

Ransom Canyon City Council Meeting Minutes
Regular Meeting, November 14, 2023
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Pledges/Prayer

The regular city council meeting was called to order at 6:30 p.m. by Mayor Jana Trew. The City Council met in person at City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas 79366. The following City Council members physically attended the meeting: Mayor Jana Trew, Mayor Pro Tem, Val Meixner, Councilmembers Dr. Corey Evans, Dr. Terry Waldren, Ron McWilliams, and John Hand. Staff members attending the city council meeting included City Administrator, Elena Quintanilla; Deputy City Secretary, Leslie Randolph; Chief of Police, James Hill; Assistant Director of Public Works, Robby McCarver; Fire Chief, Rand McPherson; Assistant Fire Chief, Angela Hill, and Librarian, Angie Fikes. The prayer was said by Deputy City Secretary, Leslie Randolph, followed by pledges of allegiance. Guests attending in person are included in the attached list. One guest identified as "LG" attended virtually.

2. Citizen Comments

Linda Williams reported on behalf of Jim Rickard and mentioned that the Christmas Home Tour is back this year. The Home Tour will take place on December 14, 2023, from 6:30 p.m. – 9:00 p.m. The "Let Your Light Shine for Jesus" fundraiser will take place on December 2, 2023.

Val Meixner reported that Property Owner's Association (POA) will be having a memorial dedication to honor Benny Garcia at 1:00 p.m. on Saturday.

3. Minutes

Approval of the minutes for the regular meeting on October 10, 2023 were approved on a motion made by Mayor Pro Tem Val Meixner, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.

4. Financials

The financial reports and the October 2023 claims and demands were approved on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember John Hand; motion carried unanimously.

5. 2022-2023 Audit Presentation

Terry and King CPA's presented the 2022-2023 Fiscal Year Audit.

6. Ordinance for the Tax and Certificates of Obligation
The City Council authorized an ordinance to issue and sale Town of Ransom Canyon Combination Tax and Revenue Certificates of Obligation, Series 2023, levying an annual ad valorem tax and providing for the security for and payment of said certificates of obligation on a motion made by Councilmember Ron McWilliams, seconded by Councilmember Dr. Terry Waldren; motion carried unanimously.
7. Water Rate Increase
The City Council passed the first reading of an ordinance to increase the water rates for the citizens in January 2024 due to the City of Lubbock's increase on the rates for the Town of Ransom Canyon on a motion made by Mayor Pro Tem Val Meixner, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.
8. Critical Needs Funding Grant
The City Council approved an application for a grant through Lubbock County entitled "Critical Needs Funding FY 2024" in the amount of \$45,454.00 on a motion made by Councilmember Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.
9. Parking Vehicle and Stop Sign Ordinance
The City Council passed the first reading of an ordinance for some parking restrictions and the addition of some stop signs on a motion made by Councilmember Ron McWilliams, seconded by Councilmember Dr. Corey Evans; motion carried unanimously.
10. Adjustments to the 2022-2023 Fiscal Year Budget
The City Council approved the line-item adjustments to the 2022-2023 fiscal year budget on a motion made by Dr. Terry Waldren, seconded by Mayor Pro Tem Val Meixner; motion carried unanimously.
 - A. Building Review Committee
The Building Review Committee did not meet in the month of October.
 - B. DEPARTMENT REPORTS:
 - a. Administration: Elena Quintanilla reported the following:
 - She mentioned that she will be attending a Texas City Manager's Meeting since she serves as the Chair for the "Allies Committee" on November 15, 2023. She will also be attending the Veteran's groundbreaking event for their cemetery and the West Texas City Manager's Meeting on November 17, 2023. Staff will be in the office on

Monday and Tuesday during the week of Thanksgiving, and staff will be off at noon on Wednesday.

- Staff are on task with the new billing software for the water meters.
 - The wastewater treatment plant construction will begin once the certificates of obligation are approved through all the parties involved.
 - The first day to file in the May election is January 17, 2024. The incumbents up for election this year are Councilmembers Dr. Terry Waldren, Ron McWilliams, and John Hand.
- b. The Municipal Court: Elena Quintanilla reported the following:
- There are sixteen cases pending in Municipal Court and Judge Jan Matthews has scheduled court for December 14, 2023.
- c. Operations: Robby McCarver reported the following:
- The Operations Department is fully staffed.
 - All water meters have been installed except for two.
 - The water meters have been installed for the Ransom Ranch addition.
 - The Operations staff is working on winterizing their equipment.
- d. Police: Chief James Hill reported the following:
- There were forty traffic stops in the Canyon. There were no arrests, sixteen (16) citations, and twenty-four (24) written warnings.
 - Forty-seven (47) weed notices were issued.
 - There are many weed notices to process.
 - Recreational permits are still being purchased in November.
 - Tips were provided from the Texas Department of Public Safety website on how to handle a traffic stop from an officer.
 - The Continuity of Operations Planning (COOP) is progressing, and city leaders are working on their surveys to meet their December 1, 2023, deadline for their activities to be added to the plan.
- e. Fire: Angela Hill reported the following:
- The Volunteer Fire Department responded to fourteen (14) EMS calls and one (1) fire call.
 - The fire department pancake breakfast was successful.
 - The "One Pill Can Kill" event will take place at the Ranch House on November 28, 2023, to provide information regarding the Opioid crisis.
 - The final inspection for the fire truck will take place on November 27, 2023, and the Department is planning a traditional "Push-In" Ceremony.
- f. Library: Angie Fikes reported the following:
- The youth are painting and glueing paper plates and animals for their November crafts.
 - The youth are hanging up their fall decorations in the Library
 - The Christmas Card Fundraiser is underway.

Adjournment

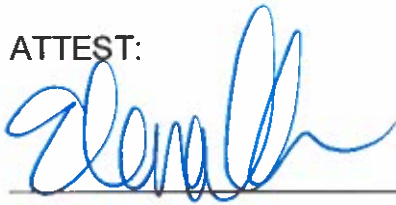
The City Council adjourned the meeting at 8:12 p.m. on a motion made by Councilmember Dr. Terry Waldren, seconded by Councilmember Corey Evans; motion carried unanimously.

APPROVED:



Jana Trew, Mayor

ATTEST:



Elena Quintanilla, City Secretary

MEETING SIGN-IN SHEET

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| Project: | REGULAR CITY COUNCIL MEETING | Meeting Date: | 11/14/2023 |
| Facilitator: | Town of Ransom Canyon | Place/Room: | Ransom Canyon City Hall |

| Name | Signature | |
|---------------------|----------------|----------|
| Allen Butler | | |
| Linda Williams | Linda Williams | |
| Lauri Hand | Lauri Hand | |
| Alice Cox | Alice Cox | |
| RANDOL TERRY | Rand Terry | |
| Anna Lucero | Anna Lucero | Resident |
| Scottie Hildebrandt | SH | |
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