

Ransom Canyon City Council Meeting Minutes
Regular Meeting – February 11, 2014
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 7:00 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Jana Trew, Lyle Way, Billy Williams, Donna Clarke, and John Schmersey. A moment of silent meditation followed.

2. Minutes of Meeting

The minutes of the Special Meeting, January 6, 2014, Regular Meeting January 14, 2014 and Special Meeting, January 23, 2014 were approved on a motion made by Donna Clarke, seconded by John Schmersey; motion carried unanimously.

3. The Financials

The financial reports and the January 2014 claims and demands were approved on a motion made by Billy Williams, seconded by Lyle Way; motion carried unanimously.

4. Police Chief Job Description

The Police Chief job description was approved on a motion made by Billy Williams, seconded by Jana Trew; motion carried unanimously.

5. Order of Election

The Order of Election was approved on a motion made by Billy Williams, seconded by Jana Trew; motion carried unanimously.

Donna Clarke recused herself from voting or participating in discussions of agenda items 6 – 9. Ms. Clarke is an attorney for Lubbock County.

6. Joint Election Resolution No. R14-00211

The Joint Election Resolution No. R14-00211 which calls for the election to be held jointly with all cities/schools inside Lubbock County was approved on a motion made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

7. Contract for Election Services with Lubbock County

The council authorized the Mayor to execute the Contract for Election Services with Lubbock County. The motion was made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

8. Notice of Election

The Notice of Election was approved on a motion made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

9. Appoint/Approve in relation to the May 10, 2014 Election

The following were appointed/approved by the council. The motion to approve was made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

1. Dorothy Kennedy, Elections Administrator as the Joint Elections Officer.
2. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk.
3. Elections Office at 1308 Crickets Avenue, as the main early voting polling place.
4. Exhibit A, the Joint Early Voting Schedule and April 29th and May 6th as the two 12 hour days of Early Voting.
5. Exhibit B, Election Day Vote Centers.
6. Election Day Vote Centers, Supervisors and Rovers
7. Mary Ann Waymack as the Early Voting Ballot Board Judge and Tom Grimes as the Alternate Judge.
8. Central Count Station Personnel:
 - a. Dorothy Kennedy, Elections Administrator as Central Count Manager
 - b. Roxzine Stinson as Tabulation Supervisor
 - c. Tom Grimes as the Central Count Presiding Judge
9. Bilingual Election Clerks:
 - a. Gloria Armenta
 - b. Ruth Martinez
 - c. Sandy Salazar

10. Volunteer Fire Department Officers for 2014

The council approved the following Volunteer Fire Department Officers for 2014 on a motion made by Jana Trew, seconded by Donna Clarke; motion carried unanimously:

- a. Fire Chief, Rand McPherson
- b. Assistant Chief, Steve Oldham
- c. Secretary/Treasurer, John Long
- d. Training Officer, Sam Hohbein
- e. Fire Captain, Bob Bellah
- f. EMS Captain, Steve Fuller

11. Library Board for 2014

The council approved the following Library Board for 2014 on a motion made by Donna Clarke, seconded by Lyle Way; motion carried unanimously:

- a. Monica Nowlin
- b. Mary Ann Crow
- c. Jane Hodgkins
- d. Missy Rice
- e. Crystal Miller

12. Building Review Committee

The BRC has not met since the last city council meeting.

13. Department Reports

Administration: Murvat Musa reported the following:

- ❖ Candidate Packets for the upcoming May election are available.
- ❖ Harold Needham is back to work after an extended sick leave.
- ❖ Wayne Rawls' retirement party will be on March 21st at the Ranch House at 5:30 pm. Invitations to follow.

Court Report: Gary Bellair reported the following:

- ❖ There was no activity in the court.
- ❖ Judge Bellair will be attending judicial education this month.

Operations: Harold Needham reported the following:

- ❖ The city has been spreading lots of salt and sand due to the weather.
- ❖ Cory Needham and Robby McCarver will be at a water and wastewater school this week.

Police: Wayne Rawls reported the following:

- ❖ The department assisted Slaton and Buffalo with a rollover on County Road 400.
- ❖ There have been several incidences reported of children toilet papering and egging.
- ❖ Wayne presented his annual racial profiling report that is included in the council packet.
- ❖ Wayne will be having surgery on March 3rd and will be out for several weeks.

Fire: Rand McPherson reported the following:

- ❖ There were no medical or fire calls this month.
- ❖ The VFD assisted in a rollover on County Road 400.
- ❖ All EMS attended an annual conference last Saturday.
- ❖ All the fire trucks are in the process of their annual service.
- ❖ The next pancake breakfast will be March 29th.

Library: Kim Copeland reported the following:

- ❖ The Library Annual Valentine party will be on Thursday. This year there will be a book drive and those books will be donated to Miss Christi's Learning Station in Slaton.

The Mayor announced the death of Jim Majorowski, a resident and member of the Volunteer Fire Department. Jim was the director of EMS for the City of Lubbock and was well respected for the work he did there.

14. POA Report and Citizen Comments:

- ❖ Jackie Lindsey reported that 75% of POA dues have been collected and there is a Valentine's Day dance at the Ranch House on Friday night, cost is \$30.
- ❖ Linda Williams reported that the Chapel "Gift of Love" fundraiser is underway and going very well. She also reported that the Chapel and the Fellowship Church will again do a combined Easter sunrise service at which time the Chapel will be dedicating the "Tomb."
- ❖ Gary Bellair reported that Lorrie Bellair will be receiving the "Women of Excellence" on March 11th by the YWCA.

In order to allow the City Council and staff to attend the Women of Excellence Award Celebration, the Mayor has moved the March city council meeting from Tuesday, March 11th to Thursday, March 13th.

15. Adjourn

- ❖ A motion to adjourn the meeting at 7:31 p.m. was made by John Schmersey, seconded by Billy Williams; motion carried unanimously.

These minutes were approved on the 13th day of March 2014

APPROVED:

Robert Englund, Mayor

ATTEST:

Murvat Musa, City Secretary