63
<u>LIBRARY REVENUE</u>					
465 LIBRARY REVENUE	4,500.00	0.00	1,695.00	2,805.00	37.67
466 CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY REVENUE	4,500.00	0.00	1,695.00	2,805.00	37.67

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>COURT REVENUE</u>					
476 SEIZURE INCOME	0.00	0.00	0.00	0.00	0.00
477 COURT FEES	600.00	0.00	612.00 (12.00)	102.00
478 COURT FINES	1,200.00	30.00	1,009.50	190.50	84.13
479 COURT TRUST	0.00	0.00	0.00	0.00	0.00
TOTAL COURT REVENUE	1,800.00	30.00	1,621.50	178.50	90.08
<u>OTHER REVENUE</u>					
480 BUFFALO LAKE REVENUE	180,000.00	27,842.44	88,110.00	91,890.00	48.95
481 POA REVENUE	0.00	0.00	0.00	0.00	0.00
482 TEXAS WATER DEVELOPMENT BOARD	0.00	0.00	0.00	0.00	0.00
483 CITY SALES TAX REVENUE	26,000.00	2,249.64	17,313.05	8,686.95	66.59
484 COPS FAST GRANT	0.00	0.00	0.00	0.00	0.00
485 SCHOLARSHIP DONATION REVENUE	0.00	0.00	0.00	0.00	0.00
486 LEOSE TRAINING REVENUE	0.00	0.00	0.00	0.00	0.00
487 BOAT PERMIT REVENUE	1,500.00	860.00	4,152.75 (2,652.75)	276.85
488 RV STORAGE REVENUE ANNUAL PAY	12,000.00	0.00	8,995.00	3,005.00	74.96
489 MISC REVENUE	20,000.00	714.12	12,462.03	7,537.97	62.31
TOTAL OTHER REVENUE	239,500.00	31,666.20	131,032.83	108,467.17	54.71
<u>BUDGETED SURPLUS</u>					
490 OPERATING GEN FUND TRANSF	72,792.00	0.00	0.00	72,792.00	0.00
491 NOTE PROCEEDS - CITIZENS BANK	0.00	0.00	0.00	0.00	0.00
492 INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00
493 LUBBOCK COUNTY FIRE GRANT	55,643.00	0.00	9,100.00	46,543.00	16.35
494 COVID GRANT FUNDS	30,000.00	0.00	0.00	30,000.00	0.00
495 CC PROCESSING FEES	6,000.00	614.63	4,225.32	1,774.68	70.42
496 JAG GRANT	0.00	0.00	0.00	0.00	0.00
497 BULLET PROOF VESTS GRANT	0.00	0.00	0.00	0.00	0.00
498 SECO GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL BUDGETED SURPLUS	164,435.00	614.63	13,325.32	151,109.68	8.10
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TOTAL REVENUES	2,891,438.00	168,911.74	2,000,384.98	891,053.02	69.18
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CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
CITY COURT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
504-4020 JUDGE CONTRACT	5,000.00	0.00	740.63	4,259.37	14.81
504-4030 COURT OPERATING EXPENSE	2,400.00	0.00	0.00	2,400.00	0.00
504-4040 COURT EDUCATION EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL CITY COURT	10,400.00	0.00	740.63	9,659.37	7.12

