

Ransom Canyon City Council Meeting Minutes
Regular Meeting – March 8, 2016
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 6:30 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Jana Trew, Lyle Way, John Schmersey, and Billy Williams. Donna Clarke did not attend the meeting. A moment of silent meditation followed.

2. Executive Session

The mayor called an executive session at 6:31 p.m. as a consultation with the city attorney. The City Council held an executive session in accordance with Vernon's Texas Codes Annotated (V.T.C.A) Government Code, Section 551.071, to discuss pending or contemplated litigation or settlement agreement and on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflicts with Chapter 551.

1.1.1 *City of Ransom Canyon and Ransom Canyon Texas and Property Owner's Association v. MRHS, LP* filed in the 237th Judicial District, Lubbock County, Cause No: 2015-516,074

The mayor reconvened the regular session of the City Council at 6:40 p.m.

3. Minutes of Meeting

The minutes of the Regular Meeting, February 9, 2016, and Special Called Meeting, February 16, 2016, were approved on a motion made by Jana Trew; seconded by Billy Williams; motion carried unanimously.

4. The Financials

The financial reports and the February 2016 claims and demands were approved on a motion made by Billy Williams, seconded by Lyle Way; motion carried unanimously.

5. Approval of Contract with Parkhill, Smith, and Cooper for Seal Coat Services

A contract with Parkhill, Smith, and Cooper was approved on a motion made by Jana Trew, seconded by Billy Williams ; motion carried unanimously.

6. Approval of an Inter-local Agreement for Seal Coat Services

The Inter-local Agreement to conduct joint bidding services with multiple cities for seal coat services was approved on a motion made by Jana Trew, seconded by Billy Williams; motion carried unanimously.

7. Approval of a Contract with Venture Communications

The City Council discussed and acted upon a contract with Venture Communications to lease space on the water tower in exchange for a monthly franchise fee of \$300. The contract was approved on a motion made by Jana Trew, seconded by Billy Williams; motion carried unanimously.

8. Approval of an Agreement with Seventeen Services, Inc. to Provide Architectural Services

A contract with Seventeen Services, Inc. to provide professional architectural services to develop plans for a new City Hall was approved by a motion by Lyle Way, seconded by Jana Trew; motion carried by a three to one vote, with John Schmersey voting against the motion. Schmersey did not approve the services due to the lack of an adequate safe room for staff to utilize in the event of a tornado.

9. Amendment to An Ordinance Amending Section 12.03.003 in Chapter 12: Traffic and Vehicles of the Ransom Canyon Code

The City Council approved an amendment to an ordinance amending Section 12.03.003 in Chapter 12: Traffic and Vehicles of the Ransom Canyon Code of Ordinances to provide for additional "No Parking" signs within the Town city limits in order to create a safer environment for the residents. Jana Trew made a motion to approve the ordinance, and Billy Williams seconded the ordinance. The motion carried unanimously.

10. Building Review Committee (BRC)

The Building Review Committee met on February 22, 2016, to consider plans for a new home at 42 South Lakeshore.

11. Department Reports

Administration: Elena Quintanilla reported the following:

- ❖ The time line for the new City Hall includes providing plans to the City Council next month. The current location is the best option for the new City Hall because the park would require additional costs involving foundation plan, site plan, surveying, and leveling of the land. In addition, the playa lake has to remain in compliance with the Texas Commission on Environmental Quality (TCEQ) requirements. The staff will move into a construction trailer while the new City Hall is built and will bid out the current facility. Staff intends to pay for the construction trailer with proceeds from selling the building and the statues that were donated to City Hall.
- ❖ The City Hall election will take place on May 7, 2016, and there are three incumbents running for Alderman At-Large. The City Council incumbents include Jana Trew, Lyle Way, and Billy Williams. There are two other individuals running in this election which include Mary Roberts and Brandt Underwood. The polls will be open from 7:00 a.m. – 7:00 p.m. on May 7, 2016, at Ransom Canyon City Hall.
- ❖ City Hall will be closed on Friday, March 25, 2016, for the Easter Holiday.

- ❖ The Texas Municipal Quarterly Meeting will be held on March 24, 2016 at the Scottish Rite Learning Center, and Jana Trew is representing Ransom Canyon on the Regional TML Board. Ransom Canyon would like to have a great showing at the event. If City Council members plan to attend, please let staff account for your attendance.

