

Special Called Meeting Budget Workshop
Ransom Canyon City Council Minutes
Tuesday, June 24, 2008

1. Call to Order/Silent Meditation: The meeting was called to order at 6:00 PM by Mayor Robert Englund followed by a moment of silent meditation. Council members present: Mayor Pro-Tem Ron Cox, Donna Clarke, Jack Randorff, and John Schmersey.
2. Budget Workshop: The council reviewed the proposed budget and had the following comments or made the following decisions:
 - i. Dr. Cox wanted to see a range for the water revenue, with best and worse case scenarios. Murvat will get those numbers included in the updated budget packet for the next meeting.
 - ii. Mr. Randorff asked about potentially increasing the sewer revenue. Council to consider this at next session.
 - iii. The interest income amounts were discussed. The mayor suggested auditing the bank's records, due to errors in calculating this amount in the past. This is a project Murvat will work on after budget season.
 - iv. Administration budget - the LCAD expense will change from \$12,500 to \$14,000. We have received the LCAD proposed 2008 budget and this is the amount of revenue LCAD anticipates from Ransom Canyon.
 - v. Operations budget – the council is concerned with the amount of money proposed for mosquito chemicals. They feel the cost of these chemicals will increase. Murvat will revisit this number with Harold to ensure this is enough. An updated amount will be included in the next packet.
 - vi. Library budget – the council agrees to reduce the library funding for the summer program to zero. Since the library board is tasked with fund raising, they feel, the library should be self sufficient and can pay for expenses through fund-raising. The city will continue to pay for salary, utilities, and insurance.
 - vii. Sewer Department budget – the council is concerned that utility rates will increase and thus an increase in the utility expense will be needed. Murvat will contact SPEC to find out how much increase is scheduled and will adjust this number accordingly.
 - viii. Emergency Operations Department budget – the council voted 3 to 1 to not fund an additional siren. Jack Randorff suggested relocating the existing siren, on the east end of the canyon, to the top of the water tower. Murvat will consult with Rand McPherson on the cost of doing this. Jack feels

this siren needs to be at least 100-110 feet up in order to be fully effective.

- ix. Proposed Pay Increase Policy Change – After much discussion about a 3% pay increase vs. the equivalent in days off. The council agreed unanimously to give all employees a 3% pay increase plus two additional holidays, Friday, December 26th, 2008 and Friday, January 2nd, 2009. This plan will be for this fiscal year only.
- x. Proposed City Vehicle Use Policy – After much discussion about employees taking home city vehicles, the council agreed to adopt this policy. Jack Randorff voted against the policy, all of the other members voted for it. The council further advised the police chief, Wayne Rawls, that when police officers need to come into town for an emergency, they are to obey all speed limit laws and traffic signs.
- xi. Proposed Department Head Fuel Allowance Policy – the council voted against this policy.
 - i. Employee mileage reimbursement policy – employees that use their private automobile for city business, including emergencies, will be reimbursed for mileage at the federal mileage rate. This does not include commuting miles to and from work for regularly scheduled work hours.
 - ii. Muvat will receive a \$100 per month fuel allowance as per her employment agreement.

3. Open Forum.

4. Meeting Adjourned.

These minutes approved on the 8th day of July, 2008.

APPROVED:

Robert Englund, Mayor

ATTEST:

Muvat Musa, City Secretary