CITY OF RANSOM CANYON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
505-5000 PAYROLL	306,271.00	20,953.12	163,176.26	143,094.74	53.28
505-5005 PAYROLL SERVICE	0.00	0.00	0.00	0.00	0.00
505-5006 FUEL ALLOWANCE	0.00	0.00	0.00	0.00	0.00
505-5010 AUDIT EXPENSE	20,000.00	7,146.27	22,896.27 (2,896.27)	114.48
505-5020 COMPUTER EXP	47,500.00	5,274.71	20,540.78	26,959.22	43.24
505-5030 ELECTION EXP	4,000.00	0.00	0.00	4,000.00	0.00
505-5040 XEROX EXPENSE	6,500.00	776.28	4,984.33	1,515.67	76.68
505-5050 PITNEY BOWES EXPENSE	2,750.00	309.57	928.71	1,821.29	33.77
505-5070 GENERAL LIABILITY INSURANCE	1,014.00	0.00	2,929.84 (1,915.84)	288.94
505-5071 WORKERS COMP INSURANCE	516.00	0.00	467.35	48.65	90.57
505-5075 E&O/REAL & PERSONAL, CRIME IN	7,257.00	0.00	7,111.04	145.96	97.99
505-5080 LEGAL EXPENSE	25,000.00	655.53	1,593.72	23,406.28	6.37
505-5081 LEGAL EXPENSE CODIFY CITY ORD	7,000.00	0.00	2,598.15	4,401.85	37.12
505-5090 LCAD EXPENSE	18,500.00	0.00	10,152.50	8,347.50	54.88
505-5100 MEETINGS-EDUCATION EXPENSE	13,000.00	103.25	6,812.83	6,187.17	52.41
505-5101 TML CONFERENCE CITY COUNCIL	11,000.00	0.00	574.10	10,425.90	5.22
505-5105 ASSOCIATION DUES EXPENSE	1,700.00	0.00	1,529.53	170.47	89.97
505-5110 ADMIN OFFICE SUPPLIES	8,500.00	479.49	4,821.80	3,678.20	56.73
505-5120 POSTAGE EXPENSE	7,500.00	477.98	3,342.69	4,157.31	44.57
505-5130 PUBLIC RELATIONS EXPENSE	7,000.00	1,283.01	3,228.48	3,771.52	46.12
505-5140 OFFICE UTILITY EXPENSE	12,390.00	750.78	5,766.17	6,623.83	46.54
505-5150 OFFICE TELEPHONE EXPENSE	11,000.00	607.65	3,726.33	7,273.67	33.88
505-5155 SECURITY SYSTEM	5,000.00	30.00	180.00	4,820.00	3.60
505-5160 SCHOLARSHIP GRANT	0.00	0.00	0.00	0.00	0.00
505-5170 MILEAGE REIMBURSEMENT	2,000.00	464.42	1,823.25	176.75	91.16
505-5175 CREDIT CARD FEE EXPENSE	9,500.00	1,370.08	8,513.39	986.61	89.61
505-5180 OTHER USES OF FUNDS	0.00	0.00	0.00	0.00	0.00
505-5300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	534,898.00	40,682.14	277,697.52	257,200.48	51.92

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 OPERATIONS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
506-6000 PAYROLL	137,143.00	10,192.27	71,700.85	65,442.15	52.28
506-6010 DUES AND FEES EXPENSE	1,400.00	113.75	637.31	762.69	45.52
506-6015 OPERATIONS SCHOOL EXPENSE	12,500.00	2,141.72	3,808.55	8,691.45	30.47
506-6016 OPERATIONS CELL PHONE	6,000.00	204.76	1,886.68	4,113.32	31.44
506-6020 ENGINEERING EXPENSE	25,000.00	0.00	6,214.88	18,785.12	24.86
506-6030 BUILDING INSPECTION EXPENSE	6,000.00	975.00	5,025.00	975.00	83.75
506-6040 GARBAGE CONTRACT EXPENSE	120,000.00	8,040.00	52,824.60	67,175.40	44.02
506-6050 GAS AND OIL EXPENSE	18,000.00	2,095.99	6,150.48	11,849.52	34.17
506-6055 MILEAGE REIMBURSEMENT	3,120.00	273.36	2,089.87	1,030.13	66.98
506-6060 SHOP MATERIALS EXPENSE	2,000.00	0.00	924.98	1,075.02	46.25
506-6080 BUILDING REPAIR EXPENSE	12,000.00	50.40	10,397.18	1,602.82	86.64
506-6100 EQUIPMENT REPAIR EXPENSE	9,600.00	761.00	925.97	8,674.03	9.65
506-6105 VEHICLE EXPENSE	25,000.00	0.00	20.00	24,980.00	0.08
506-6110 SMALL TOOLS EXPENSE	500.00	0.00	39.94	539.94	7.99-
506-6120 UNIFORMS EXPENSE	6,800.00	1,147.49	2,433.20	4,366.80	35.78
506-6150 JOHN DEERE EXPENSE	0.00	0.00	0.00	0.00	0.00
506-6160 EQUIPMENT PURCHASE EXPENSE	8,000.00	52.15	252.52	7,747.48	3.16
506-6170 MOSQUITO SPRAY GROUND	7,500.00	0.00	0.00	7,500.00	0.00
506-6171 MOSQUITO SPRAY AIR	13,000.00	0.00	2,880.00	10,120.00	22.15
506-6175 DUMP TRUCK REPAIR	0.00	0.00	0.00	0.00	0.00
506-6200 WORKERS COMP INSURANCE	4,712.00	0.00	4,663.85	48.15	98.98
506-6210 AUTO & APD INSURANCE	3,472.00	0.00	3,402.56	69.44	98.00
506-6220 GENERAL /E&O LIABILITY INS	2,615.00	0.00	2,315.53	299.47	88.55
506-6230 REAL/PERSONAL/MOBILE PROP INS	6,423.00	0.00	6,294.05	128.95	97.99
506-6300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS	430,785.00	26,047.89	184,808.12	245,976.88	42.90

