

**Ransom Canyon City Council Meeting Minutes
Regular Meeting – Tuesday, December 8, 2009
Ransom Canyon Fire House, 1 Ridge Road**

1. Call to Order/Silent Meditation:

The meeting was called to order at 7:00 PM by Mayor Robert Englund, followed by a moment of silent meditation. Council members present: Mayor Pro-Tem Jack Randorff, Ron Cox, Billy Williams, John Schmersey and Donna Clarke.

2. Minutes of Called Meeting:

Minutes of the regular November 10, 2009 meeting were approved with a change. Items number 5 and 6 will be amended to include a description of the resolutions that were approved. The motion to approve was made by John Schmersey seconded by Jack Randorff; motion carried unanimously.

3. The Financials:

The financial reports and the November claims and demands were both approved on a motion by Billy Williams, seconded by John Schmersey; motion carried unanimously.

4. 2008-2009 Audit Report Presentation:

David Hettler presented to council the 2008-2009 audited financial statements. Highlights include:

- An increase in net assets of approximately \$175,000 and a decrease in liabilities
- An increase in net revenues of approximately \$37,000
- An increase in revenues of \$132,000 and an increase in expenses of \$100,000
- Capital assets net of depreciation have increased
- Outstanding debt consists of the certificates of obligation at \$975,000, all other city debt has been paid off.
- Mr. Hettler commented that the city is in very good financial condition and is very pleased with the way we budget and manage city funds.

5. Non-Construction Easement (Crofoot family property):

A motion to change the days to accept or reject the Right of First Refusal from 10 days to 21 days was made by John Schmersey, seconded by Ron Cox; motion carried unanimously.

The council authorized the Mayor to execute the Non-Construction Easement and the accompanying Right of First Refusal to purchase property. The motion to approve was made by Jack Randorff, seconded by Ron Cox; motion carries unanimously.

6. New Reserve Officer – Charles Jensen:

The council approved a new reserve officer, Charles Jensen, on a motion made by Jack Randorff, seconded by Ron Cox; motion carried unanimously. Mr. Jensen, although not a resident of the city, serves on the volunteer fire department. He is 23 years old, scored a 97 on his exam and graduated 3rd overall in the academy.

7. Approval of Library Board Members:

The council approved the Library Board Members with a motion made by Ron Cox, seconded by John Schmersey; motion carried unanimously.

8. Approval of Building Review Committee:

The council approved the Building Review Committee members with a motion made by Billy Williams, seconded by Ron Cox; motion carried unanimously.

9. Approval of Sign Installation:

The council approved installation of signs directing individuals to the Ranch House. The motion to approve was made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

10. Resolution # R09-01201:

The council approved Resolution # R09-01201 which authorizes signatures for all documentation pertaining to the Texas Community Development Block Grant Program. The motion to approve was made by Donna Clarke, seconded by Jack Randorff; motion carried unanimously.

11. Resolution # R09-01202:

The council approved Resolution # R09-01202 which establishes rules and regulations regarding the use of excessive force during nonviolent civil rights demonstrations. The motion to approve was made by Donna Clarke, seconded by Jack Randorff; motion carried unanimously.

12. Request for building variance:

The builders of new home construction at 30 Foothill Drive requested a variance from a 40 year roof to a 30 year roof. Robert Morris, Chairman of the Building Review Committee, was present to provide the committee's position on the variance. The committee is not in support of a variance for fear of setting a precedence. After much debate and discussion about the variance, the request died for lack of motion.

13. Building Review Committee:

The Committee did not meet in November.

14. Department Reports:

- a. Administration: Muvat Musa – Muvat reported that Mary Brown is in court school in Austin all week; she continues to work on grant applications; and she will not be at the January council meeting due to an election law seminar she must attend that same time.
- b. Court: Judge Gary Bellair – Gary reported that the court has collected fines on all the tickets issued in the past few months.

- c. Operations: Harold Needham – see Harold’s written report.
- d. Police: Wayne Rawls – Wayne reported the following:
 - ❖ A light pole was damaged at the Ranch House.
 - ❖ Three citations were issued during the month.
 - ❖ Wayne will be attending a mandatory work shop at SPAG December 16 in relation to the upcoming JAG grant program.
 - ❖ The National Weather Service inspected the EOC and its communications capabilities for certification purposes. We will know in a few weeks if we meet the certification requirements.
 - ❖ Wayne is working on the final address list for the census.
 - ❖ Wayne continues to work on the installation of the camera systems. A bug in the communications system has slowed progress, but he hopes to get it fixed soon and continue installing cameras.
 - ❖ Dr. Cox commented that he is concerned with the number of drivers “flying” through the four way stop sign at the front entrance. Jack Randorff stated that he will get together with Wayne to come up with a solution.
- e. Fire: Rand McPherson – Rand reported the following:
 - ❖ No fire calls this month, but there was one medical call.
 - ❖ The new brush truck has been ordered.
 - ❖ Fire danger has increased due to the high winds.
 - ❖ The fire department’s annual Christmas dinner is this Saturday at the Silent Wings Museum.
- f. Library: Kim Copeland – see Library Board Meeting Minutes.

15. POA Report and Citizen Comment:

- ❖ The POA New Year’s party begins at 8:00pm at the Ranch House. There will be a band, Champaign, black-eyed peas and corn bread. Tickets can be purchased from Ron Bornick for \$30.
- ❖ The POA has mailed out all bills for the annual dues..
- ❖ The 25th anniversary of the Chapel Home Tour is this Thursday from 6:30pm until 9:00pm.

At 9:10 pm the Mayor announced a 15 minute break.

16. Executive Session:

The council adjourned from Open Session at 9:24pm in order to convene into Executive Session for Personnel Matters under Section 551.074 of the Open Meetings Law to discuss the Annual Performance Reviews for the three Department Heads, Murvat Musa, Harold Needham and Wayne Rawls. The council adjourned at 9:50pm from Executive Session and reconvened into Open Session. No action was taken by the council in the Executive Session.

17. Adjourn:

The Mayor adjourned the meeting at 9:51pm

These minutes were approved on the 12th day of January, 2010.

APPROVED:

Robert Englund, Mayor

ATTEST:

Muvat Musa, City Secretary