

**REGULAR CITY COUNCIL MEETING WILL BEGIN AT 6:30 PM**  
**NOTICE OF REGULAR MEETING**  
**TOWN OF RANSOM CANYON**  
**CITY COUNCIL AGENDA**  
**TUESDAY, APRIL 9, 2024**

**Jana Trew, Mayor**

Dr. Corey Evans, Alderwoman  
Ron McWilliams, Alderman  
Dr. Terry Waldren, Alderman

Val Meixner, Mayor Pro Tem  
John Hand, Alderman  
Elena Quintanilla, City Administrator

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 6:30 p.m. on Tuesday, April 9, 2024. The meeting will be held at City Hall located at 24 Lee Kitchens Drive in Ransom Canyon, Texas. The City Council agenda and packet are posted online at <https://www.ci.ransom-canyon.tx.us>. If you are making a public comment the day of the meeting, you must publicly attend the meeting. The following are instructions on how to access the meeting via telephone or video conference call:

Please join my session from your computer, tablet, or smartphone.

<https://meet.goto.com/465998213>

You can also dial in using your phone

Access code: 465-998-213

United States: +1 (646) 749-3122

Join from a video-conferencing room or system.

Meeting ID: 465-998-213

Dial in or type: 67.217.95.2 or inroomlink.goto.com Dial directly: [465998213@67.217.95.2](https://465998213@67.217.95.2) or 67.217.95.2##465998213

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1. CALL TO ORDER/PRAYER/PLEDGES AT 6:30 P.M.
2. CITIZEN COMMENTS - In accordance with law, no Council *discussion or action* is to be taken until such matter is placed on the agenda. Citizens shall be allowed to speak on any matter other than personnel matters, matters under litigation or matters concerning the purchase, exchange, lease or value of real property

3. ACTION ITEM: APPROVE MINUTES OF:
  - a. Regular Meeting on March 12, 2024
  
4. ACTION ITEM: APPROVE FINANCIALS
  - a. Financial Reports
  - b. March 2024 Claims & Demands
  - c. Financial Investment Report
  
5. ACTION ITEM: CONSIDER AND ACT UPON an agreement with BSLT Triathlon to host the annual BSLT Triathlon in Ransom Canyon on August 4, 2024.
  
6. ACTION ITEM: CONSIDER AND ACT UPON Resolution 040924 authorizing a variance to approve swimming in the lake for a triathlon in the Town of Ransom Canyon to take place on August 4, 2024.
  
7. ACTION ITEM: CONSIDER AND ACT UPON Ordinance 031224-1 to establish a Records Management Program for the Town of Ransom Canyon in accordance with the Texas Local Government Record Act in the Government Code.
  
8. ACTION ITEM: CONSIDER AND ACT UPON a response to a request for proposal from Republic Services for solid waste services.
  
9. ACTION ITEM: CONSIDER AND ACT UPON the first reading of Ordinance 23-00200-2 amending the 2023-2024 budget to add Enterprise Fund (02) and to allocate utility revenues and expenses to the Enterprise Fund.
  
10. ACTION ITEM: CONSIDER AND ACT UPON the appointment of John Hand to the Building Review Committee.
  - A. BUILDING REVIEW COMMITTEE REPORT: The Building Review Committee did not meet in the month of March.
  
  - B. DEPARTMENT REPORTS:
    - a. Administration: Elena Quintanilla
      - City Administrator Schedule of Events
      - Texas Parks and Wildlife Grant Update
      - Groundbreaking Event for the Sewer Plant and Park – April 12, 2024
      - Trash Collection Services Request for Proposals
      - Budget Format
      - City Election
      - McMillan Dam

- b. Court: Elena Quintanilla
  - Report on Pending Municipal Court Cases
  - Report on New Municipal Court Cases
- c. Operations: Cory Needham
  - Weed Prevention
  - Operations Training Update
  - Storage Building
  - Larvicide and Mosquito Prevention
  - Dam Inspection
- d. Police: James Hill
  - Citations, Warnings, and Arrests
  - Police Training and Education
  - Weed Notices
  - Disaster Recovery/Emergency Management Planning/Communications
  - Pre-Fourth of July Preparation
- e. Fire: Rand McPherson
  - EMS Calls
  - Fire Calls
  - Lubbock Area Fire Conference
  - Fire Truck Push-In Ceremony
- f. Library: Angie Fikes
  - Easter Egg Hunt
  - Housekeeping & Roof Replacement
  - Summer Reading Challenge Preparation

## 11. ADJOURN

Executive Session Disclosure Statement: The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

If any accommodations for a disability are required, please notify the City Administrator's office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

All items listed on this agenda are eligible for both discussion and action unless expressly limited.

**CERTIFICATION**

**DATED THIS THE 5th DAY OF APRIL 2024**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted in the display case at the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on or before April 05, 2024 by 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Elena Quintanilla, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Elena Quintanilla, City Secretary

**AGENDA ITEM #3**

**APPROVAL OF**

**MINUTES**

**Regular Meeting on**

**March 12, 2024**

Ransom Canyon City Council Meeting Minutes  
Regular Meeting, March 12, 2024  
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular city council meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem, Val Meixner, Councilmembers Dr. Corey Evans, Dr. Terry Waldren, and John Hand. Councilmember Ron McWilliams was absent. Staff members attending the city council meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Operations Director, Cory Needham; Fire Chief, Rand McPherson; Assistant Fire Chief, Angela Hill, and Librarian, Angie Fikes. The prayer was said by Councilmember Dr. Corey Evans, followed by pledges of allegiance. Guests attending in person are included in the attached list. Martie Simpson, Assistant Director of Financial Services for Texas Municipal League and Alicia Lucero, attended virtually.

2. Citizen Comments

John Hodges asked the City Council to add the Property Owner's Association (POA) to the agenda in the future. He also stated that there needs to be some clarification for the future residents of the Ransom Ranch subdivision and their use of amenities including the pool and lake. The POA will host a special meeting for the candidates that are running in the May 4, 2024 city election to discuss their platform to the public.