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 FIRE DEPARTMENT
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
507-7020 COMPUTER EXPENSE	1,500.00	0.00	1,691.71 (191.71)	112.78
507-7030 DUES EXPENSE	500.00	0.00	47.00	453.00	9.40
507-7040 EDUCATION EXPENSE	6,000.00	0.00	66.99	5,933.01	1.12
507-7045 LUBBOCK COUNTY GRANT	55,643.00	10,556.00	50,697.40	4,945.60	91.11
507-7050 EQUIPMENT EXPENSE	4,000.00	415.00	4,874.40 (874.40)	121.86
507-7055 SUPPLIES	500.00	0.00	0.00	500.00	0.00
507-7060 AUTO & APD INSURANCE EXPENSE	3,472.00	0.00	8,872.43 (5,400.43)	255.54
507-7061 REAL & PERSONAL PROP INSURANC	5,582.00	0.00	7.66	5,574.34	0.14
507-7065 TANKER TRUCK PAYMENT	0.00	0.00	0.00	0.00	0.00
507-7070 WORKERS COMP INSURANCE	375.00	0.00	326.38	48.62	87.03
507-7080 MEDICAL EQUIPMENT EXPENSE	4,000.00	0.00	2,602.94	1,397.06	65.07
507-7090 PERSONAL EQUIPMENT EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
507-7100 RADIO REPAIR EXPENSE	3,000.00	0.00	1,907.05	1,092.95	63.57
507-7140 BUILDING UTILITIES EXPENSE	7,000.00	837.35	4,458.47	2,541.53	63.69
507-7145 FIRE STATION BUILDING REPAIR	3,000.00	755.15	1,241.95	1,758.05	41.40
507-7150 TELEPHONE EXPENSE	2,000.00	116.56	700.44	1,299.56	35.02
507-7160 VEHICLE REPAIR EXPENSE	18,500.00	811.41	12,933.36	5,566.64	69.91
507-7170 BUNKER GEAR CAPITAL EXP	0.00	1,365.00	16,980.97 (16,980.97)	0.00
507-7190 INTEREST EXPENSE ASB	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE DEPARTMENT	117,572.00	14,856.47	107,409.15	10,162.85	91.36

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 LIBRARY
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
508-8020 PAYROLL	24,098.00	2,008.16	14,057.12	10,040.88	58.33
508-8030 LIBRARY PROGRAMS EXPENSE	9,000.00	647.79	6,129.05	2,870.95	68.10
508-8035 CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
508-8140 UTILITIES EXPENSE	3,000.00	223.70	1,400.39	1,599.61	46.68
508-8145 Building Repair	0.00	0.00	250.00 (250.00)	0.00
508-8150 TELEPHONE EXPENSE	1,400.00	119.26	716.94	683.06	51.21
508-8160 WORKERS COMP INSURANCE	80.00	0.00	30.89	49.11	38.61
TOTAL LIBRARY	37,578.00	2,998.91	22,584.39	14,993.61	60.10

