

Ransom Canyon City Council Meeting Minutes
Regular Meeting – December 11, 2012
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 7:00 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Donna Clarke, Jack Randorff, Billy Williams, Jana Trew, and John Schmersey. A moment of silent meditation followed.

2. Minutes of Meeting

The minutes of the Regular November 13, 2012 meeting was approved on a motion made by Billy Williams, seconded by Jack Randorff; motion carried unanimously.

3. The Financials

The financial reports and the November 2012 claims and demands were approved on a motion made by Billy Williams, seconded by Jack Randorff; motion carried unanimously.

4. 2011-2012 Audit Report

The city auditor, David Hettler, presented the 2011-2012 fiscal year audit to the council. Highlights included: a change in net assets (which represents the city's profit) of \$329,043, a 8.7% increase over the previous year; a 12% increase in assets and a 24% increase in liabilities (due to borrowing \$350,000 for the new sewer line and lift station); the completion of the dam lift station; and the donation of the front road by Lubbock County.

Mr. Hettler stated "I think it was a great year." The council will take action to accept the audit report at the January 2013 meeting.

5. Water Line Plans for Ransom Canyon Center

Leonard Nail of Parkhill, Smith & Cooper presented the council with the proposed plans for the water line that the city of Lubbock drafted for the Ransom Canyon Center. The city of Lubbock will be installing this water line extension at their expense and will then turn it over to Ransom Canyon. The motion to accept the plans was made by Billy Williams, seconded by Jack Randorff; motion carried unanimously.

6. Executive Session

The City Council convened into Executive Session at 7:42 pm for Consultation with Attorney relating to contemplated litigation in accordance with Section 551.071 of the Open Meeting Law. The council reconvened into Open Session at 8:12 pm. No action was taken by the Council in Executive Session.

7. Agenda Items 7 & 8 – Variance Requests for Roofing Materials

Two variance requests to allow for the use of the R Panel metal roof for 5 Elm Drive and for the storage unit addition for the POA Ranch House were considered. The variance requests for both roofs were approved with a motion made by Jack Randorff, seconded by Billy Williams; motion carried unanimously. The approval was conditioned on the roof being installed with the flatter rounded screws in lieu of the hexagonal screws.

9. Administrative Service Agreement, Nationwide Retirement Solutions, Inc.

The council authorized the Mayor to execute the Administration Service Agreement. The motion was made by John Schmersey, seconded by Billy Williams; motion carried unanimously.

10. Ordinance No. 12-001211 Setting New Water Rates

The ordinance for setting new water rates was approved on a motion made by Billy Williams, seconded by Jack Randorff; motion carried 4 to 1 with Jana Trew voting against the motion.

11. Building Review Committee

The BRC has not met since the last city council meeting.

12. Department Reports

Administration: Murvat Musa reported the following:

- ❖ Murvat, Harold, Cory, and John Schmersey attended the annual TML Conference. Murvat thanked the council on behalf of all the employees for their continued support of education.
- ❖ Murvat attended a meeting at Atmos Energy. Atmos discussed their short and long term plans and what is happening in the natural gas industry.
- ❖ The office will be closed for Christmas on December 24 and 25.

Court Report: Gary Bellair was unable to attend the meeting

Operations: Harold Needham was at the TML Conference.

- ❖ The new sewer jetter has arrived and is already getting lots of use.
- ❖ The salt spreader is ready for winter weather.
- ❖ The annual Water Association Christmas party will be Thursday, December 20th, at the Ranch House at 6:30 pm; Harold invited everyone to attend.

Police: Wayne Rawls reported the following:

- ❖ One parking citation was issued
- ❖ Two warnings were issued.

- ❖ The police department will be on-site and ready to assist with the Tour of Homes on Thursday night.
- ❖ We are in the process of renewing our “Storm Ready Community” certification for another two years.
- ❖ Wayne will be at a meeting on Thursday for the county Disaster Workshop.

Fire: Rand McPherson reported the following:

- ❖ There were no fire calls this month.
- ❖ There were two medical calls.
- ❖ All the radios will be re-programmed for the new narrow band requirements.
- ❖ The bay doors on the fire house are broken and will be replaced.
- ❖ The radio tower is in dire need of repair. It is rusted and leaning. Rand is looking into replacing it.
- ❖ The fire department had their annual Christmas party on Saturday at Caprock Winery.

Library: Kim Copeland reported the following:

- ❖ The annual Library Christmas party was a huge success with over 50 children attending.
- ❖ The Library Christmas card will be in the mail soon. Kim will report in January how much was raised.

13. POA Report and Citizen Comments:

- ❖ The POA sent invitations for the city council and staff to their annual Christmas Party to be held next Tuesday at the Ranch House at 6:30 pm. The POA would like everyone to attend.
- ❖ Linda Williams reported that tickets and ornaments for the annual home tour are still available.
- ❖ Ms. Edie Bardos complained about the construction site behind her house that was causing dirt to blow onto her property. It has taken longer than usual for the house to be built but we are assured that the owner does intend to build the house. The dirt has been disturbed and the retaining wall built but as of yet, no other construction has begun.

14. Adjourn

- ❖ A motion to adjourn the meeting at 8:55 p.m. was made by Jack Randorff, seconded by Billy Williams; motion carried unanimously.

These minutes were approved on the 8th day of January 2013

APPROVED:

Robert Englund, Mayor

ATTEST:

Murvat Musa, City Secretary