

**Ransom Canyon City Council Meeting Minutes
Regular Meeting – Tuesday, September 8, 2009
Ransom Canyon Fire House, 1 Ridge Road**

1. Call to Order/Silent Meditation:

The meeting was called to order at 7:00 PM by Mayor Robert Englund, followed by a moment of silent meditation. Council members present: Mayor Pro-Tem Jack Randorff, Ron Cox, Billy Williams, Donna Clarke and John Schmersey.

2. Budget Hearing: the city held a budget hearing at which time Billy Williams had a question concerning the police department's budget for police software. No other comments were made.

3. Minutes of Called Meeting:

Minutes of the regular August 11, 2009 meeting were approved on a motion by Billy Williams seconded by Ron Cox; motion carried unanimously.

4. The Financials:

The financial reports and the August claims and demands were both approved on a motion by Donna Clarke, seconded by Ron Cox; motion carried unanimously.

5. Ordinance No. 09-00200 2009/2010 Budget:

Ordinance No. 09-00200 regarding the 2009/2010 fiscal year budget was approved on a motion made by Donna Clarke, seconded by John Schmersey; motion carried unanimously.

6. Ordinance No. 09-00210 Tax Year 2009 Levy:

The council approved the 2009 tax rate/levy at a total rate of \$.65929 per \$100 taxable value. The breakdown is \$.55133 per \$100 taxable value for maintenance and operations and \$.10796 per \$100 taxable value for debt. The motion to approve was made by Donna Clarke, seconded by John Schmersey; motion carried unanimously.

7. Employee Personnel Policy Manual:

A motion to approve the manual with the following corrections, was made by Ron Cox, seconded by Jack Randorff; motion carried unanimously:

1. Page 20, first sentence, the word "permanent" will be removed.
2. Page 21, the first sentence under section 7.02, the word "permanent" will be removed.
3. Page 41, in the second paragraph, the words "but you" will be removed.
4. Page 43, the last sentence will be replaced with, "I understand that any information released by my prior employer may be subject to the Texas Public Information Act."

8. Police Department Operating Manual:

After having reviewed the policy manual, Jack Randorff recommends its approval. The manual was approved on a motion made by Ron Cox, seconded by Billy Williams. Ron Cox, Billy Williams and Jack Randorff voted for approving the manual, Donna Clarke and John Schmersey voted against approving the manual. Donna Clarke would like to have the opportunity to review and make comments about the manual and so a work session has been scheduled for September 29, 2009 at City Hall at 6:00pm.

9. Building Review Committee:

The Building Review Committee met to discuss new construction at 30 Foothill. The house has been approved, but the builders will meet again with the committee to discuss the retaining wall and the slope of the driveway. Billy Williams suggested adopting an ordinance that requires landscaping be complete before a final inspection and occupancy can occur.

10. Executive Session:

The council adjourned from Open Session at 7:35pm in order to convene into Executive Session for Consultation with Attorney in accordance with Section 551.071 of the Open Meetings Law. The council adjourned at 7:46pm from Executive Session and reconvened into Open Session. No action was taken by the council in the Executive Session.

11. Department Reports:

- a. Administration: Muvat Musa – Muvat reminded everyone about the upcoming TML quarterly meeting on September 24. Mary is on vacation and will return September 14.
- b. Court: Judge Gary Bellair – Gary reported that three citations have been issued and the court is in the process of dealing with them.
- c. Operations: Harold Needham – Harold reported that his department found three leaks on the main supply line, which have been repaired. TCEQ performed a sludge inspection and the city passed with no violations.
- d. Police: Wayne Rawls – Wayne reported one vehicle burglary. He is in the process of working with SPEC to repair the lights around the park which do not work and which residents have been complaining about. He hopes to get the security cameras installed by the next council meeting.
- e. Fire: Rand McPherson – Rand reported no fire calls and one medical call. His department assisted Buffalo with their Labor Day weekend boat races. The Fire Department will be hosting a pancake breakfast in October to coincide with National Fire Safety Awareness week. Rand is requesting an increase in the volunteer fireman's utility credit from \$25 to \$50 per month. Rand also wanted to discuss a five year fire truck replacement program. He would like to replace the yellow fire truck with a brand new one within five years.
- f. Library: Kim Copeland – Kim was absent from the meeting.

12. POA Report and Citizen Comment:

The POA reported a dance this Friday night at 7pm, a garage sale on September 26 from 8am-3pm and a ranch house booth event on the same day from 10am-4pm. Also, on October 17, music on the lake, November 18, art show and sale, and November 14, a soups on troops event.

13. Adjourn:

The Mayor adjourned the meeting at 8:32pm

These minutes were approved on the 13th day of October, 2009.

APPROVED:

Robert Englund, Mayor

ATTEST:

Muvat Musa, City Secretary