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 POLICE DEPARTMENT
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
509-9000 PAYROLL	347,301.00	25,798.75	190,746.19	156,554.81	54.92
509-9010 AMMO EXPENSE	3,200.00	0.00	0.00	3,200.00	0.00
509-9015 ANIMAL CONTROL	150.00	0.00	0.00	150.00	0.00
509-9020 DUES EXPENSE	400.00	0.00	0.00	400.00	0.00
509-9030 EDUCATION EXPENSE	4,000.00	0.00	35.00	3,965.00	0.88
509-9040 EMT EDUCATION EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9041 EMERGENCY MGT TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
509-9050 GAS -OIL EXPENSE	15,000.00	2,174.99	7,444.17	7,555.83	49.63
509-9055 MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
509-9060 AUTO & APD INSURANCE EXPENSE	3,472.00	0.00	3,402.56	69.44	98.00
509-9065 LAW ENFORCEMENT LIABILITY INS	3,156.00	0.00	3,092.88	63.12	98.00
509-9066 E&O/REAL & PERSONAL PROP INS	6,681.00	0.00	6,546.57	134.43	97.99
509-9067 WORKERS COMP INSURANCE	6,801.00	0.00	6,752.93	48.07	99.29
509-9070 CELL PHONE EXPENSE	3,750.00	307.32	1,922.62	1,827.38	51.27
509-9090 OFFICE SUPPLY EXPENSE	500.00	0.00	0.00	500.00	0.00
509-9110 SMALL EQUIPMENT EXPENSE	3,000.00	92.77	110.79	2,889.21	3.69
509-9130 RADIO REPAIR EXPENSE	3,500.00	0.00	84.64	3,415.36	2.42
509-9150 TELEPHONE EXPENSE	1,500.00	110.64	666.00	834.00	44.40
509-9160 VEHICLE REPAIR EXPENSE	25,000.00	0.00	180.76	24,819.24	0.72
509-9170 CAMERA EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9175 SURVEILLANCE VIDEO CAMERAS	6,506.00	0.00	5,711.99	794.01	87.80
509-9180 COMPUTER EXPENSE	7,500.00	366.81	7,070.97	429.03	94.28
509-9200 UNIFORM EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
509-9210 BOAT MAINTENANCE EXPENSE	1,000.00	0.00	34.56	965.44	3.46
509-9215 05 POLICE VEH PAYMENT	0.00	0.00	0.00	0.00	0.00
509-9220 LAKE REPAIR & MAINT EXPENSE	1,000.00	0.00	593.69	406.31	59.37
509-9221 COMMUNITY EVENTS EXPENSE	2,500.00	221.95	1,403.09	1,096.91	56.12
509-9230 INTEREST EXPENSE - FMCC	0.00	0.00	0.00	0.00	0.00
509-9240 BULLET PROOF VEST MATCH	0.00	0.00	0.00	0.00	0.00
509-9300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE DEPARTMENT	449,917.00	29,073.23	235,799.41	214,117.59	52.41

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 SEWER DEPARTMENT
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
510-1000 CHEMICAL EXPENSE	15,000.00	577.14	3,499.61	11,500.39	23.33
510-1001 PAYROLL	113,627.00	8,213.88	62,725.67	50,901.33	55.20
510-1005 PERMIT INSPECTION EXPENSE	2,500.00	0.00	1,250.00	1,250.00	50.00
510-1010 LAB EXPENSE	6,000.00	261.05	3,053.20	2,946.80	50.89
510-1014 UTILITY EXPENSE	45,000.00	2,919.84	17,898.03	27,101.97	39.77
510-1016 SEWER SLUDGE HAULING	2,000.00	161.46	492.23	1,507.77	24.61
510-1020 REPAIR EXPENSE	16,000.00	4,845.00	12,016.60	3,983.40	75.10
510-1025 SEWER PLANT WATER EXPENSE	0.00	0.00	0.00	0.00	0.00
510-1100 WORKERS COMP INSURANCE	1,963.00	0.00	1,915.68	47.32	97.59
TOTAL SEWER DEPARTMENT	202,090.00	16,978.37	102,851.02	99,238.98	50.89

