

**THIS MEETING WILL BE HELD AT CITY HALL. DINNER WILL BE SERVED AT 6:00 PM AND THE MEETING WILL BE CALLED TO ORDER AT 7:00 PM**

**NOTICE OF REGULAR MEETING  
TOWN OF RANSOM CANYON  
CITY COUNCIL AGENDA  
TUESDAY, DECEMBER 14, 2010**

John Schmersey, Mayor Pro-Tem  
Donna Clarke, Council Member  
Jack Randorff, Council Member

**Robert Englund, Mayor**

Billy Williams, Council Member  
Jana Trew, Council Member  
Murvat Musa, City Secretary

Notice is hereby given that the regular meeting for the governing body of the Town of Ransom Canyon is called for 7:00 P.M. Tuesday, December 14, 2010. This meeting will be held at Ransom Canyon City Hall, 24 Lee Kitchens Drive, Ransom Canyon, Texas. At this time the following subjects will be examined.

1. CALL TO ORDER/SILENT MEDITATION
2. ACTION ITEM: APPROVE MINUTES OF:
  - a. Regular Meeting, November 9, 2010
  - b. Special Meeting, December 2, 2010
3. ACTION ITEM: APPROVE FINANCIALS
  - a. Financial Reports
  - b. November Claims & Demands
4. INFORMATION ITEM: 2009-2010 Audit Report Presentation by David Hettler.
5. DISCUSSION ITEM: DISCUSS passing through a 50% rebate to residents for garbage service in the December 2010 bill.
6. ACTION ITEM: CONSIDER AND ACT UPON the Utility Billing Policy.
7. ACTION ITEM: CONSIDER AND ACT UPON the Employee Personnel Policy Manual.
8. ACTION ITEM: CONSIDER AND ACT UPON the City Administrator Job Description.
9. EXECUTIVE SESSION:
  - a. Council may convene into Executive Session to discuss Personnel Matters relating to the Administration Department in accordance with Section 551.074 of the Open Meetings Law.
10. ACTION ITEM: APPOINT CITY ADMINISTRATOR

11. BUILDING REVIEW COMMITTEE REPORT: The BRC approved plans for new construction at 98 East Canyon View.

12. DEPARTMENT REPORTS

- a. Administration: Murvat Musa
- b. Court: Judge Gary Bellair
- c. Operations: Harold Needham – see written report.
- d. Police: Wayne Rawls
- e. Fire: Rand McPherson
- f. Library: Kim Copeland

13. POA REPORT AND CITIZEN COMMENTS – **In accordance with law, no Council *discussion or action* is to be taken until such matter is placed on the Agenda.** Citizens shall be allowed to speak on any matter other than personnel matters, matters under litigation or matters concerning the purchase, exchange, lease or value of real property.

14. ADJOURN

Executive Session Disclosure Statement: The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices and 551.087 (Economic Development).

If any accommodations for a disability are required please notify the City Secretary’s office at 806-829-2470 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible at the front entrance to the building.

**CERTIFICATION**

**DATED THIS THE 10<sup>th</sup> DAY OF DECEMBER, 2010**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of Ransom Canyon, Texas is a true and correct copy of said notice that has been posted on the front door of the City Hall of Ransom Canyon, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on December 10, 2010 at 4:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.

Murvat Musa, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the front doors of City Hall on \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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Murvat Musa, City Secretary