

# Ransom Canyon City Council Meeting Minutes

Regular Meeting – Tuesday, April 13, 2010

Ransom Canyon Fire House, 1 Ridge Road

## 1. Call to Order/Silent Meditation:

The meeting was called to order at 6:00 pm by Mayor Pro-tem Jack Randorff, followed by a moment of silent meditation. Council members present: Ron Cox, Donna Clarke, John Schmersey and Billy Williams. Mayor Robert Englund arrived 15 minutes later.

## 2. Work Session:

### a. Certificate of Convenience & Necessity (CCN) Update:

Murvat updated the council on the status of the CCN. This certificate is part of a requirement by the City of Lubbock in our water contract. This certificate, which is issued by TCEQ, will allow the city to provide water service outside the city limits. The current proposed service area is our ½ mile Extra Territorial Jurisdiction (ETJ) with the exclusion of an area that is within Buffalo's city limits and an area southeast of our ETJ owned by the Johnson's (they have opted out of the CCN service area). Murvat provided copies of a map showing the proposed service area. We anticipate receiving approval from TCEQ very soon. Murvat explained that what this means for our city is that it will obligate the city to provide water service to anyone in the CCN service area who requests it. The city's extension policy (which can be found in the subdivision ordinance) states that the builder or owner must pay for the line extension. Murvat also told the council that the property owner of the land at the entrance to the city (on the southwest corner of 50<sup>th</sup> Street and the front road) is planning to put in a subdivision development.

### b. Public Funds Investment Policy:

The council discussed the Public Funds Investment Policy and made the following changes:

- i. On a motion made by Donna Clarke, seconded by Ron Cox, Murvat Musa (City Secretary/City Administrator) was designated as the Investment Officer for the city; this motion carried unanimously.
- ii. On a motion made by Donna Clarke, seconded by Ron Cox, the Investment Committee will consist of the Investment Officer, the Mayor, and the Mayor Po-tem; this motion carried unanimously.

### c. Nuisance Ordinance:

The new draft nuisance ordinance will be broken out into three separate ordinances: one for littering, one for illegal dumping and another for weed and rubbish nuisances. Murvat will re-write the ordinances.

**3. Minutes of Called Meeting:**

Minutes of the regular March 9, 2010 meeting were approved on a motion made by Ron Cox, seconded by Donna Clarke; motion carried unanimously.

**4. The Financials:**

The financial reports and the March claims and demands were both approved on a motion by Donna Clarke, seconded by Ron Cox; motion carried unanimously.

**5. Variance Request:**

The request for a fence variance from 6' to 7' height for Charles Longbothem at 10 West Lakeshore Drive was approved with a motion made by Donna Clarke, seconded by Jack Randorff; motion carried unanimously. The property does not have any adjoining neighbors and Mr. Longbothem owns the lot directly to the east of the property.

**6. Building Review Committee Report**

The Building Review Committee did not meet during March. Murvat reported that the Committee did meet on April 12 to consider plans for an addition to a home at 23 Sunrise. The plans were approved.

**7. Executive Session:**

The Council did not convene into Executive Session.

**8. Department Reports:**

**Administration:** Murvat reported that she has completed her final exam for the Texas Municipal Clerk's Association certification program. She also reported that she is busy closing out grants and reviewing building ordinances with the Building Review Committee.

**Court Report:** Gary reported that one citation for parking a trailer on the street overnight was issued and has been paid.

**Operations:** see Harold's written report.

**Police:** Wayne reported the following:

- ❖ One citation was issued in March for a trailer parking overnight on a street.
- ❖ There was one report of property damage.
- ❖ The JAG grant is complete, the vehicle has been delivered and the money from the state received.
- ❖ All the cameras have been installed except for the ones to be installed at the dumpster area, the back gate, and the storage area. We are waiting for SPEC to provide electricity.
- ❖ The department has received its allocation for training from TCLOSE.
- ❖ On May 7 Wayne will be going to SPAG to present another JAG grant.
- ❖ Wayne has turned in the first weed list today to the Administration department.

**Fire:** Rand reported the following:

- ❖ There were no fire calls this month.
- ❖ There were five medical calls.

- ❖ The new brush truck has been delivered and will be inspected tomorrow by the Texas Forest Service.
- ❖ The Basic EMT class that the Fire Department is hosting is being well attended with 12 people.
- ❖ Jody James of the National Weather Service will be holding a Sky Warn class this Friday.
- ❖ There will be a pancake breakfast Saturday, April 24<sup>th</sup> from 8:00-11:00.
- ❖ Several of the volunteer firefighters attended the Lubbock Area Fire Conference.

**Library:** Kim was unable to attend the meeting but she provided a written report that was read by Murvat. Kim invited everyone to Earth Day at the library on Thursday, April 22<sup>nd</sup> from 4:30-5:30. She will be doing a planting project; will have other fun activities; and will provide refreshments. Kim also reported that the summer reading program will begin June 12 and this year's theme is "Catch the Reading Express". Kim also sent pictures of the Easter Egg Hunt for all to view.

6. POA Report and Citizen Comment:

- ❖ Val Meixner invited all residents to attend the annual POA meeting at the Ranch House on Thursday, April 15; there are two openings on the board. She also invited all candidates running for city council to attend and speak.

7. Adjourn:

The Mayor adjourned the meeting at 7:45 p.m.

These minutes were approved on the 11<sup>th</sup> day of May, 2010

APPROVED:

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Robert Englund, Mayor

ATTEST:

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Murvat Musa, City Secretary