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 ROADS AND GROUNDS DEPT
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
511-1000 PAYROLL	77,337.00	5,928.40	41,841.30	35,495.70	54.10
511-1100 STREET SWEEPING EXPENSE	7,000.00	618.80	4,255.56	2,744.44	60.79
511-1101 CONTRACT ROAD REPAIR EXPENSE	0.00	0.00	0.00	0.00	0.00
511-1110 EQUIPMENT REPAIR	2,000.00	466.57	946.93	1,053.07	47.35
511-1115 GROUNDS MAINTENANCE EXPENSE	7,000.00	0.00	2,703.45	4,296.55	38.62
511-1120 MATERIALS & SUPPLIES EXPENSE	3,000.00	1,040.00	1,124.20	1,875.80	37.47
511-1124 STREET SIGNS EXPENSE	1,300.00	1,055.89	900.89	399.11	69.30
511-1130 TREE TRIMMING EXPENSE	2,000.00	0.00	200.00	1,800.00	10.00
511-1140 PARK EXPENSES	8,000.00	1,575.00	2,791.18	5,208.82	34.89
511-1300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ROADS AND GROUNDS DEPT	107,637.00	10,684.66	54,763.51	52,873.49	50.88

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 WATER DEPARTMENT
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
512-1000 PAYROLL	84,156.00	6,230.99	46,559.62	37,596.38	55.33
512-1200 WATER SYSTEM PERMIT FEES	1,600.00	0.00	1,346.26	253.74	84.14
512-1205 LAB EXPENSE	3,000.00	332.00	1,179.70	1,820.30	39.32
512-1210 LP&L PURCHASE	370,000.00	6,597.45	132,951.31	237,048.69	35.93
512-1214 UTILITIES EXPENSE	9,000.00	614.00	3,691.00	5,309.00	41.01
512-1215 WATER METER EXPENSE	3,000.00	0.00	2,594.15	405.85	86.47
512-1220 REPAIR EXPENSE	8,000.00	0.00	5,446.91	2,553.09	68.09
512-6155 PICKUP LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
512-6160 TAIL GATE LIFT	0.00	0.00	0.00	0.00	0.00
512-6165 TANK INSPECTION	800.00	0.00	0.00	800.00	0.00
TOTAL WATER DEPARTMENT	479,556.00	13,774.44	193,768.95	285,787.05	40.41

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 PAYROLL DEPARTMENT
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
513-1301 ADMINISTRATION EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1302 OPERATIONS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1303 POLICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1304 MEDICAL INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1306 LONGEVITY EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1310 PAYROLL SERVICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1311 PAYROLL TAX EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1325 TMRS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1350 WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1355 POLICE WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1360 CITY SEC FUEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
TOTAL PAYROLL DEPARTMENT	0.00	0.00	0.00	0.00	0.00

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 EMERGENCY OPS CENTER
 EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
514-1405	EMERGENCY OPERATIONS CENTER	23,000.00	139.15	11,190.59	11,809.41	48.65
514-1410	EOC SIREN	4,875.00	0.00	0.00	4,875.00	0.00
TOTAL EMERGENCY OPS CENTER		27,875.00	139.15	11,190.59	16,684.41	40.15

