

**Ransom Canyon City Council Meeting Minutes  
Special Meeting – June 28, 2016  
Budget Work Session 1  
Ransom Canyon City Hall, 24 Lee Kitchens Drive**

**1. Call to Order/Silent Meditation**

The meeting was called to order at 5:53 p.m. by Mayor Pro Tem Jana Trew. Council members present were John Schmersey, Brandt Underwood, Lyle Way, and Billy Williams. Mayor Robert Englund was absent. A moment of silent meditation followed.

**2. Budget Work Session:**

Elena Quintanilla presented the proposed 2016-2017 budget to the City Council. The Council reviewed each department budget and capital expenditures. Comments included:

- Revenues remained level with last year's projections, except for a major decrease in water revenue and an increase in franchise fees. Water revenue was estimated conservatively since water revenue is difficult to predict. This projection was based upon a review of 5 years of data and the most conservative data is reflected in this year's budget. The franchise fees increased as a result of a contract between Ransom Canyon and Venture Communications which provides a \$300.00 monthly fee to the Town.
- Each department's payroll reflects a 3% cost of living adjustment (COLA). This projection is comparable with the raises being granted by Lubbock County, City of Lubbock, and South Plains Association of Governments.
- The Administration budget reflects an increase due to the part-time position held by Kim Copeland being reinstated to a full-time position.
- There was a discussion regarding the capital projects which include funding for a new City Hall budgeted at \$650,000.00, a debt payment for City Hall estimated at \$135,000.00, furniture for a new city hall projected at \$60,000.00, a vehicle budgeted at \$40,000.00 for the Police Department, and there was discussion as to whether or not to include seal coating of \$75,000 – \$100,000 to complete the streets. The City Council discussed suspending the seal coat project this year, and revisiting seal coating in 2018.
- There was some discussion as to how much of the current cash in the bank of approximately \$2 million will be utilized for capital projects and how much funding should remain in the account.
- John Schmersey requested that \$7500.00 - \$15,000.00 be added to the budget for Christmas lights for the trees at the front entrance.
- Other projects included the codification of ordinances and laser fiche to be budgeted for Franklin Legal Services to provide additional services, in addition to any potential increases in legal services for special attorney services.

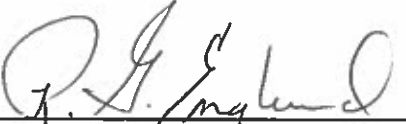
- There is no request for a fire truck this year since the Fire Department is applying for a water tender through the Forest Service, and they will be bidding on a truck tanker through a City of Lubbock auction.
- The proposed budget for 2016-2017 has increased 3.26% from last fiscal year in expenses and increased 7.91% in revenues.

3. Adjourn

- ❖ Billy Williams made a motion to adjourn the meeting at 7:29 p.m. and Brandt Underwood seconded the motion. Motion carried unanimously.

These minutes were approved on the 12<sup>th</sup> day of July 2016.

APPROVED:

  
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Robert Englund, Mayor

ATTES:

  
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Elena Quintanilla, City Secretary