Linda Williams reported that the Chapel will host a Sunrise Service this year.

3. Minutes

The minutes for the regular meeting on February 13, 2024, were approved on a motion made by Mayor Pro Tem Val Meixner, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.

4. Financials

The financial reports and the February 2024 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.

- She will attend the West Texas City Manager's Meeting on Friday in Slaton and she will be attending the South Plains Chapter Texas Municipal Clerk's meeting in Hale Center next Wednesday at noon. Elena will take over as the President of the Chapter. She will also be attending the Regional Texas Municipal League Meeting next Thursday evening.
  - The Texas Parks and Wildlife Contract is on its way and should go to the City Council for approval at the next meeting. Parkhill will begin the procurement process prior to the next meeting so that we can work on getting approval for a contractor at the next meeting as well.
  - A request for proposals was published in the Slatonite on March 7 and will be published on March 14, 2024. Bids will be opened at City Hall on March 21, 2024, at 2:00 p.m. If we do not receive any bids, we will continue to work with the current provider, Waste Connections.
  - Martie Simpson, Assistant Director for Financial Services from Texas Municipal League, and retired Finance Director from City of Perryton will be here on March 25 – 29, 2024 to assist with the budget reformat through the financial agreement approved by the City Council. We will be the first City to "test" the Financial Services Boot Camp provided through the Texas Municipal League.
  - The City Election will take place May 4, 2024, and five candidates will be running for three Alderman-At Large positions including incumbent Ron McWilliams, Jim Rose, Mark Sundy, Ronnie Hill, and Vicky Keller.
  - The Hospice Beans and Cornbread Luncheon will take place on March 20, 2024. Leslie Randolph will attend this event, and Elena Quintanilla will be attending a South Plains Chapter Municipal Clerk's Meeting that same day since she is serving as President of the Chapter.
- b. The Municipal Court: Elena Quintanilla reported the following:
- The parking ordinances are being enforced.
- c. Operations: Cory Needham reported the following:
- L. Howard, contractor of the sewer plant, will start moving equipment to the Wastewater Treatment Plant Site.
  - The Operations Department sprayed the weeds.
  - The street sweeper is operational, and the Department will be sweeping the streets at the Ransom Ranch addition.
  - The Operations Department is waiting on caliche for the road next to the Trash Citizen Collection Station.
  - Mark Aaron, Parkhill Engineer, will assist the Operations Department with changing the light on the water tower.
  - The water loss report is at 15%. The next report will be completed on May 1<sup>st</sup> and is expected to be around 10%.
- d. Police: Chief James Hill reported the following:
- There were fourteen (14) written warnings, nine (9) citations, and more issues with methamphetamine in the Canyon this month.
  - The Chief and Lieutenant will attend a training course for Law Enforcement Response to Violent Incidents.

**AGENDA ITEM #4:  
APPROVAL OF  
FINANCIAL REPORTS  
Claims and Demands  
for  
March 2024**



# **Less Back-Up Documentation due to Recommendation of TML**

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
UTILITY REVENUE	1,203,700.00	89,831.88	496,864.70	706,835.30	41.28
BUILDING PERMIT REVENUE	13,200.00	2,567.70	15,334.10	( 2,134.10)	116.17
FRANCHISE REVENUE	39,100.00	808.40	20,815.28	18,284.72	53.24
AD VALOREM TAX REVENUE	1,150,203.00	28,586.35	1,138,639.92	11,563.08	98.99
INTEREST REVENUE	75,000.00	8,166.22	42,414.88	32,585.12	56.55
LIBRARY REVENUE	4,500.00	0.00	1,695.00	2,805.00	37.67
COURT REVENUE	1,800.00	0.00	1,591.50	208.50	88.42
OTHER REVENUE	239,500.00	21,218.00	99,366.63	140,133.37	41.49
BUDGETED SURPLUS	<u>164,435.00</u>	<u>546.25</u>	<u>12,710.69</u>	<u>151,724.31</u>	<u>7.73</u>
<b>TOTAL REVENUES</b>	<b>2,891,438.00</b>	<b>151,724.80</b>	<b>1,829,432.70</b>	<b>1,062,005.30</b>	<b>63.27</b>
<u>EXPENDITURE SUMMARY</u>					
CITY COURT	10,400.00	0.00	740.63	9,659.37	7.12
ADMINISTRATION	534,898.00	28,161.03	237,015.38	297,882.62	44.31
OPERATIONS	430,785.00	26,032.71	158,760.23	272,024.77	36.85
FIRE DEPARTMENT	117,572.00	6,358.32	92,552.68	25,019.32	78.72
LIBRARY	37,578.00	2,609.27	19,585.48	17,992.52	52.12
POLICE DEPARTMENT	449,917.00	27,316.61	206,726.18	243,190.82	45.95
SEWER DEPARTMENT	202,090.00	14,401.38	85,872.65	116,217.35	42.49
ROADS AND GROUNDS DEPT	107,637.00	7,080.36	44,078.85	63,558.15	40.95
WATER DEPARTMENT	479,556.00	9,152.87	179,994.51	299,561.49	37.53
PAYROLL DEPARTMENT	0.00	0.00	0.00	0.00	0.00
EMERGENCY OPS CENTER	27,875.00	10,138.93	11,051.44	16,823.56	39.65
CAPITAL EXPENDITURES	265,000.00	51,387.70	212,519.53	52,480.47	80.20
BONDS	<u>228,130.00</u>	<u>0.00</u>	<u>262,562.26</u>	<u>( 34,432.26)</u>	<u>115.09</u>
<b>TOTAL EXPENDITURES</b>	<b>2,891,438.00</b>	<b>182,639.18</b>	<b>1,511,459.82</b>	<b>1,379,978.18</b>	<b>52.27</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>( 30,914.38)</b>	<b>317,972.88</b>	<b>( 317,972.88)</b>	<b>0.00</b>