01 -GENERAL FUND
 CAPITAL EXPENDITURES
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
520-4900 BUDGETED SURPLUS TRANSFER	0.00	0.00	0.00	0.00	0.00
520-4910 CONSTRUCTION SAVINGS	0.00	0.00	0.00	0.00	0.00
520-4920 OPERATING RESERVE	0.00	0.00	0.00	0.00	0.00
520-5000 POLICE DEPT VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5005 DAM REPAIR	0.00	0.00	0.00	0.00	0.00
520-5007 E LAKE SHORE DR SAVINGS PLAN	0.00	0.00	0.00	0.00	0.00
520-5008 DEBT PMT SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5009 POLICE VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5010 SEAL COAT/STREET REPAIRS	0.00	0.00	32,457.00 (32,457.00)	0.00
520-5011 SEWER JETTER	0.00	0.00	0.00	0.00	0.00
520-5012 OPERATIONS VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5015 CITY HALL DEBT PAYMENT	0.00	0.00	0.00	0.00	0.00
520-5016 CITY HALL	0.00	0.00	0.00	0.00	0.00
520-5017 CITY HALL REPAIRS/FURNITURE	0.00	0.00	0.00	0.00	0.00
520-5018 CITY PARK IMPROVEMENTS	200,000.00	12,100.00	16,450.00	183,550.00	8.23
520-5027 SHREDDER	0.00	0.00	0.00	0.00	0.00
520-5028 SECO GRANT CITY HALL WINDOWS	0.00	0.00	0.00	0.00	0.00
520-5029 WATER & SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5030 WATER TANK REPAIR CIP	0.00	0.00	0.00	0.00	0.00
520-5071 SEWER PLANT MUFFLER REPAIR	0.00	0.00	0.00	0.00	0.00
520-5072 SEWER REPAIR ENGINEERING	0.00	0.00	0.00	0.00	0.00
520-5073 SEWER PLANT REHABILITATION	0.00	20,200.90	86,991.70 (86,991.70)	0.00
520-5080 ROOSEVELT WATER LINE	0.00	0.00	0.00	0.00	0.00
520-5081 FERRARA FIRE TRUCKS (2)	0.00	0.00	0.00	0.00	0.00
520-5085 WATER SYSTEM VAULT & VALVE FR	0.00	0.00	0.00	0.00	0.00
520-5090 MASTER CONTROL VALVE	0.00	0.00	0.00	0.00	0.00
520-5095 ISOLATION VALVE FRONT ROAD VA	0.00	0.00	0.00	0.00	0.00
520-5101 LEGAL/ENGINEERING,CCN/WATERLI	0.00	0.00	0.00	0.00	0.00
520-5102 ENGINEERING, ZONING CODE	0.00	0.00	0.00	0.00	0.00
520-5120 CROFOOT VAULT & METER	0.00	0.00	0.00	0.00	0.00
520-5150 PRUSSURE SUSTAINING VALVES-FR	0.00	0.00	0.00	0.00	0.00
520-5160 CAMERA SYSTEMS	0.00	0.00	0.00	0.00	0.00
520-5200 GARAGE ADDITION	0.00	0.00	0.00	0.00	0.00
520-5300 WATER METER REPLACEMENT PROG	30,000.00	0.00	84,922.14 (54,922.14)	283.07
520-5400 DUMP TRAILER	0.00	0.00	0.00	0.00	0.00
520-5500 POLICE VEHICLE JAG GRANT	0.00	0.00	0.00	0.00	0.00
520-5600 METAL DETECTOR	0.00	0.00	0.00	0.00	0.00
520-5700 SKID LOADER	0.00	0.00	0.00	0.00	0.00
520-5701 VACTRON	0.00	0.00	0.00	0.00	0.00
520-5800 BUFFALO FLOW METER	0.00	0.00	0.00	0.00	0.00
520-5810 EMERGENCY ROAD	0.00	0.00	0.00	0.00	0.00
520-5811 LAWN MOWER	0.00	0.00	0.00	0.00	0.00
520-5812 LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
520-5813 FIRE TRUCK	35,000.00	0.00	23,999.59	11,000.41	68.57
TOTAL CAPITAL EXPENDITURES	265,000.00	32,300.90	244,820.43	20,179.57	92.39