Court: The Mayor moved this report for later in the meeting since Judge Bellair was not available to make his report.

Operations: Harold Needham reported the following:

- ❖ Cory and Rob are working on their continuing education credits for their weed and pest license. Rob is also working on his Class B Water License. Operations plans to purchase a water testing device in this next budget cycle so that the City can test its own water and not send it to the lab for testing as a result of new Texas Commission on Environmental Quality (TCEQ) rules. Meantime, the City will borrow Roosevelt ISD water testing unit.
- ❖ An individual is making a donation to the City to purchase a sprinkler irrigation system to water the trees along the front road. Staff is currently getting bids for this system.
- ❖ Ransom Canyon is at fifty-percent compliance with meeting the Backflow System Prevention Program requirements.
- ❖ Operations staff has been working on providing the water and sewer infrastructure to the new house under construction at 6 Ransom Road.

Police: James Hill reported the following:

- ❖ The City Council was given a Racial Profiling Report. In the last year, the Police Department made nine citations, eight of the citations were given to Caucasians, one was given to a Hispanic, and the Hispanic was arrested by a Hispanic officer.
- ❖ The police are getting trained in all areas. There is a new mandate that requires police to obtain a license on canine encounters so the Ransom Canyon Police Department has received this training. In additions, James has been trained as a Public Information Officer and will handle the information to the public when there is an emergency.
- ❖ Residents continue to pick up their passes to utilize the emergency road and several have purchased year-around passes from Buffalo Springs Lake in order to have access to Buffalo.

Fire: Rand McPherson reported the following:

- ❖ There is a Fire Conference April 7-9, 2016.
- ❖ There was one medical call on South Lakeshore
- ❖ There was one fire call to a house full of smoke from a short circuit on an extension cord.
- ❖ The Pancake Breakfast has been postponed for a future date.

- ❖ The Pipeline Awareness Program will take place on April 13, 2016, at Cagle's Steak House, to discuss response for mutual aid.
- ❖ The fire truck is still in the shop and is being put together. The truck must pass a pump test which pumps water at 1500 gallons a minute and at 300 pounds of pressure for ten minutes.

Library: Kim Copeland reported the following:

- ❖ The Easter Bunny is coming to Ransom Canyon. Join the Library at 5:00 p.m. on March 24, 2016, to enjoy the Annual Easter Egg Hunt. Bring your kids, grandchildren, and take photos on the porch. The kids will be divided into groups, and there will be "beeping" eggs for the special needs children.

Court: Gary Bellair reported the following:

- ❖ There is a driver under the age of twenty-five that will need to receive information on how we are addressing his citation, and one other violation that will be addressed at a future date.
- ❖ There are no new municipal court cases.
- ❖ Judge Bellair thanked the City Council for paying for his Judicial Training in Galveston, Texas.

12. Property Owner's Association (POA) Report and Citizen Comments:


Jackie Lindsey reported that the POA has been busy working on the new entrance at the island, and they are working on expanding some of the other areas near the island; however, they have run out of funds to continue construction. They hope to complete some of the work before the next wedding which takes place on April 2, 2016. James Hill asked Jackie Lindsey if the POA has considered ADA accessibility in the entry, and Jackie stated that the POA has not discussed this topic; however, they will cover this topic in a future meeting. The date and the time of the Annual POA meeting will be discussed at their meeting next Tuesday night due to conflicting schedules. Billy Williams mentioned that Southcrest is bringing a group of 70 kids to help at the Canyon on March 21, 2016.

13. Adjourn

- ❖ A motion to adjourn the meeting at 7:36 p.m. was made by Jana Trew, seconded by Billy Williams; motion carried unanimously.

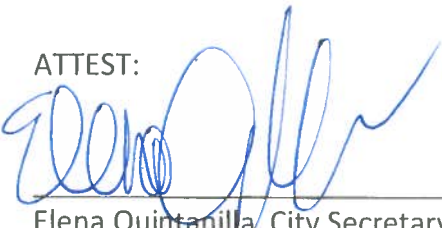
These minutes were approved on the 12th day of April, 2016

APPROVED:



Robert Englund, Mayor

ATTEST:



Elena Quintanilla, City Secretary