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>UTILITY REVENUE</u>					
401 WATER REVENUE	800,000.00	53,678.79	281,576.04	518,423.96	35.20
402 SEWER REVENUE	245,000.00	22,272.57	132,887.03	112,112.97	54.24
403 GARBAGE REVENUE	150,000.00	13,199.17	78,467.04	71,532.96	52.31
404 PENALTY REVENUE	4,700.00	431.35	2,934.59	1,765.41	62.44
405 MOSQUITO SPRAY GROUND	0.00	0.00	0.00	0.00	0.00
406 MOSQUITO SPRAY AIR	3,500.00	0.00	0.00	3,500.00	0.00
407 GAS LIGHTS REVENUE	0.00	0.00	0.00	0.00	0.00
408 TURN ON REVENUE	500.00	250.00	1,000.00 (	500.00)	200.00
409 RV REVENUE MONTHLY PAYEES	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY REVENUE	1,203,700.00	89,831.88	496,864.70	706,835.30	41.28
<u>BUILDING PERMIT REVENUE</u>					
410 BUILDING PERMIT REVENUE	10,000.00	1,467.70	8,734.10	1,265.90	87.34
411 TAP CONNECTION REVENUE	3,200.00	1,100.00	6,600.00 (	3,400.00)	206.25
TOTAL BUILDING PERMIT REVENUE	13,200.00	2,567.70	15,334.10 (	2,134.10)	116.17
<u>FRANCHISE REVENUE</u>					
420 ATMOS FRANCHISE REVENUE	11,000.00	0.00	4,562.50	6,437.50	41.48
421 SPEC FRANCHISE REVENUE	18,000.00	0.00	11,110.54	6,889.46	61.73
422 SOUTH PLAINS TEL FRANCHISE REV	2,000.00	0.00	553.13	1,446.87	27.66
423 SBC FRANCHISE REVENUE	100.00	8.40	16.80	83.20	16.80
424 MISC FRANCHISE REVENUE	500.00	0.00	291.88	208.12	58.38
425 INTERNET REVENUE	7,500.00	800.00	4,280.43	3,219.57	57.07
TOTAL FRANCHISE REVENUE	39,100.00	808.40	20,815.28	18,284.72	53.24
<u>AD VALOREM TAX REVENUE</u>					
443 DELINQUENT TAX REVENUE	3,000.00 (	8.72)	617.09	2,382.91	20.57
444 CURRENT TAX REVENUE	1,145,103.00	28,595.07	1,137,836.52	7,266.48	99.37
445 TAX P&I REVENUE	2,000.00	0.00	42.94	1,957.06	2.15
446 TAX CERTIFICATE REVENUE	100.00	0.00	143.37 (	43.37)	143.37
447 MISC TAX REVENUE	0.00	0.00	0.00	0.00	0.00
448 TAX COLLECTION REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL AD VALOREM TAX REVENUE	1,150,203.00	28,586.35	1,138,639.92	11,563.08	98.99
<u>INTEREST REVENUE</u>					
455 INTEREST INCOME	75,000.00	8,166.22	42,414.88	32,585.12	56.55
456 I&S INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
457 CONSTRUCTION INTEREST	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST REVENUE	75,000.00	8,166.22	42,414.88	32,585.12	56.55
<u>LIBRARY REVENUE</u>					
465 LIBRARY REVENUE	4,500.00	0.00	1,695.00	2,805.00	37.67
466 CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY REVENUE	4,500.00	0.00	1,695.00	2,805.00	37.67

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>COURT REVENUE</u>					
476 SEIZURE INCOME	0.00	0.00	0.00	0.00	0.00
477 COURT FEES	600.00	0.00	612.00	( 12.00)	102.00
478 COURT FINES	1,200.00	0.00	979.50	220.50	81.63
479 COURT TRUST	0.00	0.00	0.00	0.00	0.00
TOTAL COURT REVENUE	1,800.00	0.00	1,591.50	208.50	88.42
<u>OTHER REVENUE</u>					
480 BUFFALO LAKE REVENUE	180,000.00	15,183.36	60,267.56	119,732.44	33.48
481 POA REVENUE	0.00	0.00	0.00	0.00	0.00
482 TEXAS WATER DEVELOPMENT BOARD	0.00	0.00	0.00	0.00	0.00
483 CITY SALES TAX REVENUE	26,000.00	2,109.87	15,063.41	10,936.59	57.94
484 COPS FAST GRANT	0.00	0.00	0.00	0.00	0.00
485 SCHOLARSHIP DONATION REVENUE	0.00	0.00	0.00	0.00	0.00
486 LEOSE TRAINING REVENUE	0.00	0.00	0.00	0.00	0.00
487 BOAT PERMIT REVENUE	1,500.00	880.00	3,292.75	( 1,792.75)	219.52
488 RV STORAGE REVENUE ANNUAL PAY	12,000.00	490.00	8,995.00	3,005.00	74.96
489 MISC REVENUE	20,000.00	2,554.77	11,747.91	8,252.09	58.74
TOTAL OTHER REVENUE	239,500.00	21,218.00	99,366.63	140,133.37	41.49
<u>BUDGETED SURPLUS</u>					
490 OPERATING GEN FUND TRANSF	72,792.00	0.00	0.00	72,792.00	0.00
491 NOTE PROCEEDS - CITIZENS BANK	0.00	0.00	0.00	0.00	0.00
492 INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00
493 LUBBOCK COUNTY FIRE GRANT	55,643.00	0.00	9,100.00	46,543.00	16.35
494 COVID GRANT FUNDS	30,000.00	0.00	0.00	30,000.00	0.00
495 CC PROCESSING FEES	6,000.00	546.25	3,610.69	2,389.31	60.18
496 JAG GRANT	0.00	0.00	0.00	0.00	0.00
497 BULLET PROOF VESTS GRANT	0.00	0.00	0.00	0.00	0.00
498 SECO GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL BUDGETED SURPLUS	164,435.00	546.25	12,710.69	151,724.31	7.73
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TOTAL REVENUES	2,891,438.00	151,724.80	1,829,432.70	1,062,005.30	63.27
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CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 CITY COURT  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
504-4020 JUDGE CONTRACT	5,000.00	0.00	740.63	4,259.37	14.81
504-4030 COURT OPERATING EXPENSE	2,400.00	0.00	0.00	2,400.00	0.00
504-4040 COURT EDUCATION EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
<b>TOTAL CITY COURT</b>	<b>10,400.00</b>	<b>0.00</b>	<b>740.63</b>	<b>9,659.37</b>	<b>7.12</b>