CITY OF RANSOM CANYON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2024

01 -GENERAL FUND
 BONDS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
545-4500 BOND PRINCIPAL EXPENSE	130,000.00	0.00	128,935.38	1,064.62	99.18
545-5000 BOND INTEREST EXPENSE	97,130.00	0.00	49,010.25	48,119.75	50.46
545-5001 NOTE INTEREST	0.00	0.00	0.00	0.00	0.00
545-5010 BOND SERVICING FEE	1,000.00	0.00	83,552.01 (82,552.01)	8,355.20
545-5015 Amortization	0.00	0.00	0.00	0.00	0.00
545-6000 Depreciation	0.00	0.00	0.00	0.00	0.00
TOTAL BONDS	228,130.00	0.00	261,497.64 (33,367.64)	114.63
TOTAL EXPENDITURES	2,891,438.00	187,536.16	1,697,931.36	1,193,506.64	58.72
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (18,624.42)	302,453.62 (302,453.62)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

*** END OF REPORT ***

AGENDA ITEM 11:
Solid Waste Services

TOWN OF RANSOM CANYON

24 LEE KITCHENS DRIVE
RANSOM CANYON, TEXAS 79366-2299
(806) 829-2470 • FAX (806) 829-2680

May 8, 2024

Honorable Mayor Pro Tem Val Meixner and Council Members:

Proposals for Solid Waste Collection were received on Tuesday, May 7, 2024, with two proposals submitted as follows:

Caprock Services (Waste Connections)	5813, E. Fourth, Lubbock, TX 79403	\$221,671 annually
Republic Services	1408 MLK Blvd, Lubbock, TX 79403	\$288,110 annually

The proposals were submitted in accordance with the guidelines established in the request for proposal documents as well as procedures adopted by the Town of Ransom Canyon. Staff have reviewed the proposals for completeness and enclosed a copy of each proposal for your review.

Based upon our complete evaluation of all information provided and past experience, staff recommends the Solid Waste Collection for the Town of Ransom Canyon be awarded to Caprock Services (Waste Connections) , for a total Contract amount of \$221,671 annually.

Sincerely,



Maria Elena Quintanilla
City Administrator

Solid Waste Service Cost Comparison

1. Costs for 96 Gallon Poly Cart (537 residents)

Service Vendor	Per Cart Cost	Monthly Cost	Annual Cost
Republic Services	\$34.00	\$18,258	\$219,096
Waste Connections	\$29.00	\$15,573	\$186,876

2. Delivery of Carts (537 carts)

Service Vendor	Delivery Cost per Cart	Total Cost
Republic Services	\$25.00	\$13,425
Waste Connections	\$0.00	\$0

3. Roll-Off Container Services (4 containers, 70 hauls/year)

Service Vendor	Rate per Haul	Total Annual Haul Cost	Annual Tonnage Costs	Rental Rate per Day	Annual Rental Cost	Delivery/Removal Fee	Dry Run Fee
Republic Services	\$500.00	\$35,000	\$12,689	\$5.00	\$7,300	\$150 per Roll-Off	\$150
Waste Connections	\$275.00	\$19,250	\$15,545	\$0.00	\$0	\$0	\$0

Total Annual Cost Calculation

Republic Services

- **96 Gallon-Cart Annual:** \$219,096
- **Cart Delivery:** \$13,425
- **Roll-Off Hauls:** \$35,000
- **Roll-Off Rentals:** \$7,300
- **Delivery/Removal Fee:** 4 containers * \$150 (assuming 1 fee/year) = \$600
- **Dry Run Fee:** \$150 per run = \$150

Total Annual Cost for Republic Services: \$288,110

Waste Connections

- **96 Gallon-Cart Annual:** \$186,876
- **Cart Delivery:** \$0
- **Roll-Off Hauls:** \$19,250
- **Roll-Off Rentals:** \$0

- **Delivery/Removal Fee:** \$0
- **Dry Run Fee:** \$0

Total Annual Cost for Waste Connections: \$221,671

Summary

The comparison clearly demonstrates Waste Connections as the more cost-effective option for the provided services, leading to significant savings, especially in delivery fees, dry run fees, and roll-off container hauls and rentals.