

Ransom Canyon City Council Meeting Minutes
Regular Meeting – January 8, 2013
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 7:00 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Donna Clarke, Jack Randorff, Billy Williams, Jana Trew, and John Schmersey. A moment of silent meditation followed.

2. Minutes of Meeting

The minutes of the Regular December 11, 2012 meeting were approved on a motion made by Donna Clarke, seconded by Jack Randorff; motion carried unanimously.

3. The Financials

The financial reports and the December 2012 claims and demands were approved on a motion made by Billy Williams, seconded by Donna Clarke; motion carried unanimously.

4. 2011-2012 Audit Report

The city's audited financial report was approved by the council on a motion made by Jack Randorff, seconded by Donna Clarke; motion carried unanimously.

Donna Clarke recused herself from voting or participating in discussions of agenda items 5 – 11. Ms. Clarke is an attorney for Lubbock County.

5. Order of Election

The Order of Election was approved on a motion made by Jack Randorff, seconded by Billy Williams; motion carried unanimously.

6. Order of Special Election

The Order of Special Election was approved on a motion made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

7. Joint Election Resolution No. R13-00108

The Joint Election Resolution No. R13-00108 which calls for the election to be held jointly with all cities/schools inside Lubbock County was approved on a motion made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

8. Contract for Election Services with Lubbock County

The council authorized the Mayor to execute the Contract for Election Services with Lubbock County. The motion was made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

9. Notice of Election

The Notice of Election was approved on a motion made by Billy Williams, seconded by Jack Randorff; motion carried unanimously.

10. Notice of Special Election

The Notice of Special Election was approved on a motion made by Jack Randorff, seconded by Billy Williams; motion carried unanimously.

11. Appoint/Approve in relation to the May 11, 2013 Election

The following were appointed/approved by the council. The motion to approve was made by Jack Randorff, seconded by Billy Williams; motion carried unanimously.

1. Dorothy Kennedy, Elections Administrator as the Joint Elections Officer.
2. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk.
3. Elections Office at 1308 Crickets Avenue, as the main early voting polling place.
4. Exhibit A, the Joint Early Voting Schedule and April 30th and May 7th as the two 12 hour days of Early Voting.
5. Exhibit B, Election Day Vote Centers.
6. Central Count Station Personnel:
 - a. Dorothy Kennedy, Elections Administrator as Counting Station Manager
 - b. Charla Carpenter as Tabulation Supervisor
 - c. Roxanne Taylor as the Central Count Presiding Judge
7. Bilingual Clerks:
 - a. Gloria Armenta
 - b. Ruth Martinez
 - c. Sandy Salazar

12. Building Review Committee

The BRC has not met since the last city council meeting.

13. Department Reports

Administration: Murvat Musa reported the following:

- ❖ The election process has begun. This year's election will be held on May 11, 2013. The terms of the Mayor, Donna Clarke, and John Schmersey will expire at that time. In addition to the regular election, we will be calling a special election to fill the one year unexpired term of Jack Randorff who will be getting married and moving to Oklahoma.
- ❖ We are making huge progress on the backflow testing requirements. Most residents are cooperating with only a few complaints.
- ❖ This month concludes the first year of the Citizen's Collection Station which has been an excellent program.
- ❖ Thanks to the city council for all your hard work in 2012 and for giving your time to the 18 open meetings you attended in that year.

Court Report: Gary Bellair reported the following:

- ❖ 98.9% of the Seaman case is complete.
- ❖ The Judge is working on three citations that were recently issued for shooting fireworks in the city limits.

Operations: Harold Needham was unable to attend the meeting but Murvat reported the following for him:

- ❖ We assisted the city of Slaton last month by unstopping their sewer line with our new sewer jetter. Slaton has come to our rescue many times and we want to return the favor.
- ❖ New street signs have been ordered which will be replacing older ones shortly.
- ❖ Rags are still being caught in the West Lake Shore lift station and we recently had a grease clog at the new Dam Lift Station. We are looking into a product that can be placed in the sewer system that will help cut down on grease and solids. We will be testing it out very soon.
- ❖ Our equipment is ready for any snow or ice.
- ❖ Cory Needham will be attending a conference in Corpus Christi in February to be inducted into the Double A Club. Cory has received an "A" license in both water and waste water and he is only one of less than 500 people in the state to have accomplished this.
- ❖ The Operations Department wants to thank the Mayor and council for the days off during the holidays.

Police: Wayne Rawls reported the following:

- ❖ Five citations were issued this month, three for setting off fireworks in the city limits and two parking violations.
- ❖ One arrest on a warrant was made.
- ❖ Two warnings for ATV's and motorcycles on the meadow were issued.
- ❖ One report was taken for a missing firearm.
- ❖ Wayne has been attending meetings with the county on the disaster mitigation plan. The three action plans that were submitted for Ransom Canyon include:
 - A new egress on South Lake Shore
 - Additional warning sirens
 - Dam alteration to allow water to exit faster in case of flooding.
- ❖ All the police and fire department radios have been converted to meet new Narrow Band requirements. We are in discussions with Buffalo Police Department on piggybacking on their repeaters in order to get better service of these radios on South Lake Shore.

Fire: Rand McPherson was unable to attend the meeting but Wayne reported the following:

- ❖ There were two medical calls.

- ❖ One of the fire trucks is in the queue for repairs at the repair shop.
- ❖ Rand is waiting to hear back from Dunn Door on repairing the garage doors at the fire department building.

Library: Kim Copeland was unable to attend the meeting.

14. POA Report and Citizen Comments:

- ❖ Jackie Lindsey reported that although attendance was down at the New Year's Eve party, a great time was had by all; 47% of all POA dues have been collected; construction of the new storage shed has begun; and there will be two positions open on the POA Board this year as Pat Sykora and Helen Musiak both leave the board.
- ❖ Linda Williams thanked everyone for their support of the Chapel Home Tour. It was a big success.
- ❖ Lyle Way reported that Jim Davis, editor of the Slatonite, had a very bad stroke and is in a nursing home.
- ❖ Doris and B.W. Phillips introduced themselves. Mrs. Phillips is the daughter of Ray and Peggy Chapman who developed Ransom Canyon. Mrs. Phillips is interested in developing the 14 acres adjacent to the park and wants to have a good working relationship with the council and city staff. The Mayor welcomed her to the meeting and stated that the council looks forward to working with her.

15. Adjourn

- ❖ A motion to adjourn the meeting at 7:49 p.m. was made by Billy Williams, seconded by Jana Trew; motion carried unanimously.

These minutes were approved on the 12th day of February 2013

APPROVED:

Robert Englund, Mayor

ATTEST:

Murvat Musa, City Secretary