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
505-5000 PAYROLL	306,271.00	20,767.62	142,223.14	164,047.86	46.44
505-5005 PAYROLL SERVICE	0.00	0.00	0.00	0.00	0.00
505-5006 FUEL ALLOWANCE	0.00	0.00	0.00	0.00	0.00
505-5010 AUDIT EXPENSE	20,000.00	0.00	15,750.00	4,250.00	78.75
505-5020 COMPUTER EXP	47,500.00	1,997.68	15,266.07	32,233.93	32.14
505-5030 ELECTION EXP	4,000.00	0.00	0.00	4,000.00	0.00
505-5040 XEROX EXPENSE	6,500.00	685.58	4,208.05	2,291.95	64.74
505-5050 PITNEY BOWES EXPENSE	2,750.00	0.00	619.14	2,130.86	22.51
505-5070 GENERAL LIABILITY INSURANCE	1,014.00	0.00	2,929.84	1,915.84	288.94
505-5071 WORKERS COMP INSURANCE	516.00	0.00	467.35	48.65	90.57
505-5075 E&O/REAL & PERSONAL, CRIME IN	7,257.00	0.00	7,111.04	145.96	97.99
505-5080 LEGAL EXPENSE	25,000.00	236.34	938.19	24,061.81	3.75
505-5081 LEGAL EXPENSE CODIFY CITY ORD	7,000.00	0.00	2,598.15	4,401.85	37.12
505-5090 LCAD EXPENSE	18,500.00	0.00	10,152.50	8,347.50	54.88
505-5100 MEETINGS-EDUCATION EXPENSE	13,000.00	225.00	6,709.58	6,290.42	51.61
505-5101 TML CONFERENCE CITY COUNCIL	11,000.00	0.00	574.10	10,425.90	5.22
505-5105 ASSOCIATION DUES EXPENSE	1,700.00	75.00	1,529.53	170.47	89.97
505-5110 ADMIN OFFICE SUPPLIES	8,500.00	517.54	4,342.31	4,157.69	51.09
505-5120 POSTAGE EXPENSE	7,500.00	626.97	2,864.71	4,635.29	38.20
505-5130 PUBLIC RELATIONS EXPENSE	7,000.00	0.00	1,945.47	5,054.53	27.79
505-5140 OFFICE UTILITY EXPENSE	12,390.00	1,109.04	5,015.39	7,374.61	40.48
505-5150 OFFICE TELEPHONE EXPENSE	11,000.00	599.70	3,118.68	7,881.32	28.35
505-5155 SECURITY SYSTEM	5,000.00	30.00	150.00	4,850.00	3.00
505-5160 SCHOLARSHIP GRANT	0.00	0.00	0.00	0.00	0.00
505-5170 MILEAGE REIMBURSEMENT	2,000.00	0.00	1,358.83	641.17	67.94
505-5175 CREDIT CARD FEE EXPENSE	9,500.00	1,290.56	7,143.31	2,356.69	75.19
505-5180 OTHER USES OF FUNDS	0.00	0.00	0.00	0.00	0.00
505-5300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>534,898.00</b>	<b>28,161.03</b>	<b>237,015.38</b>	<b>297,882.62</b>	<b>44.31</b>

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 OPERATIONS  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
506-6000 PAYROLL	137,143.00	9,825.60	61,508.58	75,634.42	44.85
506-6010 DUES AND FEES EXPENSE	1,400.00	0.00	523.56	876.44	37.40
506-6015 OPERATIONS SCHOOL EXPENSE	12,500.00	324.50	1,666.83	10,833.17	13.33
506-6016 OPERATIONS CELL PHONE	6,000.00	226.86	1,681.92	4,318.08	28.03
506-6020 ENGINEERING EXPENSE	25,000.00	0.00	6,214.88	18,785.12	24.86
506-6030 BUILDING INSPECTION EXPENSE	6,000.00	750.00	4,050.00	1,950.00	67.50
506-6040 GARBAGE CONTRACT EXPENSE	120,000.00	9,963.82	44,784.60	75,215.40	37.32
506-6050 GAS AND OIL EXPENSE	18,000.00	417.45	4,054.49	13,945.51	22.52
506-6055 MILEAGE REIMBURSEMENT	3,120.00	292.79	1,816.51	1,303.49	58.22
506-6060 SHOP MATERIALS EXPENSE	2,000.00	110.24	924.98	1,075.02	46.25
506-6080 BUILDING REPAIR EXPENSE	12,000.00	2,879.15	10,346.78	1,653.22	86.22
506-6100 EQUIPMENT REPAIR EXPENSE	9,600.00	107.00	164.97	9,435.03	1.72
506-6105 VEHICLE EXPENSE	25,000.00	0.00	20.00	24,980.00	0.08
506-6110 SMALL TOOLS EXPENSE	500.00	0.00	39.94	539.94	7.99
506-6120 UNIFORMS EXPENSE	6,800.00	1,135.30	1,285.71	5,514.29	18.91
506-6150 JOHN DEERE EXPENSE	0.00	0.00	0.00	0.00	0.00
506-6160 EQUIPMENT PURCHASE EXPENSE	8,000.00	0.00	200.37	7,799.63	2.50
506-6170 MOSQUITO SPRAY GROUND	7,500.00	0.00	0.00	7,500.00	0.00
506-6171 MOSQUITO SPRAY AIR	13,000.00	0.00	2,880.00	10,120.00	22.15
506-6175 DUMP TRUCK REPAIR	0.00	0.00	0.00	0.00	0.00
506-6200 WORKERS COMP INSURANCE	4,712.00	0.00	4,663.85	48.15	98.98
506-6210 AUTO & APD INSURANCE	3,472.00	0.00	3,402.56	69.44	98.00
506-6220 GENERAL /E&O LIABILITY INS	2,615.00	0.00	2,315.53	299.47	88.55
506-6230 REAL/PERSONAL/MOBILE PROP INS	6,423.00	0.00	6,294.05	128.95	97.99
506-6300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OPERATIONS</b>	<b>430,785.00</b>	<b>26,032.71</b>	<b>158,760.23</b>	<b>272,024.77</b>	<b>36.85</b>

