

Ransom Canyon City Council Meeting Minutes
Regular Meeting – January 10, 2012
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 7:00 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Donna Clarke, John Schmersey, Billy Williams, Jana Trew, and Jack Randorff. A moment of silent meditation followed.

2. Executive Session

The City Council convened into Closed Session at 7:01 pm for Consultation with Attorney in accordance with Section 551.071 of the Open Meeting Law. The council reconvened into Open Session at 7:36 pm. No action was taken by the Council in Executive Session.

3. Minutes of Meeting

The minutes of the Regular December 13, 2011 meeting were approved on a motion made by Donna Clarke, seconded by John Schmersey; motion carried unanimously.

4. The Financials

The financial reports and the December 2011 claims and demands were approved on a motion made by Billy Williams, seconded by John Schmersey; motion carried unanimously.

5. 2010-2011 Fiscal Year Audit

The 2010-2011 fiscal year audit was approved on a motion made by Jack Randorff seconded by John Schmersey; motion carried unanimously.

Donna Clarke recused herself from Agenda Items Numbers 6-10. Donna Clarke is an attorney for Lubbock County.

6. Order of Election

An election was ordered for May 12, 2012 for three Aldermen. The motion to order the election was made by John Schmersey, seconded by Jack Randorff; motion carried unanimously.

7. Joint Election Resolution

Resolution No. R12-0011012, calling for the election to be held jointly with all cities/schools inside Lubbock County who may need a May 12, 2012 election was approved on a motion made by John Schmersey, seconded by Jack Randorff; motion made unanimously.

8. Contract for Election Services

On a motion made by Billy Williams, seconded by John Schmersey, the Mayor was authorized to execute the contract for Election Services with Lubbock County. The motion carried unanimously.

9. Notice of Election

The Notice of Election was approved on a motion made by John Schmersey, seconded by Jack Randorff; motion carried unanimously.

10. Appoint/Approve the Following

The council appointed and/or approved the following in relation to the May 12, 2012 Election:

- a. Dorothy Kennedy, Elections Administrator as the Joint Elections Officer.
- b. Dorothy Kennedy, Elections Administrator as the Joint Early Voting Clerk.
- c. Elections Office at 1308 Crickets Avenue, as the main early voting polling place.
- d. Exhibit A, the Joint Early Voting Schedule and May 1st and May 8th as the two 12 hour days of Early Voting.
- e. Exhibit B, Election Day Vote Centers.
- f. Exhibit C, Vote Centers, Supervisors and Rovers
- g. Charles Britton, Judge, Early Voting Ballot Board
- h. Billy Martinez, Alternate Judge, Early Voting Ballot Board
- i. Central Count Station Personnel:
 - a. Dorothy Kennedy, Elections Administrator as Central Count Manager
 - b. Tom Albert as Tabulation Supervisor
 - c. Tom Grimes as the Central Count Presiding Judge
- j. Bilingual Clerks:
 - a. Gloria Armenta
 - b. Ruth Martinez
 - c. Sandy Salazar

The motion to approve was made by John Schmersey, seconded by Billy Williams; motion carried unanimously.

11. Sale of 2004 Ford Explorer Sport Trac

After much discussion on whether or not to sell the Ford Explorer that was recently replaced with a newer police vehicle, a motion was made by Billy Williams seconded by Donna Clarke to allow the Volunteer Fire Department to use the vehicle. The motion carried unanimously.

12. Building Review Committee Report

The BRC met on December 12, 2011 to consider a carport addition at 76 South Lake Shore Drive; the plans were approved.

13. Department Reports

Administration: Murvat reported the following:

- ❖ Ransom Canyon has received \$30,000 from the CH Foundation for the library. This money will be used for an addition and for new technology.
- ❖ The election process has begun. The aldermen whose terms are expiring are Jack Randorff, Jana Trew, and Billy Williams. Candidate Packets are ready to be picked up. The first day to file an application for a place on the ballot is February 4th and the last day to file is March 5th.
- ❖ City Hall will be closed in observance of the Martin Luther King, Jr. Holiday.
- ❖ Murvat will be in Dallas next week for an Election Law seminar.

Court Report: Gary Bellair was unable to attend the meeting.

- ❖ One citation was presented to the court which was ultimately dismissed. See attached written report.

Operations: Harold reported the following:

- ❖ There was a water leak at 22 Foothill which required making a new water tap.
- ❖ For the 2011 year, the city had 8 leaks, none of which were on the 6" line and 13 sewer stop ups.
- ❖ The contractor that was hired to repair the sewer line south of the dam will begin work this week.

Police: Wayne Rawls reported the following:

- ❖ One citation was issued
- ❖ One arrest for theft was made for another jurisdiction.
- ❖ The reserve officers continue their training; one has completed 119 hours and the other 96 hours of the required 160 hours.

Fire: Rand McPherson reported the following:

- ❖ There were four EMS calls.
- ❖ There was one fire/EMS call for carbon monoxide poisoning.
- ❖ The county wide burn ban was lifted for the holidays but is now back in place.
- ❖ The VFD received a \$1,000 grant from the Texas Forest Service and we have applied for an additional \$9,000 from them.

Library: Kim Copeland was unable to attend the meeting.

14. POA Report and Citizen Comments:

- ❖ Helen Musiak reported that Jackie Lindsey mailed the POA dues notices early this year and thus far 40% have been paid. A second mailing will go out at the end of the month.

- ❖ Walt Clark asked about the construction at the dam; the council explained that the sewer and water lines are being replaced and buried, and that a new lift station is being built.
- ❖ The Mayor has moved the next City Council meeting from February 14, which is Valentine's Day, to Thursday, February 9th. The place and time shall remain the same.

15. Adjourn

- ❖ A motion to adjourn the meeting at 8:42 p.m. was made by Jack Randorff, seconded by Billy Williams; motion carried unanimously.

These minutes were approved on the 9th day of February 2012

APPROVED:

Robert Englund, Mayor

ATTEST:

Murvat Musa, City Secretary