

Ransom Canyon City Council Meeting Minutes
Regular Meeting – October 11, 2016
Ransom Canyon City Hall, 24 Lee Kitchens Drive

1. Call to Order/Silent Meditation

The meeting was called to order at 6:30 p.m. by Mayor Robert Englund. Council members present were Mayor Pro-Tem Jana Trew, Councilman John Schmersey, Councilman Brandt Underwood, and Councilman Lyle Way. Councilman Billy Williams was absent. A moment of silent meditation followed.

2. Minutes of the Meeting

The minutes of the Regular Meeting dated September 20, 2016, were approved on a motion made by Councilman Brandt Underwood; seconded by Councilman Lyle Way; motion carried unanimously.

3. The Financials

Mayor Pro Tem Jana Trew had a question regarding our payment to Atmos Energy due to the high cost compared to her residential electric bill. The bill encompasses the City Hall, Library, and the Operations buildings. The financial reports, the September 2016 claims and demands, and Financial Investment Report were approved on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Brandt Underwood; motion carried unanimously.

4. Line Item Budget Adjustments for FY 2015-2016

With the end of the fiscal year for 2015-2016, the City Council reviewed the financials for line items that were over budget. All departments remained within the budget or slightly under budget. The City Council approved line-item adjustments to the FY 2015-2016 budget on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman Brandt Underwood; motion carried unanimously.

5. Contract with Lubbock County for Fire Suppression and Rescue Operations

The City Council considered an agreement authorizing the Mayor to contract with Lubbock County to subsidize some of the Fire Department costs in the amount of \$10,000.00 in response to fire suppression and rescue operations in the unincorporated areas of Lubbock County. Councilman Brandt Underwood recused himself from the vote since he serves on the Volunteer Fire Department. City Council approved the contract on a motion made by Mayor Pro-Tem Jana Trew, seconded by Councilman John Schmersey; motion carried unanimously.

6. Building Review Committee Report

The Building Review Committee did not have a report for this month.

7. Department Reports

Administration: Elena Quintanilla reported the following:

- ❖ The Texas Municipal League (TML) Conference was held in Austin on October 4-6, 2016. The City was represented by Mayor Pro –Tem Jana Trew, Councilman John Schmersey, and Councilman Brandt Underwood. Staff who attended the event included Chief James Hill, Assistant Operations Manager, Cory Needham, and Administrator, Elena Quintanilla.
- ❖ The Texas Municipal Quarterly Meeting was held on September 29, 2016, and the City was well represented.
- ❖ The next step for the new City Hall process is to obtain bids for the current building and prepare to move into a construction trailer unit. The construction of the City Hall was bid out for a little less than \$400,000.00
- ❖ Staff is currently preparing for the closeout of the accounting records for the fiscal year.
- ❖ The Veteran's Day Luncheon is scheduled for 12:00 noon on Friday, November 11, 2016.
- ❖ City Hall received correspondence from Roosevelt Independent School District (RISD) to thank the Police Department for efficiently responding to an incident at the school. There was additional correspondence from the Texas Municipal League (TML) stating that David Riley, Mayor of Idalou, was reappointed to the TML Risk Pool Committee.
- ❖ Elena provided a brief overview and handout to the City Council regarding the Ransom Canyon governing process.

Court Report: Gary Bellair reported the following:

- ❖ A public intoxication ticket was issued, and the Judge will provide a judgement for time served in jail.
- ❖ There is a pending case where the defendant has not taken care of his ticket. The Judge may need to issue a warrant to arrest.

Operations: Harold Needham reported the following:

- ❖ A skid loader is in the process of repair. The chlorine booster pump went out, and it needs to be repaired also.
- ❖ Operations staff and the City of Lubbock have been spraying for mosquitos and will continue to spray one time per week.

Police: James Hill reported the following:

- ❖ The Police Department turned in weed ordinance violations to Mary to send out a letter to the homeowners. Approximately thirty of these notices will be issued to residents.

Fire: Rand McPherson reported the following:

- ❖ There were no fire calls.
- ❖ There were 5 EMS calls
- ❖ The pancake breakfast will take place on Saturday, October 29, 2016. Flu shots will be offered at no cost to residents that day.

Library: Angie Fikes reported the following:

- ❖ The Library is preparing for Harry Potter Month in November.
- ❖ The Library is purchasing books for the Library.
- ❖ Angie attempted to purchase a digitized software program from Amazon, but they are not accepting our tax exemption status. Angie will continue working on this item.

8. Property Owner's Association Report and Citizen Comments:


Jackie Lindsey thanked everyone on behalf of the Property Owner's Association for their participation in the Great Taste of the Canyon event. All proceeds will go toward the swimming pool. John Schmersey asked some questions regarding the Lubbock County fire suppression contract, and he also inquired about the agreement with the City of Lubbock to place a repeater on the water tower and whether we will receive any franchise fees. The Town will receive six radios in lieu of franchise fees from the City. Linda Williams reported that the "Life of Christ" memorial sign has been delivered. Rock and brick work needs to be done to complete this project. Four houses will be involved in the Home Tour on December 8, 2016. Rand McPherson announced that the Texas Forest Service did not award a grant to Ransom Canyon; however, the grant is on file for future awards. The City of Lubbock has not placed their fire truck in the auction to date.

9. Adjourn

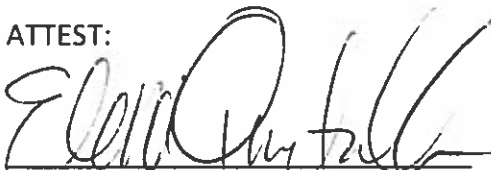
- ❖ A motion to adjourn the meeting at 7:08 p.m. was made by Mayor Pro-Tem Jana Trew, seconded by Councilman Brandt Underwood; motion carried unanimously.

These minutes were approved on the 8th day of November 2016.

APPROVED:


Robert Englund, Mayor

ATTEST:


Elena Quintanilla, City Secretary