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 FIRE DEPARTMENT  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
507-7020 COMPUTER EXPENSE	1,500.00	0.00	1,691.71 (	191.71)	112.78
507-7030 DUES EXPENSE	500.00	0.00	47.00	453.00	9.40
507-7040 EDUCATION EXPENSE	6,000.00	0.00	66.99	5,933.01	1.12
507-7045 LUBBOCK COUNTY GRANT	55,643.00	2,257.50	40,141.40	15,501.60	72.14
507-7050 EQUIPMENT EXPENSE	4,000.00	3,049.04	4,459.40 (	459.40)	111.49
507-7055 SUPPLIES	500.00	0.00	0.00	500.00	0.00
507-7060 AUTO & APD INSURANCE EXPENSE	3,472.00	0.00	8,872.43 (	5,400.43)	255.54
507-7061 REAL & PERSONAL PROP INSURANC	5,582.00	0.00	7.66	5,574.34	0.14
507-7065 TANKER TRUCK PAYMENT	0.00	0.00	0.00	0.00	0.00
507-7070 WORKERS COMP INSURANCE	375.00	0.00	326.38	48.62	87.03
507-7080 MEDICAL EQUIPMENT EXPENSE	4,000.00	0.00	2,602.94	1,397.06	65.07
507-7090 PERSONAL EQUIPMENT EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
507-7100 RADIO REPAIR EXPENSE	3,000.00	0.00	1,907.05	1,092.95	63.57
507-7140 BUILDING UTILITIES EXPENSE	7,000.00	788.14	3,621.12	3,378.88	51.73
507-7145 FIRE STATION BUILDING REPAIR	3,000.00	146.86	486.80	2,513.20	16.23
507-7150 TELEPHONE EXPENSE	2,000.00	116.78	583.88	1,416.12	29.19
507-7160 VEHICLE REPAIR EXPENSE	18,500.00	0.00	12,121.95	6,378.05	65.52
507-7170 BUNKER GEAR CAPITAL EXP	0.00	0.00	15,615.97 (	15,615.97)	0.00
507-7190 INTEREST EXPENSE ASB	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FIRE DEPARTMENT</b>	<b>117,572.00</b>	<b>6,358.32</b>	<b>92,552.68</b>	<b>25,019.32</b>	<b>78.72</b>



CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
LIBRARY  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
508-8020 PAYROLL	24,098.00	2,008.16	12,048.96	12,049.04	50.00
508-8030 LIBRARY PROGRAMS EXPENSE	9,000.00	0.00	5,481.26	3,518.74	60.90
508-8035 CH FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
508-8140 UTILITIES EXPENSE	3,000.00	231.33	1,176.69	1,823.31	39.22
508-8145 Building Repair	0.00	250.00	250.00 (	250.00)	0.00
508-8150 TELEPHONE EXPENSE	1,400.00	119.78	597.68	802.32	42.69
508-8160 WORKERS COMP INSURANCE	80.00	0.00	30.89	49.11	38.61
<b>TOTAL LIBRARY</b>	<b>37,578.00</b>	<b>2,609.27</b>	<b>19,585.48</b>	<b>17,992.52</b>	<b>52.12</b>

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
POLICE DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
509-9000 PAYROLL	347,301.00	25,750.01	164,947.44	182,353.56	47.49
509-9010 AMMO EXPENSE	3,200.00	0.00	0.00	3,200.00	0.00
509-9015 ANIMAL CONTROL	150.00	0.00	0.00	150.00	0.00
509-9020 DUES EXPENSE	400.00	0.00	0.00	400.00	0.00
509-9030 EDUCATION EXPENSE	4,000.00	0.00	35.00	3,965.00	0.88
509-9040 EMT EDUCATION EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9041 EMERGENCY MGT TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
509-9050 GAS -OIL EXPENSE	15,000.00	1,165.05	5,269.18	9,730.82	35.13
509-9055 MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
509-9060 AUTO & APD INSURANCE EXPENSE	3,472.00	0.00	3,402.56	69.44	98.00
509-9065 LAW ENFORCEMENT LIABILITY INS	3,156.00	0.00	3,092.88	63.12	98.00
509-9066 E&O/REAL & PERSONAL PROP INS	6,681.00	0.00	6,546.57	134.43	97.99
509-9067 WORKERS COMP INSURANCE	6,801.00	0.00	6,752.93	48.07	99.29
509-9070 CELL PHONE EXPENSE	3,750.00	272.35	1,615.30	2,134.70	43.07
509-9090 OFFICE SUPPLY EXPENSE	500.00	0.00	0.00	500.00	0.00
509-9110 SMALL EQUIPMENT EXPENSE	3,000.00	0.00	18.02	2,981.98	0.60
509-9130 RADIO REPAIR EXPENSE	3,500.00	0.00	84.64	3,415.36	2.42
509-9150 TELEPHONE EXPENSE	1,500.00	111.08	555.36	944.64	37.02
509-9160 VEHICLE REPAIR EXPENSE	25,000.00	0.00	180.76	24,819.24	0.72
509-9170 CAMERA EXPENSE	0.00	0.00	0.00	0.00	0.00
509-9175 SURVEILLANCE VIDEO CAMERAS	6,506.00	0.00	5,711.99	794.01	87.80
509-9180 COMPUTER EXPENSE	7,500.00	18.12	6,704.16	795.84	89.39
509-9200 UNIFORM EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
509-9210 BOAT MAINTENANCE EXPENSE	1,000.00	0.00	34.56	965.44	3.46
509-9215 05 POLICE VEH PAYMENT	0.00	0.00	0.00	0.00	0.00
509-9220 LAKE REPAIR & MAINT EXPENSE	1,000.00	0.00	593.69	406.31	59.37
509-9221 COMMUNITY EVENTS EXPENSE	2,500.00	0.00	1,181.14	1,318.86	47.25
509-9230 INTEREST EXPENSE - FMCC	0.00	0.00	0.00	0.00	0.00
509-9240 BULLET PROOF VEST MATCH	0.00	0.00	0.00	0.00	0.00
509-9300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL POLICE DEPARTMENT</b>	<b>449,917.00</b>	<b>27,316.61</b>	<b>206,726.18</b>	<b>243,190.82</b>	<b>45.95</b>

