

Ransom Canyon City Council Meeting Minutes
Special Meeting – May 14, 2018
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Prayer/Pledges

The meeting was called to order at 6:33 p.m. by Brandt Underwood. Council members present were Lyle Way, Brandt Underwood, and Dr. Terry Waldren. Mayor Billy Williams and Mayor Pro Tem, Jana Trew, were absent. (In attendance was newly elected councilmember Mike Greer). Councilman Brandt Underwood presided over the meeting. The pledges to the United States and the State of Texas were recited, followed by a prayer by Councilman Brandt Underwood.

2. Newly Elected Councilmembers, Mike Greer and Dr. Terry Waldren were Sworn in by Judge Gary Bellair.

3. Resolution R18-0514 to Canvass the Election

A motion for conclusion of the canvass of the election and to accept the resolution with the final results of the election was approved on a motion by Councilman Dr. Terry Waldren, seconded by Mike Greer; motion carried unanimously.

4. Appointment of Mayor Pro-Tem

A motion to appoint Jana Trew as Mayor Pro-Tem for the Town of Ransom Canyon was approved on a motion by Councilman Brandt Underwood, seconded by Dr. Terry Waldren; motion carried unanimously.

5. Minutes of Meeting

The minutes of the Regular Meeting on April 10, 2018, and the Special Meeting on April 17, 2018 were approved on a motion with a correction of Bobby Bowen's name corrected on the minutes by Councilman Dr. Terry Waldren, seconded by Mike Greer; motion carried unanimously.

6. The Financials

The financial reports and the April 2018 claims and demands were approved on a motion made by Dr. Terry Waldren, seconded by Mike Greer; motion carried unanimously.

7. Resolution 051418 Authorizing a Water Line Easement

The City Council reviewed Resolution Number 051418 to authorize a water line easement to the Town of Ransom Canyon regarding 102 S. Lakeshore Drive which was approved on a motion by Councilman Dr. Terry Waldren, seconded by Brandt Underwood; motion carried unanimously.

8. Process for Filling Unexpired Term of Former Alderman Michael Brooks

The City Council made a motion to postpone the process for filling an unexpired term for former Alderman Michael Brooks on a motion made by Councilman Dr. Waldren, seconded by Mike Greer; motion carried unanimously.

9. Agreement with Rene Bates Auctioneers

A motion to approve an agreement with Rene Bates Auctioneers to conduct auction on old city equipment was made by Councilman Dr. Terry Waldren, seconded by Mike Greer; motion carried unanimously.

10. Building Review Committee

The Building Review Committee did not meet in the month of April, 2018.

11. Department Reports

Administration: Elena Quintanilla reported the following:

- ❖ She discussed her schedule of events for the week.
- ❖ She provided an update of the Capital Improvement Advisory Committee and their recent activities.
- ❖ She reminded Council members that an Elected Officials Orientation will be conducted on June 7, 2018 at City Hall at 1:30 p.m. by Alan Bojorquez, Attorney.
- ❖ All City Council Members are invited to a training entitled "City Hall Essentials" on June 8, 2018 that will take place all day at the Texas Tech University Law School.
- ❖ Our new city councilmember, Mike Greer, will be added as a signatory to the city bank account.

Court Report: Judge Bellair reported the following:

- ❖ There is one new citation for an individual who did not demonstrate proof of financial responsibility. He has come in to the Court and has shown proof of insurance on a vehicle.
- ❖ There are no new citations.

Operations: Harold Needham reported the following:

- ❖ Staff made sewer repairs along East Lakeshore.
- ❖ The Operations Department also worked on a broken water line where thirteen residences were affected with boil water requirements.

Police: James Hill reported the following:

- ❖ Police issued nine warnings no citations.
- ❖ The Police Chief is working on census activity.
- ❖ The Police Chief created a pamphlet for common property violations to distribute to the residents and City Council

- ❖ The Town of Ransom Canyon has achieved Intermediate Status for Emergency Management in terms of the annexes completed for the Town.
- ❖ The Police, Fire, and Operations Departments are working on stocking the lake for the Fourth of July weekend.

Fire: Rand McPherson reported the following:

- ❖ There were five EMS calls and zero fire calls this month.
- ❖ The Volunteer Fire Department received a 5, an average score in their Insurance Service Office (ISO) Audit. The highest score is a 1, while the lowest score is a 10.
- ❖ There is a county-wide fire ban for all of Lubbock County for ninety days. It may be lifted if we get significant rainfall.

Library: Angie Fikes reported the following:

- ❖ The Library will host a "Smokey the Bear Fire Safety" class on June 2, 2018 for the youth from 10:00 a.m. – 2:00 p.m.
- ❖ The Summer Reading Program begins on June 16, 2018.

12. Property Owner's Association (POA) Report and Citizen Comments:

Val Meixner reminded everyone that the POA Annual meeting will be taking place on Tuesday, May 15, 2018. Residents can come to the meeting early to enjoy hamburgers, hot dogs, and pies for a donation from 5:30 p.m. -6:45 p.m.

The Ransom Canyon Volunteer Fire Department sent five people to the fire in Claude, Texas.

Dr. Terry Waldren commended staff on a great job and how well they work together, particularly during a recent event where the City issued a boil water notice to residents.

11. Adjourn

Brandt Underwood adjourned the meeting at 7:33 p.m. on a motion made by Councilman Dr. Terry Waldren seconded by Mike Greer; motion carried unanimously.

These minutes were approved on the 12th day of June 2018.

APPROVED:


Jana Trew, Mayor Pro Tem

ATTEST:

A handwritten signature in black ink, appearing to read 'Elena Quintanilla', written over a horizontal line.

Elena Quintanilla, City Secretary