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 SEWER DEPARTMENT  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
510-1000 CHEMICAL EXPENSE	15,000.00	1,326.36	2,922.47	12,077.53	19.48
510-1001 PAYROLL	113,627.00	8,213.88	54,511.79	59,115.21	47.97
510-1005 PERMIT INSPECTION EXPENSE	2,500.00	0.00	1,250.00	1,250.00	50.00
510-1010 LAB EXPENSE	6,000.00	586.00	2,792.15	3,207.85	46.54
510-1014 UTILITY EXPENSE	45,000.00	3,065.19	14,978.19	30,021.81	33.28
510-1016 SEWER SLUDGE HAULING	2,000.00	0.00	330.77	1,669.23	16.54
510-1020 REPAIR EXPENSE	16,000.00	1,209.95	7,171.60	8,828.40	44.82
510-1025 SEWER PLANT WATER EXPENSE	0.00	0.00	0.00	0.00	0.00
510-1100 WORKERS COMP INSURANCE	1,963.00	0.00	1,915.68	47.32	97.59
<b>TOTAL SEWER DEPARTMENT</b>	<b>202,090.00</b>	<b>14,401.38</b>	<b>85,872.65</b>	<b>116,217.35</b>	<b>42.49</b>

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 ROADS AND GROUNDS DEPT  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
511-1000 PAYROLL	77,337.00	5,707.15	35,912.90	41,424.10	46.44
511-1100 STREET SWEEPING EXPENSE	7,000.00	514.92	3,636.76	3,363.24	51.95
511-1101 CONTRACT ROAD REPAIR EXPENSE	0.00	0.00	0.00	0.00	0.00
511-1110 EQUIPMENT REPAIR	2,000.00	385.81	480.36	1,519.64	24.02
511-1115 GROUNDS MAINTENANCE EXPENSE	7,000.00	341.83	2,703.45	4,296.55	38.62
511-1120 MATERIALS & SUPPLIES EXPENSE	3,000.00	130.65	84.20	2,915.80	2.81
511-1124 STREET SIGNS EXPENSE	1,300.00	0.00	( 155.00)	1,455.00	11.92-
511-1130 TREE TRIMMING EXPENSE	2,000.00	0.00	200.00	1,800.00	10.00
511-1140 PARK EXPENSES	8,000.00	0.00	1,216.18	6,783.82	15.20
511-1300 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ROADS AND GROUNDS DEPT</b>	<b>107,637.00</b>	<b>7,080.36</b>	<b>44,078.85</b>	<b>63,558.15</b>	<b>40.95</b>

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
WATER DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
512-1000 PAYROLL	84,156.00	5,996.52	40,328.63	43,827.37	47.92
512-1200 WATER SYSTEM PERMIT FEES	1,600.00	0.00	1,346.26	253.74	84.14
512-1205 LAB EXPENSE	3,000.00	100.00	847.70	2,152.30	28.26
512-1210 LP&L PURCHASE	370,000.00	0.00	126,353.86	243,646.14	34.15
512-1214 UTILITIES EXPENSE	9,000.00	620.00	3,077.00	5,923.00	34.19
512-1215 WATER METER EXPENSE	3,000.00	0.00	2,594.15	405.85	86.47
512-1220 REPAIR EXPENSE	8,000.00	2,436.35	5,446.91	2,553.09	68.09
512-6155 PICKUP LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
512-6160 TAIL GATE LIFT	0.00	0.00	0.00	0.00	0.00
512-6165 TANK INSPECTION	800.00	0.00	0.00	800.00	0.00
<b>TOTAL WATER DEPARTMENT</b>	<b>479,556.00</b>	<b>9,152.87</b>	<b>179,994.51</b>	<b>299,561.49</b>	<b>37.53</b>

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 PAYROLL DEPARTMENT  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
513-1301 ADMINISTRATION EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1302 OPERATIONS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1303 POLICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1304 MEDICAL INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1306 LONGEVITY EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1310 PAYROLL SERVICE EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1311 PAYROLL TAX EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1325 TMRS EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1350 WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1355 POLICE WORKERS COMP EXPENSE	0.00	0.00	0.00	0.00	0.00
513-1360 CITY SEC FUEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PAYROLL DEPARTMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

CITY OF RANSOM CANYON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
EMERGENCY OPS CENTER  
EXPENDITURES

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
514-1405	EMERGENCY OPERATIONS CENTER	23,000.00	10,138.93	11,051.44	11,948.56	48.05
514-1410	EOC SIREN	4,875.00	0.00	0.00	4,875.00	0.00
TOTAL EMERGENCY OPS CENTER		27,875.00	10,138.93	11,051.44	16,823.56	39.65

CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 CAPITAL EXPENDITURES  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET	
520-4900	BUDGETED SURPLUS TRANSFER	0.00	0.00	0.00	0.00	
520-4910	CONSTRUCTION SAVINGS	0.00	0.00	0.00	0.00	
520-4920	OPERATING RESERVE	0.00	0.00	0.00	0.00	
520-5000	POLICE DEPT VEHICLE	0.00	0.00	0.00	0.00	
520-5005	DAM REPAIR	0.00	0.00	0.00	0.00	
520-5007	E LAKE SHORE DR SAVINGS PLAN	0.00	0.00	0.00	0.00	
520-5008	DEBT PMT SEWER LINE REPAIR	0.00	0.00	0.00	0.00	
520-5009	POLICE VEHICLE	0.00	0.00	0.00	0.00	
520-5010	SEAL COAT/STREET REPAIRS	0.00	0.00	32,457.00 (	32,457.00)	0.00
520-5011	SEWER JETTER	0.00	0.00	0.00	0.00	0.00
520-5012	OPERATIONS VEHICLE	0.00	0.00	0.00	0.00	0.00
520-5015	CITY HALL DEBT PAYMENT	0.00	0.00	0.00	0.00	0.00
520-5016	CITY HALL	0.00	0.00	0.00	0.00	0.00
520-5017	CITY HALL REPAIRS/FURNITURE	0.00	0.00	0.00	0.00	0.00
520-5018	CITY PARK IMPROVEMENTS	200,000.00	4,350.00	4,350.00	195,650.00	2.18
520-5027	SHREDDER	0.00	0.00	0.00	0.00	0.00
520-5028	SECO GRANT CITY HALL WINDOWS	0.00	0.00	0.00	0.00	0.00
520-5029	WATER & SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
520-5030	WATER TANK REPAIR CIP	0.00	0.00	0.00	0.00	0.00
520-5071	SEWER PLANT MUFFLER REPAIR	0.00	0.00	0.00	0.00	0.00
520-5072	SEWER REPAIR ENGINEERING	0.00	0.00	0.00	0.00	0.00
520-5073	SEWER PLANT REHABILITATION	0.00	44,290.80	66,790.80 (	66,790.80)	0.00
520-5080	ROOSEVELT WATER LINE	0.00	0.00	0.00	0.00	0.00
520-5081	FERRARA FIRE TRUCKS (2)	0.00	0.00	0.00	0.00	0.00
520-5085	WATER SYSTEM VAULT & VALVE FR	0.00	0.00	0.00	0.00	0.00
520-5090	MASTER CONTROL VALVE	0.00	0.00	0.00	0.00	0.00
520-5095	ISOLATION VALVE FRONT ROAD VA	0.00	0.00	0.00	0.00	0.00
520-5101	LEGAL/ENGINEERING,CCN/WATERLI	0.00	0.00	0.00	0.00	0.00
520-5102	ENGINEERING, ZONING CODE	0.00	0.00	0.00	0.00	0.00
520-5120	CROFOOT VAULT & METER	0.00	0.00	0.00	0.00	0.00
520-5150	PRUSSURE SUSTAINING VALVES-FR	0.00	0.00	0.00	0.00	0.00
520-5160	CAMERA SYSTEMS	0.00	0.00	0.00	0.00	0.00
520-5200	GARAGE ADDITION	0.00	0.00	0.00	0.00	0.00
520-5300	WATER METER REPLACEMENT PROG	30,000.00	2,746.90	84,922.14 (	54,922.14)	283.07
520-5400	DUMP TRAILER	0.00	0.00	0.00	0.00	0.00
520-5500	POLICE VEHICLE JAG GRANT	0.00	0.00	0.00	0.00	0.00
520-5600	METAL DETECTOR	0.00	0.00	0.00	0.00	0.00
520-5700	SKID LOADER	0.00	0.00	0.00	0.00	0.00
520-5701	VACTRON	0.00	0.00	0.00	0.00	0.00
520-5800	BUFFALO FLOW METER	0.00	0.00	0.00	0.00	0.00
520-5810	EMERGENCY ROAD	0.00	0.00	0.00	0.00	0.00
520-5811	LAWN MOWER	0.00	0.00	0.00	0.00	0.00
520-5812	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
520-5813	FIRE TRUCK	35,000.00	0.00	23,999.59	11,000.41	68.57
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TOTAL CAPITAL EXPENDITURES	265,000.00	51,387.70	212,519.53	52,480.47	80.20	



CITY OF RANSOM CANYON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2024

01 -GENERAL FUND  
 BONDS  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
545-4500 BOND PRINCIPAL EXPENSE	130,000.00	0.00	130,000.00	0.00	100.00
545-5000 BOND INTEREST EXPENSE	97,130.00	0.00	49,010.25	48,119.75	50.46
545-5001 NOTE INTEREST	0.00	0.00	0.00	0.00	0.00
545-5010 BOND SERVICING FEE	1,000.00	0.00	83,552.01 (	82,552.01)	8,355.20
545-5015 Amortization	0.00	0.00	0.00	0.00	0.00
545-6000 Depreciation	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BONDS</b>	<b>228,130.00</b>	<b>0.00</b>	<b>262,562.26 (</b>	<b>34,432.26)</b>	<b>115.09</b>
<b>TOTAL EXPENDITURES</b>	<b>2,891,438.00</b>	<b>182,639.18</b>	<b>1,511,459.82</b>	<b>1,379,978.18</b>	<b>52.27</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00 (</b>	<b>30,914.38)</b>	<b>317,972.88 (</b>	<b>317,972.88)</b>	<b>0.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

**AGENDA ITEM 6:**  
**Swimming Variance**

**RESOLUTION No: 040924**

**RESOLUTION OF THE TOWN OF RANSOM CANYON AUTHORIZING A VARIANCE TO APPROVE SWIMMING IN THE LAKE FOR A TRIATHLON IN RANSOM CANYON TO TAKE PLACE ON August 4, 2024.**

**WHEREAS**, the Town of Ransom Canyon is a community that embraces physical fitness, athletic training, and nutrition;

**WHEREAS**, the BSLT Triathlon, Inc. is a safe, well planned, competitive race for triathletes in the community and communities throughout the country; and

**WHEREAS**, triathletes throughout the country compete in an open water lake swim, cycling, and a running competition; and

**WHEREAS**, the BSLT Triathlon Inc. is a 501(c)3 organization that supports charities such as the M5M Foundation, to support children in need of food and nutrition, and the Family Guidance and Outreach Center of Lubbock which focuses on parenting, wellness, life skills, and anger management classes for families, daycare workers, and educators; and

**WHEREAS**, the BSLT Triathlon Inc. must provide the City with a copy of their liability insurance policy that provides comprehensive insurance coverage for sanctioned events, including coverage to protect volunteers, participants, and the public, and provides the City with immunity from any accidents or incidents that could potentially occur on the day of the triathlon, including injuries, death, and property damage; and

**WHEREAS**, each participant of the event must sign a “Town of Ransom Canyon Liability Release Form,” to release any liability and to indemnify and hold harmless the Town of Ransom Canyon, Texas for personal injuries (including death) and property losses or damages occasioned by, or in conjunction with any activity or accommodations for said use of the Town of Ransom Canyon premises; and

**WHEREAS**, the organization (BSLT Triathlon Inc.) sponsoring the triathlon must contact the Property Owner’s Association for permission to access the private property that borders the lake.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF RANSOM CANYON, TEXAS;**

1. The Town of Ransom Canyon authorizes a variance to approve swimming on the lake for a triathlon in the city limits to take place on August 4, 2024.

**PASSED AND APPROVED** in Ransom Canyon, Texas, on this the 9<sup>th</sup> day of April, 2024.

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Mayor

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ATTEST: City Secretary

# **AGENDA ITEM 7:**

## **Records Management Ordinance**

## **Ordinance 031224-1**

### **AN ORDINANCE ESTABLISHING A RECORDS MANAGEMENT PROGRAM FOR THE TOWN OF RANSOM CANYON IN ACCORDANCE WITH THE TEXAS LOCAL GOVERNMENT RECORDS ACT**

WHEREAS, the Texas Local Government Records Act (Title 6, Subtitle C, Local Government Code), mandates the establishment of an active and continuing records management program by each local government; and

WHEREAS, the Town of Ransom Canyon seeks to adopt a plan in compliance with the Local Government Records Act to ensure cost-effective and efficient recordkeeping practices;

NOW, THEREFORE, be it ordained by the Town Council of the Town of Ransom Canyon:

#### **SECTION 1. DEFINITION OF RECORDS OF THE TOWN OF RANSOM CANYON.**

All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information-recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the Town of Ransom Canyon or any of its officers or employees pursuant to law or in the transaction of public business, are declared to be the records of the Town of Ransom Canyon and shall be created, maintained, and disposed of in accordance with the provisions of this ordinance or procedures authorized by it and in no other manner.

#### **SECTION 2. RECORDS DECLARED PUBLIC PROPERTY.**

All records as defined in Sec. 1 of this plan are declared to be the property of the Town of Ransom Canyon. No official or employee of the Town of Ransom Canyon has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. Unauthorized destruction, removal from files, or use of such records is prohibited.

#### **SECTION 3. POLICY.**

It is declared to be the policy of the Town of Ransom Canyon to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of this office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice. This policy shall apply to all employees, agents, independent contractors, and volunteers of the Town of Ransom Canyon.

#### **SECTION 4. RECORDS MANAGEMENT OFFICER.**

The City Administrator will serve as the Records Management Officer for the Town of Ransom Canyon as provided by law and will develop policies and procedures to ensure

that the maintenance, preservation, security, destruction, electronic storage, and other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act.

**SECTION 5. RECORDS CONTROL SCHEDULES.**

Appropriate records control schedules issued by the Texas State Library and Archives Commission shall be adopted by the Records Management Officer for use in the Town of Ransom Canyon, as provided by law. The Records Management Officer shall prepare amendments to the schedules as needed to reflect new records created or received by this office, or revisions to retention periods established in a records retention schedule issued by the Commission. Any destruction of records of the Town of Ransom Canyon will be in accordance with these schedules and the Local Government Records Act.

**SECTION 6. EFFECTIVE DATE.**

This Ordinance shall take effect the 9th of April, 2024 after approval by the City Council.

Approved and Adopted by the City Council of the Town of Ransom Canyon on this 9th of April, 2024.

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Jana Trew, Mayor

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Elena Quintanilla, City Secretary

**AGENDA ITEM 9:**  
**Amendment to the**  
**Budget**



**PERTAINING TO: AMENDMENT TO THE BUDGET**

**AN ORDINANCE AMENDING ORDINANCE NUMBER 23-00200, PROVIDING FOR AN AMENDMENT TO THE 2023-2024 BUDGET TO ADD ENTERPRISE FUND (02) AND TO ALLOCATE UTILITY REVENUES AND EXPENSES TO THE ENTERPRISE FUND.**

WHEREAS, Section 102.010 of the Local Government Code of the State of Texas authorizes the City Council to make changes in the budget for municipal purposes; and

WHEREAS, the City Council of the Town of Ransom Canyon deems it advisable to change the FY 2023-2024 Budget for municipal purposes and reallocate funds as follows: NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF RANSOM CANYON:**

SECTION 1. THAT the City Council of the Town of Ransom Canyon hereby approves changes to the Town of Ransom Canyon Budget FY 2023-2024 (Budget Amendment #1) for municipal purposes, as follows:

- I. Decrease various General Fund Revenue Accounts in the amount of \$1,203,700.
- II. Decrease various General Fund Expense Accounts in the amount of \$1,370,561.
- III. Increase the Fire Department Part-Time Salaries in the General Fund in the amount of \$1,500.
- IV. Increase various Enterprise Fund Revenue Accounts in the amount of \$1,203,700.
- V. Increase various Enterprise Fund Expense Accounts in the amount of \$1,443,853. including the addition of a Transfer to the General Fund in the amount of \$72,792.

SECTION 2. THAT a copy of the changes made to the Town of Ransom Canyon Budget pursuant to this Ordinance shall be filed with the City Secretary and the County Clerk of Lubbock County as required by law.

SECTION 3. THAT should any section, paragraph, sentence, clause, phrase, or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected thereby.

**PASSED ON SECOND READING THIS \_\_\_\_\_ DAY OF APRIL 2024.**

TOWN OF RANSOM CANYON

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JANA TREW, MAYOR

ATTEST:

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ELENA QUINTANILLA, CITY SECRETARY